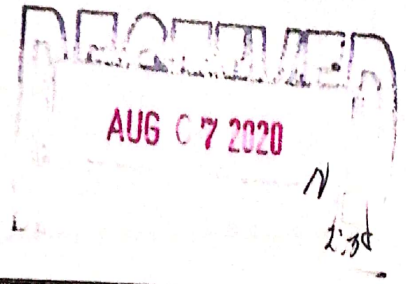




Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF ABRA



DIVISION MEMORANDUM  
 No. 141 s.2020

August 5, 2020

**DIVISION ORIENTATION OF TEACHERS AND SCHOOLS ON DISTANCE LEARNING DELIVERY**

To: School Heads  
 Key Teachers  
 Elementary and Secondary Public Schools

1. Relative to the implementation of Distance Learning Delivery this School Year 2020-2021, the Schools Division Office through the Curriculum Implementation Division will conduct a virtual orientation to all school heads and key teachers in all the elementary and secondary schools of the division on August 10-14, 2020.
2. This activity aims to :
  - a. Provide the schools information about the learning modality to be utilized in the schools;
  - b. Discuss the policies and guidelines received from CO and RO;
  - c. Share practices regarding the preparation of schools for the opening of schools like scheduling, grouping of learners, use of learning resources and the like;
  - d. Share findings of the Division Pilot Testing conducted last July 13-24;
3. Participants are the following:
  - a. ALL CID Personnel
  - b. Elementary and Secondary School Heads
  - c. 2 Key Teachers per Elem. School (1 k -3, 1 4-6)
  - d. 2 Key Teachers per Sec. School ( 1 JHS, 1 SHS)
4. The following schedule of the virtual conference shall be followed:
 

August 10 – AM- Bangued	PM- La Paz
August 11 – AM – Pidigan	PM- Bucay
August 12 - AM- Lagangilang	PM- Dolores
August 13 – AM- Pilar	PM- Luba
August 14 - AM- San Juan	PM- Sallapadan

Note : Secondary schools follow the schedule of the area where they belong.
5. EPS and PSDS assigned in each area shall serve as the facilitators during the conference and responsible in ensuring that participation of concerned school heads and teachers are closely monitored.






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6. The flow of the conference is as follows:
- A. Preliminaries – Prayer, Pambansang Awit, Roll Call, Welcome Remarks, Message, Purpose (PSDS of the District)
  - B. Sharing of Practice from one elementary school head and one sec. head (per 28 district) on preparation for the opening of classes focused on distance learning delivery
  - C. Consolidated Findings on the Division Pilot Testing conducted (EPS -Action Officer)
  - D. Discussion of Guidelines on Distance Learning Delivery
    - a. What is Self Learning Module and other Learning Modalities? – Ronald Marquez
    - b. Reproduction of Modules – Mijurodel Rifareal
    - c. Schedule of Working on the Modules at Home – Henrieta A. Bringas
    - d. Responsibilities of Teachers and School Heads – Bhenjo Agaloos
    - e. Distribution and Retrieval – Marlene Abaoag
    - f. Role of Parents – Emmanuel Bugtong
  - E. Discussion of Other Issues and Concerns (Open Forum) – CID Chief
- Note: CID Personnel in charge of the recording of minutes and proceedings – Rey, Noe, Riza and Ryn Walter
7. Immediate and wide dissemination of this memorandum is enjoined.

  
GLORIA B. BUYA-AO  
Schools Division Superintendent

