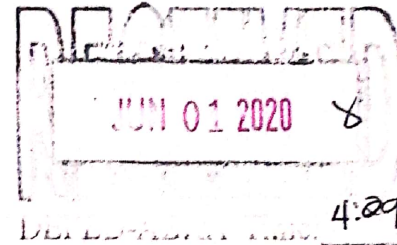




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**



Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
No. 106 s. 2020

June 1, 2020

**REITERATION OF DEPED ORDER NO. 10, s. 2016 - POLICY AND GUIDELINES FOR THE  
COMPREHENSIVE WinS (WASH in Schools) PROGRAM**

To: Chief Education Supervisors, SGOD and CID  
All Public Elementary and Secondary School Heads  
All Public Elementary and Secondary School WinS Coordinators  
All Others Concerned

1. In light of the COVID-19 pandemic and the incoming school year, this office would like to reiterate Deped Order No. 10 s. 2016 - Policy and Guidelines for the Comprehensive WinS (Water, Sanitation and Hygiene [WASH] in Schools) program for the promotion of correct hygiene and sanitation practices among school children, and set the standards for clean environment in and around schools to keep learners safe and healthy.
2. The field is hereby directed to submit the updated WinS baseline data using the online downloadable tool: WinS Monitoring System for Schools at the official DepEd WinS OMS website: <https://deped-wins.sysdb.site> not later than June 26, 2020.
3. All accomplished tools must be submitted in SOFT COPY to email: [darren.carino@deped.gov.ph](mailto:darren.carino@deped.gov.ph) on or before not later than June 26, 2020.
4. The following format shall be used when saving and submitting the accomplished tool: WINS BASELINE REPORT SY 2020-2021 SCHOOL NAME.
5. The policy acknowledged how the various DepEd offices and stakeholders are vital in the effective implementation of the WinS policy.
6. The policy also emphasized the need to organize a WinS Technical Working Group (TWG) as the key structure to steer the implementation of the WinS Program.
  - a) Ensure effective implementation of the WinS policy and its program activities in the school setting.
  - b) Secure the support and participation of the community, including the PTAs and other stakeholders for the program.
  - c) **Get recognition and strive for Three Star.**
4. Collaborate with key partners for the following:
  - a) Put in place systems and mechanisms that will allow all stakeholders to take part in the implementation of this policy



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- b) Craft specific roles and responsibilities of each member of school personnel in making sure that all requirements and standards are met.
  - c) Ensure the inclusion of the WinS Program in the School Improvement Plan (SIP) and Annual Implementation Plan (AIP)
  - d) Gather information necessary for effective monitoring and evaluation of the Program.
  - e) Conduct an annual performance implementation review of the WinS Program; and
  - f) Submit an annual report no later than the first week of December each year to the Schools Division Office.
5. Schools WinS TWG:
- a. Main task: It shall ensure the effective implementation of WinS at the school level including advocating for community participation and support.  
Chairperson: School Head
  - b. School WinS TWG Members:  
Members of the School Governing Council  
Education Facilities Coordinator  
Clinic-In-Charge  
Canteen Manager  
Feeding Coordinator  
Representatives of Child Protection Committee, WASH Partners, LGU (e.g. Barangay - Committee on Health and Education)  
Pupil or Student Representative
6. All classrooms are enjoined to have a potable water ready for drinking for all learners to influence them to drink at least 8 glasses of water daily.
7. All schools are required to have a handwashing facility and dental trough then conduct a daily tooth brushing and handwashing activity to encourage learners to make it a daily habit.
8. It also requires all school to have a medical first aid station accessible to all learners.
9. For your guidance and strict compliance.

  
GLORIA B. BUYA-AO  
Schools Division Superintendent

References:

DepEd Order: (No. 10, s. 2016)

Deped Memorandum: (No. 194, s. 2018)



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