



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

Office of the Schools Division Superintendent

DIVISION MEMORANDUM


JUNE 10, 2020

No. 114 s.2020

DELIVERY OF SCHOOLS DIVISION OFFICE LEGAL SERVICES ONLINE

**To: Assistant Schools Division Superintendent
Curriculum Implementation Division Chief
School Governance and Operations Division Chief
Education Programs Supervisors
Public and Private School Heads and Teachers
Learners, Parents, and stakeholders
All Others Concerned**

- 1) SDO Abra Legal Services is mandated to provide legal opinion, interpretation and/or advice on laws, rules and regulations, and policies concerning the Department of Education to the Schools Division Superintendent or to any personnel of the Schools Division Office, including teaching and non-teaching personnel, learners, and stakeholders.
- 2) To ensure continuity of its service to the public amid the Modified General Community Quarantine due to the Corona Virus Disease 2019 (COVID-19) pandemic, the Schools Division Office of Abra generated Google Forms as an alternative mode of addressing requests for legal assistance and other related concerns.
- 3) Any person may request legal assistance. The form may be accessed through this URL: <https://bit.ly/SDOAbraLegalAssistance>.
- 4) For request of Certificate of No Pending Administrative Case, the applicant may fill out the online form provided in this URL: <https://bit.ly/casecertification>. After verification, a soft copy in PDF format shall be forwarded to the DepEd email address of the applicant in accordance with DepEd Memorandum No. 85, series of 2012 entitled Policy on the Establishment of DepEd Email Service, otherwise the application will not be entertained. The applicant may request an original hard copy which may be availed at the Legal Services Unit. To preserve the integrity of the certificate, each will be marked with a generated unique QR Code.
- 5) Immediate and widest dissemination of this Memorandum is desired.


GLORIA B. BUYA-AO
Schools Division Superintendent



Address: Actividad-Economia St., Zone 2, Bangued, Abra
Telephone No.: (074)614-6918
Website: <http://www.depedabra.com>
e-mail: abra@deped.gov.ph

