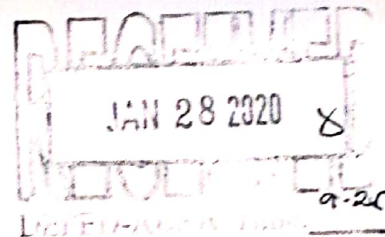




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

JANUARY 28, 2020

No. 632 s.2020

**CONDUCT OF THE FIRST DIVISION MANAGEMENT COMMITTEE MEETING for FY
2020**

To: OIC Assistant Schools Division Superintendent
Chiefs – CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Senior Education Program Specialist, Unit Heads
Planning Officer III, ITO, Engineer III
Health & Nutrition Section, Dental Section
All Secondary School Heads
Elementary Principals and Head Teachers
All Concerned SDO Personnel

1. This is to announce the conduct of the 1st Division MANCOM which will be held on February 5, 2020 at 3rd floor SDO Conference Hall at 8:00 am.
2. The activity aims to :
 - a. CID, SGOD, and OSDS updates
 - b. Update participants on the CARAA Meet 2020
 - c. Status of School Banners
 - d. Present the monitoring and evaluation results of Division
 - e. OPCR of School Heads
 - f. Update on Registry of Qualified Applicants
 - g. Presentation of TA Form and TA Process
 - h. Monitoring and Evaluation Tools
 - i. Update on School Based Management
 - j. Updates of DepEd program and policies
 - k. Clarify related issues and concerns
3. Participants to this activity are:
 - a. OIC- Assistant Schools Division Superintendent,
 - b. Chiefs- CID and SGOD,
 - c. EPSs, PSDSs,
 - d. SEPS, Unit Heads,
 - e. Planning Officer III, ITO, Engineer III,
 - f. DRRM, Health & Nutrition Section and Dental Section Representative
 - g. All Secondary School Heads
 - h. All Elementary Principals and School Heads
 - i. All Other SDO concerned personnel



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4. Food and incidental expenses during the activity shall be charged from the Division MOOE while travel expenses of participants shall be charged from local funds subject to accounting and auditing rules and regulations.
5. Immediate dissemination of the Memorandum is highly appreciated.


GLORIA B. BUYA-AO
Schools Division Superintendent



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