



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

REQUEST FOR QUOTATION (RFQ)

Supply and Delivery of Various Supplies and Materials for the
4th Quarter 2020

To all Eligible Suppliers:

- I. Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Submit or send your quotation(s), duly signed by you or your representative, inside a sealed envelope to the Bids and Awards Committee or its Secretariat on or before **December 4, 2020, 8:00 a.m.** at the Department of Education-Schools Division Office of Abra, Actividad-Economia St., Zone 2, Bangued, Abra care of **SORAYA T. FACULO, BAC Chairman**. Please write your business name and contact no. in front of your envelope. Quotation that exceeds the approved budget for the contract (ABC) per lot shall be rejected. Evaluation and award shall be done on a per lot basis. For more information, please call us at Mobile No. 09954671857 care of Merly B. Bargas, BAC Secretariat. Prospective supplier shall be responsible to verify herein items from the Department of Education-Schools Division Office of Abra, c/o Merly B. Bargas, BAC Secretariat at Mobile No. 09266140699 or Agneda T. Princer at Mobile No. 09173032547.


SORAYA T. FACULO
BAC Chairman

II. **Particulars**

Lot No.	Item & Description	Quantity	Unit	Approved Budget for the Contract (ABC) per packs/item/unit in Php	Total Approved Budget for the Contract (ABC) per packs/item/unit in Php	Quotation per pax/item/unit in Php	Total Quotation
1.	PAPER, Multi-Purpose (COPY) A4, 70 gsm	250	ream	240.00	60,000.00		
2.	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	70	ream	270.00	18,900.00		
3.	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	27	book	300.00	8,100.00		
4.	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	100	pack	150.00	15,000.00		
5.	BATTERY, dry cell, AA, 2 pieces per blister pack	20	pack	50.00	1,000.00		
6.	Ligth Bulb, LED, 7 watts 1 pc in individual box	15	piece	100.00	1,500.00		
7.	PAPER CLIP, vinyl/plastic coat, length: 32mm min	62	box	10.00	620.00		
8.	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	200	piece	100.00	20,000.00		
9.	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	200	piece	100.00	20,000.00		



Address: Actividad-Economia St., Zone 2, Bangued, Abra
Telephone No.: (074)614-6918
Website: <http://www.depedabra.com>
E-mail: abra@deped.gov.ph



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10.	Brother -DCP-T710W Ink refill, 1 set	10	set	1,200.00	12,000.00		
11.	Certificate Holder, Letter	250	pieces	55.00	13,750.00		
12.	Certificate Holder, A4	250	pieces	55.00	13,750.00		
13.	Certificate Paper	30	ream	550.00	16,500.00		
14.	Colored Paper 80 gms ream	7	ream	250.00	1,750.00		
15.	Double sided tape, 1 inch	28	pieces	50.00	1,400.00		
16.	EPSON INK REFILL, T6641, BLACK	71	bottle	350.00	24,850.00		
17.	EPSON INK REFILL, T6641, CYAN	43	bottle	350.00	15,050.00		
18.	EPSON INK REFILL, T6641, MAGENTA	43	bottle	350.00	15,050.00		
19.	EPSON INK REFILL, T6641, YELLOW	43	bottle	350.00	15,050.00		
20.	EPSON INK REFILL, 003, BLACK	70	bottle	350.00	24,500.00		
21.	EPSON INK REFILL, 003, BLUE/CYAN	43	bottle	350.00	15,050.00		
22.	EPSON INK REFILL, 003, MAGENTA	43	bottle	350.00	15,050.00		
23.	EPSON INK REFILL, 003, YELLOW	43	bottle	350.00	15,050.00		
24.	INK CART, CANON CL- 811, Colored	10	cart	1,300.00	13,000.00		
25.	INK CART, CANON PG- 740,	10	cart	1,200.00	12,000.00		
26.	CANON INK REFILL, GI 790 (set: black, cyan, magenta, yellow)	20	set	1,760.00	35,200.00		
27.	Oslo Paper	3	reams	300.00	900.00		
28.	Manila Paper	10	pieces	6.00	60.00		
29.	Push Pin	1	box	40.00	40.00		
30.	Ring Binder, Black, Plastic, 12 mm	3	pieces	50.00	150.00		
31.	Ring Binder, Black, Plastic, 24 mm	2	pieces	30.00	60.00		
32.	Ring Binder, Black, Plastic, 44 mm	2	pieces	120.00	240.00		
33.	Toilet Freshner (round)	10	piece	35.00	350.00		
34.	UNINTERRUPTIBLE POWER SUPPLY (UPS)	6	unit	500.00	3,000.00		



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35.	Electric Binder (can at least bind up to Legal Size)	6	unit	13,000.00	78,000.00		
36.	Printer 3 in 1, continuous	6	unit	10,000.00	60,000.00		
	Grand Total				598,315.00		

Delivery Period: within 15 calendar day/s from Supplier's receipt of Purchase Order

Please include the following documents inside the sealed envelope:

1. Mayor's Permit
2. PhilGEPS Number
3. PCAB License (for infrastructure)
4. Income & Business Tax Returns
5. Omnibus Sworn Statement

This is to submit our price quotation(s) as indicated above subject to the terms and conditions of this RFQ provided.

Supplier's Business Name		TIN No.	
Address:			
Telephone No./Cellphone No.:		Fax No.:	e-mail:
Supplier's Authorized Representative's Signature Over Printed Name:		Date:	



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