



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

March 16, 2020

DIVISION MEMORANDUM  
 No. 096, s. 2020

**DELIVERY OF ESSENTIAL SERVICES AND PRIORITY PROGRAMS BY DEPED-ABRA OFFICES  
 THROUGH "WORK FROM HOME" AND SKELETAL FORCE ARRANGEMENT**

To: Elementary and Secondary Schools (Public and Private)  
 All Others Concerned

1. In cognizance of the Memorandum issued by the Office of the President (OP) through Executive Secretary Salvador C. Medialdea on the Enhanced Community Quarantine and Other Guidelines for the Management of the Corona Virus Disease 2019 (COVID-19) and DepEd Memorandum No. 43, series 2020 or the Guidelines on the Alternative Work Arrangements in the Department of Education in light of the COVID-19 Stringent Social Distancing Measures, the DepEd-SDO Abra hereby notifies all its clients, stakeholders and partner agencies that it has adopted both the "Work from Home" arrangement and the maintenance of a skeletal force in all functional units of the SDO to ensure continuity of the delivery of essential services and priority programs.

2. Hence, while majority of the Office work force are on "work from home", designated personnel from all functional units of the SDO especially the Finance Unit, Personnel and Cash Sections are authorized to report to the Office to perform their tasks more effectively while observing stringent physical distancing measures.

3. Office operations shall still be eight (8) hours a day from Monday to Friday of each week (8:00 a.m. to 5:00 p.m.). Below are the contact details of DepEd-SDO Abra officials and employees on various services/programs/concerns:

SERVICES/PROGRAMS/CONCERNS	DepEd Official/ Personnel-in-Charge	Contact Details
I. Official communications, Division Office Operations	Gloria B. Buya-ao Schools Division Superintendent	Office of the SDS: <a href="mailto:abra@deped.gov.ph">abra@deped.gov.ph</a> 0977-751-8313
	Christopher C. Benigno OIC- Assistant Schools Division Superintendent	Office of the Assistant SDS: 0939-120-4308
II. Legal Services/Concerns/Issues	Atty. Janneliza M. Taloma Attorney III	Legal Services Section: <a href="mailto:janneliza.taloma@deped.gov.ph">janneliza.taloma@deped.gov.ph</a> 0935-890-9696
III. ICT Related Concerns/DepEd Computerization Program	Marlou B. Borja Information Technology Officer I	ICT Section: 0916-853-4921
IV. Media Concerns	Jan Nowel E. Peña Division Information Officer Designate	0906-575-2405



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

V. Appointments processing, payroll, property and supply, procurement, records, general services, payments	Janet B. Pascua Administrative Officer V	Administrative Services: 0917-799-7778
	Gemma B. Cabutaje HR Officer	0951-647-0613
	Merly B. Bargas Supply Officer	0927-330-9365/ 0926-614-0699
	Wilma P. Pacapac Records Officer	0926-407-5064
	Fatima Ava A. Batondo Cashier	0917-799-0312
VI. Finance (Accounting and Budget) concerns	Celia S. Bolante Accountant III	0915-578-2383
	Elmer V. Batondo Budget Officer III	0917-799-0421
VII. Sports, OK sa DepEd, Health and Nutrition, Brigada Eskwela, Last Mile Schools Program, Basic Education Facilities, DRRM, Other Special Programs and Projects, Trainings, PRIME-HRM, School-Based Technical Assistance, Application for Senior High School, Recognition and Permit to Operate for Private Schools, Policies, Research, Data on Enrolment, Schools, Personnel, etc.	Lemuel B. Dickson Chief Education Supervisor	School Governance Operations Division: 0936-195-2962
	Ronilo P. Garcia Education Program Supervisor	0906-712-0008
	Apolinar L. Turqueza, MD Medical Officer III	0907-534-6892
	Maricar V. Taberdo Dentist II	0977-805-7284
	Engr. Fernando A. Semanero Jr. Engineer III	0917-868-4810
	Jaeriel R. Bersamina SEPS-Research	0917-873-2765
	Eden T. Adriatico SEPS-HRD	0917-582-4848



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

	Loma B. Llana SEPS-SMME	0935-169-8621 loma.llana@deped.gov.ph
	Jan Nowel E. Peña SEPS-SMN	0906-575-2405
	Rhoda P. Asencio EPS II-Brigada Eskwela Coordinator	0977-104-4932
	Florencio B. Rifareal Jr PDO II-DRRM	0936-663-9528
	Meldie M. Damian Planning Officer III	0966-640-8535
	Edlaine B. Castillo PDO I-Youth Formation	0975-999-0298 edlaine.castillo@deped.gov.ph
VIII. Curriculum Implementation	Hedwig M. Belmes Chief Education Supervisor	Curriculum Implementation Division: 0967-760-8482/ 0917-550-4968 <a href="mailto:geco.belmes@gmail.com">geco.belmes@gmail.com</a>
Education Program Supervisor/EPS (EsP, ALS, MTB-MLE, Filipino, English, Math, MAPEH, TLE, SPED, Kinder, IPEd, Science, Learning Resources, and AP)	Henrieta A. Bringas EPS- EsP, Kinder	Instructional Management: 0949-266-7132
	Emmanuel B. Bugtong EPS- Multigrade, MTB-MLE	0936-195-4137
	Pedro B. Talingdan Jr. EPS- Filipino, SPED	0917-834-3163
	Adelaida A. Bogayao EPS- English, IPEd	0917-720-1443
	Mijurodel B. Rifareal EPS- Math	0926-056-5982
	Narciso B. Canaoay EPS- MAPEH	0917-908-2480



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

	Jun P. Aguyos EPS- TLE	0936-985-3312
	Bhenjo P. Agaloos EPS- Science	0967-290-9933
	Marlene C. Abaoag EPS- AP	0908-116-0975
	Ronald T. Marquez EPS- LRMDS	0936-247-9228
	Reynaldo B. Calinap/ Noe B. Magayam EPS II-ALS	0997-175-2701/ 0936-727-4726
Public Schools District Supervisor/PSDS	Mary Anne Grace B. Agoot PSDS- Bangued District	District Instructional Supervision: 0920-499-7836
	Paulina Analyn F. Atmosfera PSDS- LALABALICMA District	0961-503-4769
	Leonardo T. Balneg PSDS- PISANVIL District	0975-750-1126
	Francisco A. Castillo PSDS- La Paz-Danglas-Lagayan District	0916-331-5469
	Perfecto A. Lataoan PSDS- Luba and Tubo District	0905-380-2021
	Catherine E. Lang-ayan PSDS- BUDABOSA District	0945-583-6295
	Julio B. Lazaro PSDS- Dolores and Tayum District	0945-583-5815
	Ermely C. Paned PSDS- PEPILAQUIN District	0905-388-4571



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
Telephone No.: (074)614-6918  
Website: <http://www.depedabra.com>  
e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

	Guillermo L. Ortega Jr. PSDS- Manabo and Bucay District	0926-814-5977
	Natividad D. Gandeza P2/ San Juan District Coordinating Principal	0927-724-4027
	Frederick L. Panabang P1/ Tineg District Coordinating Principal	0917-888-1235/ 0995-180-8432

Concerned Section/Unit/Division	Group Chat/Facebook Page	Links
ICT	Ict Coordinators Sdo Abra FB page	DepEd-CAR ICT survey: For teachers and learners: <a href="http://bit.ly/cordilleraictsurvey">bit.ly/cordilleraictsurvey</a> For non-teaching personnel: <a href="http://bit.ly/cordilleraictsurveynt">bit.ly/cordilleraictsurveynt</a>
Legal Services		Online Legal Service: <a href="http://bit.ly/SDOAbraLegalAssistance">bit.ly/SDOAbraLegalAssistance</a>
Personnel/HR	DEPED H.R. ABRA FB page	
Property and Supply	ASSET MANAGEMENT (Supply Unit) SDO ABRA FB page	
Finance	Finance GC  DepEd FINANCE-Abra FB page	
Sports	SDO ABRA Sports Coordinator GC	
Health and Nutrition	SGOD-School Health GC H&N GC SBFP SDO Abra GC  DepEd Abra School Health Section FB page	District Oplan sa Kalusugan Form C: <a href="mailto:schoolhealthabra@gmail.com">schoolhealthabra@gmail.com</a> SBFP Terminal Reports: <a href="mailto:estrelita.seares@deped.gov.ph">estrelita.seares@deped.gov.ph</a> / <a href="mailto:starseares@yahoo.com">starseares@yahoo.com</a>
Planning and PPR	DepEd Abra – DPU FB page	Action Research: <a href="http://deped.in/researchabra">deped.in/researchabra</a>
Human Resource Development (HRD)	DepEd Abra SGOD-HRD FB page Salin Kaalaman FB page Ugnayang Damdamin FB page	Work from Home Accomplishment log sheet <a href="http://deped.in/whfdownload">deped.in/whfdownload</a> RO and SDO initiated competitions and searches:



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)





Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

		<a href="mailto:sdoabrahrd@gmail.com">sdoabrahrd@gmail.com</a> Counseling and other mental health services: <a href="mailto:sdomentalhealthabra@yahoo.com">sdomentalhealthabra@yahoo.com</a>
School Management Monitoring and Evaluation (SMME)	Private Schools GC  SDO Abra Schools Management Monitoring and Evaluation- SMME FB page	SBM Best Practice: <a href="http://bit.ly/carschoolsbestpractices">bit.ly/carschoolsbestpractices</a> DMEA-Elem: <a href="http://deped.in/istquarterDMEAelem">deped.in/istquarterDMEAelem</a> DMEA-Sec: <a href="http://deped.in/istquarterDMEASEC">deped.in/istquarterDMEASEC</a>
School Mobilization and Networking (SMN)	SGOD-SDO Abra GC SDO Abra Ka-Brigada Eskwela Ako GC SDO Abra District and School Information Officers GC  SDO Abra Soc Mob FB page SDO Abra Brigada Eskwela FB page	MOA for Community Outreach and other purposes: <a href="http://deped.in/MOAspecialprograms">deped.in/MOAspecialprograms</a> Deed of Donation: <a href="http://deped.in/DeedofDonation">deped.in/DeedofDonation</a> Application to conduct outreach programs and extension services: <a href="http://deped.in/outreachapplication">deped.in/outreachapplication</a> Application to conduct partnership and fund-raising activities: <a href="http://deped.in/PNLOapplication">deped.in/PNLOapplication</a> Post activity report for outreach programs and extension services: <a href="http://deped.in/outreachPAR">deped.in/outreachPAR</a> Post activity report for partnership and fund-raising activities: <a href="http://deped.in/outsourcingPAR">deped.in/outsourcingPAR</a> Request for assistance for information dissemination: <a href="http://deped.in/infodiss">deped.in/infodiss</a>
Youth Formation	SPG/SSG SDO Abra GC  SPG and SSG Young Leaders SDO ABRA FB page	
LRMDS	LIBRO NI ABRENIO (DepEd SDO ABRA LRMS) FB page Sirib Abrenio FB page	



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)

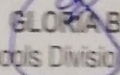




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

---

4. The "Work from Home" arrangement shall only be throughout the State of Public Health Emergency and Enhanced Community Quarantine. DepEd-SDO Abra shall continue its normal operations under regular work schedule once the quarantine is lifted by the Office of the President (OP).
5. For information and guidance.

  
GLORIA B. BUYA-AO  
Schools Division Superintendent

GBB/SGB/DM-Delivery of Essential Services and Priority Programs...



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
Telephone No.: (074)614-6918  
Website: <http://www.depedabra.com>  
e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)

