access,quality and governance, monitor and evaluate the organizational performance of the schools, divisions, in implementing plans to ensure efficient and effective fulfillment of the division mandate.

4.   To monitor and evaluate the status, progress, and results in the implementation of the Division Educational Plan-Annual Implementation Plan (DEDP-AIP), the SGOD, CID and the unit/sections in the schools, division must have a three-member intenal Monitoring and Evaluation Teams (IMETs). While SMET and DsMET are conducting the SMEA and DsMEA in the schools and districts, respectively, the SDO IMETs in the SGOD, CID and UNIT/Sections must gather, analyze and submit data on the physical and financial accomplishments and implementation issues to the DMET. Data from the CID,SGOD and Unit/Sections will be consolidated by the DMET to have a report on organizational performance during the DMEA conference.

5.   Schedules for other MEA conferences to conduct for 2016 are shown in the table below:

SY 2016 - 17 MEA Activity	Target Date	SY 2016 – 27 MEA Activity	Target Date
Ist quarter SMEA	Sept. 5-9,2016	3rd quarter SMEA	February 6-10,2017
Ist quarter DsMEA	Sept.12-16,2016	3rd quarter DsMEA	February 13-17,2017
Ist quarter DMEA	Sept. 19-23,2016	3rd quarter DMEA	Feb.27 – March 3,2017
RMEA	Oct. 4-5,2016	RMEA	April 5-6,2017
2nd quarter SMEA	Nov.14-18,2016	4th quarter SMEA	April 10-14,2017
2nd quarter DsMEA	Nov.21-25,2016	4th quarter DsMEA	April17-21,2017
2nd quarter DMEA	Nov.28-30,2016	4th quarter DMEA	May 1-5,2016
RMEA	Dec.8-9,2016	RMEA	July 5-6,2017

Note: The SMEA is scheduled after the conduct of the quarterly examination to ensure that M&E data   will reflect the quarterly accomplishments of schools in the implementation of curriculum plans, SIP-AIP, and Technical assistance (TA) Plans that include interventions.

6.   Wide dissemination of this memorandum is desired.

RONALD B. CASTILLO, CESO VI
Schools Division Superintendent