



APR 30 2019

April 30, 2019

**DIVISION MEMORANDUM**

103 s. 2019

**2019 SEARCH FOR THE MOST FUNCTIONAL LRC/LIBRARY  
( DEVELOPING AND ADVANCED CATEGORIES)**

1. The Curriculum Implementation Division through the LRMSD Section calls for the submission of entry folders for the 2019 Search for the Most Functional LRC/ Library ( Developing and Advanced Categories).
2. Attached is the list of required indicators , means of verifications or documents, **list of qualified entries**.
3. The winners of advanced and developing categories will be awarded in separate management committee meetings.
4. The listed schools will submit entry folders on or before August 30, 2019. Failure of submission means disqualification of entry.
5. The submission of entries for the beginning category will be announced later with new set of rules and requirements.
6. Compliance to this memorandum is deemed necessary.

*Amador D. Garcia Sr.*  
AMADOR D. GARCIA SR., Ph.D.  
OIC-Schools Division Superintendent

## EVALUATION FORM FOR FUNCTIONAL SCHOOL LEARNING RESOURCE CENTER

|                     |  |
|---------------------|--|
| Date of Evaluation: |  |
| School:             |  |
| District:           |  |
| Category:           |  |
| School Head:        |  |
| SLRC In-Charge:     |  |
| Contact Number:     |  |

| Requirements/ Criteria  | Highest Possible Score | Means of Verification  |
|---|------------------------|--|
| Physical facilities   | 20%                    | Inventory and Photo Documentation<br><br>shelves, cabinets, reading tables, chairs, display rack, bulletin board, informal reading materials, rubber mats, throw pillows, murals, tarp charts per subject area, FUNCTIONAL ROOM  |
| Collection  | 10%                    | Inventory and Photo Documentation<br><br>Teacher-made materials, storybooks, local history about the school and community, charts, posters, photographs, pamphlets, information files, maps, periodicals, lms, TRs, PDMs, ICT with offline lms, LR, and TRs, small, big and storybooks, SIMs, MAKABAYAN tools, equipment, reference materials, textbooks, etc. |
| Functionality   | 30%                    | 1. Duly signed designation of the LRC Coordinator, action plan (SEE POSTED AT LIBRO NI ABRENIO FB PAGE) and accomplishment report<br><br>2. APPROVED PROJECT PROPOSAL OF THE LRC ESTABLISHMENT AND PHOTO COPY OF THE CERTIFICATION OF ESTABLISHMENT OF THE LRC<br><br>The certification should be framed and posted inside the LRC                             |
| Administration  | 10%                    | photo documentation and photo copy<br><br>registration area, borrowers' logbook and visitors' logbook, portfolio   |
| Impact and Attractiveness<br>(exceptionally attractive neat, safe, reader-friendly, safe from hard and interactive) | 20%                    | LRC Policies: exceptionally attractive neat, safe, reader-friendly, safe from hard and interactive<br><br>Photo documentation  |
| Linkages and Networking   | 10%                    | Photo copy of the MOA of donations, letters, certification of support from stakeholders  |
| <b>Total</b>  | <b>100%</b>            |  |

Note: This document will be placed first in the entry folder. Include table of contents and tabs.

## EVALUATION FORM FOR FUNCTIONAL SCHOOL LIBRARY

|                     |  |
|---------------------|--|
| Date of Evaluation: |  |
| School:             |  |
| District:           |  |
| Category:           |  |
| School Head:        |  |
| Library In-Charge:  |  |
| Contact Number:     |  |

| Requirements/ Criteria                    | Highest Possible Score | Means of Verification   |
|---|------------------------|---|
| Physical facilities                       | 20%                    | Inventory and Photo Documentation<br><br>shelves, cabinets, reading tables, chairs, display rack, bulletin board, informal reading materials, rubber mats, throw pillows, murals, tarp charts per subject area<br><br>FUNCTIONAL ROOM   |
| Collection                                | 10%                    | Inventory and Photo Documentation<br><br>Teacher-made materials, storybooks, local history about the school and community, charts, posters, photographs, pamphlets, information files, maps, periodicals, PDMS, ICT with offline lms, LRs, and TRs, small, big and storybooks, equipment, reference materials, textbooks, etc.. |
| Organization of School Library Collection | 10%                    | 1. use of classification system, DDC or Library of Congress, according to subject<br><br>2. APPROVED PROJECT PROPOSAL OF THE LIBRARY ESTABLISHMENT AND PHOTO COPY OF THE CERTIFICATION OF ESTABLISHMENT OF THE LIBRARY<br><br>The certification should be framed and posted inside the library                                  |
| Functionality                             | 30%                    | Photo copy of the duly signed designation of the Library In-Charge, action plan and accomplishment report of library activities conducted   |
| Administration                            | 10%                    | Photocopy<br><br>registration area, borrowers' logbook and visitors' logbook  |
| Impact and Attractiveness                 | 10%                    | Set of Policies ; exceptionally attractive neat, safe, reader-friendly, safe from hard and interactive<br><br>Photo documentation   |
| Linkages and Networking                   | 10%                    | photo copy of the MOA of donations, letters, certification of support from stakeholders   |
| <b>Total</b>                              |                        |   |

Note: This document will be placed first in the entry folder. Include table of contents and tabs.



## ADVANCED LEVEL

### 1. Most Functional Learning Resource center

#### Entries -Central School Category

1. San Isidro CS
2. Bucay CS
3. Lagangilang CS
4. Lagayan CS

#### Entries- Non- Central School Category

1. Padangitan ES
2. Nagtipulan ES
3. Bangbangar ES
4. Baay ES
5. San Gregorio ES
6. Libtec ES

### 2. Most Functional Library

#### Entry Non- Central School Category with Teacher-Librarian

1. Basbasa ES

#### Entry Full Time Librarian – Secondary

1. Cristina B. Gonzales Memorial High School

### 3. Entries Most Functional LRC -Secondary

1. Abra High School
2. Manabo National High School

## DEVELOPING CATEGORY

### 1. Entries -Most functional learning resource center -Secondary

1. Rosalio Eduarte National High School
2. Dilong National High School

### 2. Entries-Most functional learning resource center -Multigrade Category

1. Olo ES
2. Dumayco Elementary School
3. Sta Rosa Elementary School
4. Cabaroan Elementary School

### 3. Entries -Most functional library

#### Non-Central School Category with teacher-librarian designate

1. Caganayan ES
2. Calaba
3. Elementary School
4. San Antonio Elementary School
5. Lam-ag Elementary School
6. Pagala East Primary School

### 4. Entries -Most functional learning resource center

#### Central School Category

1. Tayum Central School
2. Tubo Central School
3. Luba Central School

### 5. Entries -Most functional learning resource center

#### Non- Central School Category

1. Quidaoen Elementary School
2. Gayaman Elementary School
3. Siwasiw Elementary School
4. Bulbulala Elementary School
5. Liguís Elementary School
6. Lusuac Elementary School
7. Calot Elementary School