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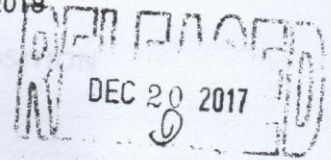


Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
Wangal, La Trinidad, Benguet



December 18, 2018

REGIONAL MEMORANDUM
No. 431.2017



**SEMINAR ON ADMINISTRATIVE AND FINANCIAL
MANAGEMENT FOR SCHOOL HEADS**

To: School Division Superintendents
Chiefs/OIC RO Divisions
All Others Concerned

1. The Department of Education, Cordillera Administrative Region shall conduct a **Seminar on Administrative and Financial Management for School Heads** on January 24 to 26, 2018 at HoteLinda Suites, Barangay VIII, Sta. Elena, Vigan City.
2. The seminar aims to capacitate school heads to improve their school management and daily operations.
3. The participants to the said seminar are the following and are expected to be at the venue on January 23, 2017 at 3:00 pm for the opening activity.


Participants	Number
School Heads (priority – New School Heads/TICs:	
Abra	28
Apayao	20
Baguio City	12
Benguet	36
Ifugao	28
Kalinga	20
Mountain Province	28
Tabuk City	10
Training Management & Staff	
Consultants -	
RD May B. Eclar	2
ARD Bettina Daytec-Aquino	
Program Manager -	
Jennifer Ande	1
Program Facilitators -	
Lourdes Lomas-e	2
Dolores Comom	
Photo Documentation –	
PAO	1
Ushers -	
Purita de los Santos	2
Mercy Pangesfan	
QAME -	
QAD	1
Secretariat -	
HRDD staff	4
Resource Speakers	6
Total	200

**CONFIRMED PARTICIPANTS FOR THE SEMINAR ON
ADMINISTRATIVE AND FINANCIAL MANAGEMENT FOR SCHOOL HEADS
SDO – ABRA**

December 18, 2018

NAME	GENDER	POSITION
Enrile Balais	M	Principal I
Annabelle Guidang	F	Principal I
Felimar Molina	F	Head Teacher
Cynthia Del Rosario	F	Principal I
Alfredo Lanas	M	Principal I
Maricel Carsola	F	Head Teacher
Dina San Miguel	F	Head Teacher
Hilda Palecpec	F	Principal I
Grace Baldemor	F	Principal I
Eugene Millare	F	Principal I
Anthony Batalao	M	TIC
Marissa Bayle	F	Head Teacher
Rodolfo Castro	M	TIC
Juliet Cruz	F	Head Teacher
Alex Ferras	M	TIC
Mary Jane Mailed	F	Head Teacher
Emely Donato	F	Head Teacher
Emerita Pacsa	F	Head Teacher
Yolanda Linggayo	F	Head Teacher
Walter Navalta	M	Head Teacher
Neru Bacculi	M	Head Teacher

Approved by:


IRENE S. ANGWAY
OIC-Schools Division Superintendent

Tabuk City	10
Training Management & Staff	
Consultants	
RD May B. Escal	
ARD Beatrice Davalos-Angway	
Manila	
Jennifer Anido	
Lourdes Lomaca	
Dolores Coman	
Udan	
Marita de los Santos	
Mercy Pagsanjan	
QAD	
HRDD staff	
GAME	
Secretariat	
Resource Speakers	
Total	200