

Republic of the Philippines

Department of Education

Cordillera Administrative Region SCHOOLS DIVISION OFFICE OF ABRA

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

JUNE 10, 2020

SUBMISSION OF CONSOLIDATED REPORT ON INCIDENTS OF BULLYING, CHILD ABUSE, CHILDREN-AT-RISK, AND CHILDREN IN CONFLICT WITH THE LAW FOR SCHOOL YEAR (SY) 2019-2020

To: Curriculum Implementation Division Chief
School Governance and Operations Division Chief
Public Schools District Supervisors
Education Programs Supervisors
School Heads of Public Elementary, Secondary, And Integrated Schools
School Heads of Private Elementary and Secondary Schools
All Others Concerned

- 1) This has reference to DepEd Memorandum No. 114, s. 2017 with subject "Reiteration of the Reportorial Obligation of Schools, Schools Division Offices, and Regional Offices Pursuant to DepEd Order Nos. 40, s. 2012, 55, s. 2013, and 18, s. 2015". Pursuant to the aforementioned issuances, including DM No. 59, s. 2015 entitled, "Change in and Additional Information to DM No. 68, s. 2014" and thus, DM No. 68, s. 2014 entitled, "Submission of School-Based Child Protection and Anti-Bullying Policies and Reports on Compliance", all school heads or principals and/or teacher-in-charge of public and private elementary and secondary schools in Abra are mandated to submit the following reports:
 - a. Accomplished School-Based Report on Incidents of Child Abuse (See attached Form marked as *Enclosure No. 1*);
 - b. Accomplished School-Based Report on Incidents of Bullying (See attached Form marked as *Enclosure No. 2*);
 - Accomplished Consolidated Report on Cases involving Children-At-Risk (See attached Form marked as *Enclosure No. 3*); and
 - d. Accomplished Consolidated Report on Incidents of Children in Conflict with the Law (See attached Form marked as *Enclosure No. 4*).
- 2) As to incidents of child abuse and bullying, Intake Sheets must be included in the reports. (See attached Intake Sheet marked as *Enclosure No. 5*).
- 3) If there are **no incidents** of child abuse, bullying, CAR, or CICL, a Certification should be issued instead of the aforementioned forms. (See attached Sample marked as **Enclosure No. 6**)
- 4) The enclosures can be accessed through this URL: https://bit.ly/CPPAnnualReportingForms.

Address:

Actividad-Economia St., Zone 2, Bangued, Abra

Telephone No.: (074)614-6918

Website: e-mail: http://www.depedabra.com

abra@deped.gov.ph







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- 5) In relation to the said reports, the School Administrators, Teacher-in-Charge, and School Heads/Principals are hereby required to update the school's account under the Legal Services Information System.
- 6) Due to the halted mass movement of people and the provincial-wide and commercial travel restrictions, submission at the Division Office might not still be possible. Hence, the soft copies of the signed reports may be forwarded through this email sdoabralegalservicesunit@gmail.com not later than June 22, 2020, Monday.
- 7) Non-compliance with this Memorandum shall be dealt with accordingly pursuant to existing DepEd Orders and other pertinent and applicable rules and regulations.
- 8) For further information, all concerned may contact the Legal Services Unit in this email address sdoabralegalservicesunit@gmail.com. Legal assistance may also be availed online through https://bit.ly/SDOAbraLegalAssistance.
- 9) Immediate dissemination of and compliance with this Memorandum is directed.

GLORIA B. BUYA-AO Schools Division Superintendent



Address:

ess: Actividad-Economia St., Zone 2, Bangued, Abra

Telephone No.: (074)614-6918

Website: http://www.depedabra.com e-mail: abra@deped.gov.ph





ENCLOSURE NO. 1 of DIVI. MEMO NO. 115, S. 2020

School-Based Report on Incidents of Child Abuse

					school Year;	rear:						
School: Address:						0 _	Classification: (Private/Public) Level: (Kindergarten/Elementary, Secondary)	e/Public) Elementa	ıry, Secon	dary)		
	_	Nature of Abuse	Abuse	i+o!/\	ictime							
Date of			West 11	1	2		Perpetrators	ators				
Incident	Physical	Sexual	verbal/ Psychologica I	Name (Last Name, First Name, M.I)	Age	Sex (M/F)	Name (Last Name, First Name, M.)	Age	Sex (M/F)	Relationship to the Victim	Action Taken	Status (Resolved/Pending/ Referred to oth
							linki (alipai					agency)
										33455		
										- 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5		
		1										
TOTAL												

Note:

Child Abuse refers to the maltreatment of a child, whether habitual or not, which includes any of the following:

- Physical-refers to acts that inflict bodily harm and which subjects children to perform tasks which are hazardous to their physical well-being;
- Sexual-refers to acts that are sexual in nature such as rape, sexual harassment, sexually demeaning remarks, forcing children to watch obscene publications or shows, etc.; and Psychological refers to acts or omissions causing or likely to cause mental or emotional suffering to the child which include intimidation, harassment, stalking, public ridicule, threat of deduction from grade or merit as a form of punishment, and repeated verbal abuse.
- Relationship to the victim refers to relatives (father, mother, cousin, etc.) or school personnel (teachers and non-teaching staff)
 - No amicable settlement for any acts of child abuse

Name/Designation	Date:
Prepared by:	
Name and Designation	Date:
Reviewed and Conformed by:	

ENCLOSURE NO. 2 of DIVI. MEMO NO. 115, S. 2020

School-Based Report on Incidents of Bullying School Year:

School:Address:						Classif Level:	ication: ((Kinderg	Classification: (Private/Public) _ Level: (Kindergarten/Elementar	Classification: (Private/Public) Level: (Kindergarten/Elementary, Secondary)	Second	ary)			
	K. Y.	2	Nature of Bullying	gliyling			Victims		Pe	Perpetrator	2			Status
Date/Place of Incident	Physical	Social	Gender- Based	Cyber Bullying	Retaliation	Name	Age	Sex (M/F)	Name	Age	Sex (M/F)	Action taken	Recommendation	(Resolved/Pending Referred to other agency)
1					g= 1									770
Note: Bullying is perpetrated by a student against another student which may be:	s perpetrat	ed by a s	tudent aga	inst anothe	ullying is perpetrated by a student against another student which may be:	ich may b	e: Slappir	re ticklin	g. headlo	cks etc.)				
Cocial	efere to an	v deliher	ate renefit	ive and age	Social-refers to any deliberate, repetitive and aggressive social		intende	d to hurt	or belittl	e an indi	vidual (n	ame-call	behavior intended to hurt or belittle an individual (name-calling, cursing, labelling, etc.)	z, etc.)

- Gender-based refers to any act that humiliates or excludes a person on the basis of perceived or actual sexual orientation and gender identity.
 - Cyber Bullying any bullying done through the use of technology or any electronic means (texting, email, chatting, online games, etc.)

/: Name/Designation	Date:
Prepared by	
viewed and Conformed by: Name and Designation	Date:

ENCLOSURE NO. 3 of DIVI. MEMO NO. 115, S. 2020

CONSOLIDATED REPORT ON CASES OF CHILDREN-AT-RISK (CAR)

I. CHILDREN-AT-RISK (CAR)				
Classification	No. of S	tudents	Action Taken	Remarks
Classification	Male	Female	ACTION TAKEN	Kemarks
Victim of Abuse (sexual, physical, psychological, mental, economic, and other mean)				
2. Victim of Neglect			1	
3. Coming from a dysfunctional family or without parent or guardian	9		. 4	
4. Being member of a gang				
5. Living in a community with a higher level of criminality				
6. Living in a situation of armed conflict				
7. Committed a status Offense under Section 57 of RA 9344, as amended	1			
8. Prostituted Children	170			
9. Mendicant under PD 1563				
10. Solvent/Rugby User				
11. Others	4			
II. Description of action taken by the s	school or	division to	alleviate the risk fact	ors of the CAR

ENCLOSURE NO. 4 of DIVI. MEMO NO. 115, S. 2020

School/Division/Region:	Period Covered:

A. Consolidated Report on incidents of Children in Conflict w	irt on ind	idents of Cl	hildren in Conflict with the	with the Law (CICL)		
Learner's Reference Number (LRN)	Age	Sex (M/F)	Case/Violation	Action Taken	Intervention/Diversion Program	Remarks
				(MA)		ANALYSIS OF THE STREET, CONTROL OF THE STREET, AND THE STREET, AND THE STREET, AND THE STREET, AND THE STREET,

B. Description of any intervention program or diversion program that the school or division initiated or adapted which facilitated the reintegration of the CICL in the school and community

Noted by:
Prepared by:

Principal/Superintendent/Regional Director

Designation

ENCLOSURE NO. 5 of DIVI. MEMO NO. 115, S. 2020

DEPARTMENT OF EDUCATION

INTAKE SHEET

INFORM A. VIC			
	ne:		
	e of Birth:		Sex:
	Yr. and Section:		
	ents:	***	
	Mother:		Age: _
	Occupation:		
	Address:		
	Father:		Age: _
	Occupation:		
	Address and Contact Num	ber:	
		,	
B. CC	OMPLAINANT:		
Na	ame:		
Re	elationship to Victim:		
Ad	ddress and Contact Number:	Maria Para	
-			
C. R	ESPONDENT		
C	-1. If respondent is a School Perso	onnel	
N	ame:	and	
D	ate of Birth:	Age:	Sex: _
	Designation:		
	Address and Contact Nur	mber:	
	end of the control to		
	der Albert Andrew State (1905) and the state of the control of the state of the sta		
	C-2. If respondent is a Student		
	C-2. If respondent is a Student Name: Date of Birth:		Sex: _

Pa	rents/Guardian:	
	Mother:	Age:
	Occupation:	<u>_</u>
	Address and Contact Number: _	
	Father:	
	Occupation:	
		1
		The same state of the same sta
DETAIL	S OF THE CASE:	
DLIAI		
ACTIO	N TAKEN:	
1.		
2.		
3.		
4.		
RECO	MMENDATIONS:	
1.		
2.		
3.		
		Prepared by:
		Signature over Printed Name
		Designation

Date

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Department of Education

Cordillera Administrative Region SCHOOLS DIVISION OFFICE OF ABRA

NOTE: THIS IS SAMPLE ONLY

CERTIFICATION

This is to certify that upon verification of the records, <u>NAME OF SCHOOL</u> has no case or incident of child abuse, bullying, child-at-risk, or child in conflict with the law.

This certification is being issued in relation to the reportorial obligation of all elementary and secondary schools pursuant to the requirements laid down in DepEd Order No. 40, s. 2012; DepEd Memorandum No. 59, s. 2015; DepEd Order No. 55, s. 2013; and/or DepEd Order No. 18, s. 2015.

Issued this ____ day of Month, 2020, at _____

NAME School Head/ Principal