



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

JAN 28 2020

3:30

Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
No. 034 s.2020

JANUARY 28, 2020

**ENHANCEMENT OF INSTRUCTIONAL SUPERVISION AND MANAGEMENT  
SKILLS FOR PUBLIC SCHOOLS DISTRICT SUPERVISORS**

To: Public Schools District Supervisors  
Other SDO Personnel Concerned

1. This is to announce the conduct of a two-day Enhancement of Instructional Supervision and Management Skills for Public Schools District Supervisors of the Curriculum Implementation Division of SDO-Abra on February 6-7 at West Loch Hotel, Sto. Domingo Ilocos Sur.
2. This activity aims to enhance the Instructional Supervisory and Management skills of the District Instructional Supervision personnel in providing Technical Assistance to schools along Curriculum Implementation and School Management. The specific objectives are:
  - a) Provides ample time for the PSDSs to craft unified monitoring tools for schools
  - b) Make necessary adjustments on the IPCR targets and on the Instructional tools aligned with ISO requirements
  - c) Provide healthy interface with the top management and some SGOD personnel on addressing issues and concerns relative to District Instructional Supervision
  - d) Strengthen working relationship among the District Instructional Supervision personnel.
3. See attached List of Participants
4. All expenses incurred by the participants in attending the said activity shall be charged to SDO HRTD Funds
5. First meal to be served is dinner of February 5, and last meal is afternoon snacks of February 7, 2010.
6. Compliance to this memorandum is highly appreciated.

**GLORIA B. BUYA-AO**  
Schools Division Superintendent



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**LIST OF PARTICIPANTS to the ENHANCEMENT OF INSTRUCTIONAL SUPERVISION AND MANAGEMENT SKILLS FOR PUBLIC SCHOOLS DISTRICT SUPERVISORS**

1. Mary Anne Grace B. Agoot	PSDS-Bangued
2. Analyn F. Atmosfera	PSDS-Lagangilang
3. Catherine E. Lang-ayan	PSDS-Sallapadan
4. Ermely C. Paned	PSDS-Pidigan
5. Leonardo T. Balneg	PSDS-Pilar
6. Francisco A. Castillo	PSDS-La Paz
7. Perfecto A. Lataoan	PSDS-Luba
8. Julio B. Lazaro	PSDS-Dolores
9. Guillermo L. Ortega Jr.	PSDS-Manabo
10. Pedro B. Talingdan Jr.	EPS/Action Officer San Juan
11. Eden T. Adriatico	SEPS-HRD
12. Jaeriel B. Bersamina	SEPS-Research
13. Lorna D. Llana, Ed. D	SEPS-SMME
14. Jan Nowel Pena	SEPS-Social Mobilization
15. Celia Bolante, CPA	Accountant III
<b>Management Team</b>	
16. Gloria B. Buya-ao	SDS
17. Christopher C. Benigno	ASDS
18. Hedwig M. Belmes	Chief-CID
19. Lemuel B. Dickson, Ed.D.	Chief-SGOD
20. Cedric B. Balmaceda	Secretariat

**GLORIA B. BUYA-AO**  
 Schools Division Superintendent

HB



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