



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

DEC 15 2020 ✓

Office of the Schools Division Superintendent

December 14, 2020

DIVISION MEMORANDUM
 No. 306 s.2020

CONSULTATION ON AND PRESENTATION OF THE ADJUSTED OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) OF SCHOOL HEADS FOR SCHOOL YEAR (SY) 2020-2021

- To: Chief Education Supervisors
 Concerned Education Program Supervisors
 All Public Schools District Supervisors
 Senior Education Program Specialists
 Heads of Public Secondary Schools
 Concerned Heads of Public Elementary Schools
 Integrated Schools Heads
 Concerned Master Teachers

1. This Office announces the conduct of Consultation on and Presentation of the Adjusted OPCRF of School Heads for SY 2020-2021 on December 19, 2020 at the 3rd Floor SDO Conference Hall, Bangued, Abra.
2. The objectives of the activity are to:
 - a. Present the adjusted OPCRF of school heads for school year 2020-2021;
 - b. Gather feedbacks on the presented OPCRF;
 - c. Agree on the finalization of the OPCRF.
3. The participants to the activity and their respective schedule are specified in the table below:

Date: December 19, 2020	
TIME	PARTICIPANTS
8:00 am to 12:00 pm	Division Chiefs (2)
	Public Schools District Supervisors (10)
	Elementary School Heads (28)
	Integrated School Heads (11)
	Elementary Master Teacher Representatives (3)
	Senior Education Program Specialists (4)
1:00 – 5:00 pm	Division Chiefs (2)
	Secondary School Heads (35)
	EPS representatives (2)
	Senior Education Program Specialists (4)
	Secondary Master Teacher Representatives (3)

4. The participants shall bring their own writing materials.



Address: Actividad-Economia St., Zone 2, Bangued, Abra
 Telephone No.: (074)614-6918
 Website: <http://www.depedabra.com>
 e-mail: abra@deped.gov.ph

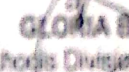


ISO 9001:2015 Certified
 Quality Management System
 CRN 50500994 QM15



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

5. Meals and snacks shall be provided to the participants, charged to HRTD fund. However, the participants shall bring their own tumbler or any re-usable drinking ware. This is in support to the "Makakalikasan" core values of the Department, "green procurement" and in conformity to DepEd Order No. 13, series 2017- Policy and Guidelines on Healthy Food and Beverage Choices in Schools and in DepEd Offices. Serving of very oily, salty and sweet food and carbonated drinks is highly discouraged.
6. Travel and other expenses of the school-based personnel relative to the conduct of this activity shall be charged to local fund subject to the usual accounting and auditing rules and regulations.
7. The participants shall attend the activity with their facial mask and strictly observe other health protocols on the prevention of COVID 19.
8. The participants shall be granted Compensatory Overtime and Service Credits, respectively, since December 19, 2020, falls on a Saturday.
9. For immediate dissemination and compliance


GLORIA B. BUAYA-AO
Schools Division Superintendent



Address: Actividad-Economia St., Zone 2, Bangueed, Abra
Telephone No.: (074)614-6918
Website: <http://www.depedabra.com>
e-mail: abra@deped.gov.ph



ISO 9001:2015-Certified
Quality Management System
DIN CERTIFIK QM11