



APR 30 2019

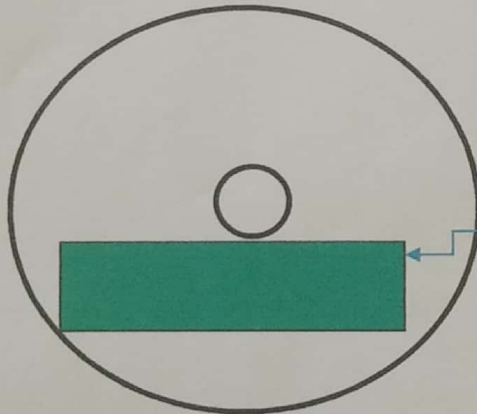
April 30, 2019

DIVISION MEMORANDUM

102 s. 2019

SUBMISSION OF LOCAL CURRICULUM MATERIALS FOR SCHOOL YEAR 2019-2020

1. The Curriculum Implementation Division through the LRMSD Section calls for the submission of teaching-learning kit in rewritable CD that shall contain the DLL, powerpoint presentation, raw publisher copy of any of these LCMs ; workbook/activity sheet/storybook.
2. Below is the correct format of the CD label. The CD can contain several lessons of the same subject area developed by one teacher.



Subject/ Grade : Math 7
Lessons: Whole Numbers , _____, _____
Developer: _____
Email address: _____
fb account: _____
CP Number: _____
Developer: _____
School: _____
District: _____

3. The official template of the workbook , storybook, activity sheet and the color code per subject can be requested from the division LRMSD section.
4. The submission of the CDs will be done quarterly.
5. The office requires all school heads and master teachers to check the following; alignment of the activities from the curriculum guide, grammar, and content of the LCMs before the finalization process, saving the e-materials in CDs and submission to the division-LRMSD center.
6. Compliance to this memorandum is deemed necessary.

for the
Jediv M. fchs
AMADOR D. GARCIA SR., Ph.D.
OIC-Schools Division Superintendent