



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

Office of the Schools Division Superintendent

March 12, 2020

OFFICE MEMORANDUM
No. 088, s.2020

**REQUEST FOR THE SUBMISSION OF SCHOOL-BASED FEEDING PROGRAM (SBFP)
TERMINAL REPORT (PTR) SCHOOL YEAR 2019-2020**

To: OIC - Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
SBFP Feeding Coordinators
All Others Concerned

1. Pursuant to DepEd Memorandum No. 15, s. 2018 entitled "*The Supplemental Guidelines on the Implementation of School-Based Feeding Program (SBFP)*", the Schools Division of Abra thru the School Governance Operation Division (SGOD) - School Health Section (SHS) shall facilitate the implementation of the School-Based Feeding Program (SBFP) for School Year 2019-2020 to address undernourished and stunted learners from Kinder-Grade 6 in a public elementary schools.
2. The program primarily aims to improve the nutritional status of the beneficiaries by at least 70% at the end of the 120 feeding days. Secondly, it aims to increase classroom attendance by 85% to 100% and improve the learner's health and nutritional values and behaviour.
3. Anent to this, the Department of Education-Schools Division of Abra started the daily feeding last August 16, 2019 and must be completed last February 26, 2020. All SBFP schools must submit the Program Terminal Report (PTR) using SBFP Form 5 on or before March 15, 2020.
4. The prescribe template can be downloaded through this link <http://bit.ly/sbfpsdoabra>
5. For immediate dissemination and strict compliance.

GLORIA B. BUYA-AO
Schools Division Superintendent *GN*



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SCHOOL-BASED FEEDING PROGRAM (SBFP)
SY _____

PROGRAM TERMINAL REPORT (PTR)

Region/Division: _____
 District: _____
 School: _____
 School ID _____
 School Enrolment _____

A. Program Accomplishment

Status of Implementation: (indicate number of days completed)

	First Tranche	Second Tranche	Total
Completed			
Discontinued			
For continuation			

Note: Please attach a justification if feeding is NOT fully completed duly signed by the School SBFP Coordinator & School Head.

Grade Level	Number of Beneficiaries		No. of Beneficiaries Dewormed	No. of Beneficiaries who are also 4Ps Beneficiaries	No. of Pupils who are Previous Beneficiaries of SBFP
	Target	Actual			
Kinder					
Grades 1-3					
Grades 4-6					
TOTAL					

FINANCIAL STATUS				
Tranche	Amount Allocated	Amount Received from DO	Amount Disbursed	Amount Liquidated
1 st				
2 nd				
3 rd				
Total				

STATUS OF GULAYAN SA PAARALAN PROGRAM (GPP) IMPLEMENTATION		
Tranche	Sustained Year Round (YES or NO)	Total No. of vegetables from school garden used for feeding (IN KILOS)
1 st		
2 nd		
Total		

Name & Signature of School GPP Coordinator

B. 1. Nutritional Status (PPAN)

Nutritional Status	Before Feeding	After Feeding				
		SW/SU	W/U	N	Ow	O
Severely Wasted/Underweight (SW/SU)						
Wasted/Underweight (W/U)						
Normal (N)						
Overweight (OW)						
Obese (O)						
Total						

B. 2. Nutritional Status (REGULAR SBFP)

Nutritional Status	Before Feeding	After Feeding				
		SW/SU	W/U	N	Ow	O
Severely Wasted/Underweight (SW/SU)						
Wasted/Underweight (W/U)						
Normal (N)						
Overweight (OW)						
Obese (O)						
Total						

C. Percentage Attendance

	Month 0	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Average of Months 1-7
% Attendance of Beneficiaries									

D. Monitoring Findings/Issues Encountered & Actions Taken

ISSUES ENCOUNTERED/M&E FINDINGS	ACTION TAKEN/RECOMMENDATIONS

E. Procurement Process

PROCUREMENT		PRESENCE/USE DOCUMENTS					
Bidding	Small Value Procurement	RFQ	PHILGEPS Certificate	Abstract of Quotation	PO or Contract	Official Receipt	RER

Note: Use √ if done/present or X not done/absent

F. Good Practices, Lessons Learned & Analysis

GOOD PRACTICES

LESSONS LEARNED & ANALYSIS

G. Personnel Involved

Name of School Personnel	Names of Parents	Names of Barangay Officials	Others (Name of NGO's, Civic Groups etc.)

Note: Use separate page/s as needed

H. List of Partners & Donations

Name of Partners/Donors	Donation

I. Pictorials

Note: Please use separate page/s
Limit pictures to SIGNIFICANT and RELEVANT activities
Add captions, venue & date

Prepared by:

School Feeding/SBFP Coordinator

School BAC

PTA Representative

Noted by:

School Head

INSTRUCTIONS:

- a. Editing of the format and structure of the Form is not allowed (size A4)
- b. highlighted boxes mean data are required.
- c. The Program Terminal Report (PTR) shall be submitted per school to the District Office on/or after the 120th Feeding day for consolidation by the District Nurse using SBFP Form 6.
- d. The schools must retain at least one copy as School File to be incorporated in the school's permanent SBFP Documentary Records Filing Boxes/data bank