



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

JAN 21 2021

January 21, 2021

DIVISION MEMORANDUM

No: 025 s.2021

TO : ALL SCHOOLS HEADS, TEACHER IN-CHARGE,  
PRINCIPALS OF ELEMENTARY & SECONDARY SCHOOLS  
ALL OTHERS CONCERNED

**SUBMISSION OF NOTICE OF SALARY ADJUSTMENT (NOSA) 2021 FOR THE IMPLEMENTATION  
OF THE SECOND TRANCHE OF THE MODIFIED SALARY SCHEDULE FOR CIVILIAN  
PERSONNEL IN THE NATIONAL GOVERNMENT PURSUANT TO REPUBLIC ACT (RA) No. 11466**

1. Pursuant to National Budget Circular No.584 dated January 06, 2021, implementing Republic Act No. 11466, otherwise known as the "Salary Standardization Law of 2019" dated January 08, 2020, you are hereby advised to prepare and submit the Notice of Salary Adjustment (NOSA) for 2021 as per attached given form (Annex "B-1" for Regular Positions and Annex "B-2" for Contractual/Casual Personnel) as based on Second Tranche Salary Schedule for Civilian Personnel of the National Government effective January 1, 2021 (Annex "A") of all teaching and non-teaching Personnel in the division of Abra to the HR office for consolidation.
2. Submission of said documents in 2 copies (1 folder only) should be per school and per district. Deadline of submission is January 29, 2021.
3. Immediate and wide dissemination and compliance of this memorandum is directed.

GLORIA B. BUYA-AO  
Schools Division Superintendent



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
Telephone No.: (074)614-6918  
Website: <http://www.depedabra.com>  
e-mail: abra@deped.gov.ph



ISO 9001:2015 Certified  
Quality Management System  
CRN 50500994 QM15

Accelerating and Bolstering Responsive Education that Nurtures Inspired and Outstanding LEARNERS. #ServinoYOUwithaHeart



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

Annex "A"

Second Tranche Monthly Salary Schedule for Civilian Personnel of the National Government  
 Effective January 1, 2021  
 (in Pesos)

Salary Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Salary Grade
1	12,034	12,134	12,236	12,339	12,442	12,545	12,651	12,756	1
2	12,790	12,888	12,987	13,087	13,187	13,288	13,390	13,493	2
3	13,572	13,677	13,781	13,888	13,995	14,101	14,210	14,319	3
4	14,400	14,511	14,622	14,735	14,848	14,961	15,077	15,192	4
5	15,275	15,393	15,511	15,630	15,750	15,871	15,993	16,115	5
6	16,200	16,325	16,450	16,577	16,704	16,832	16,962	17,092	6
7	17,179	17,311	17,444	17,578	17,713	17,849	17,985	18,124	7
8	18,251	18,417	18,583	18,751	18,920	19,091	19,264	19,438	8
9	19,593	19,757	19,922	20,089	20,257	20,426	20,597	20,769	9
10	21,205	21,382	21,561	21,741	21,923	22,106	22,291	22,477	10
11	23,877	24,161	24,450	24,742	25,038	25,339	25,643	25,952	11
12	26,052	26,336	26,624	26,915	27,210	27,509	27,811	28,117	12
13	28,276	28,589	28,905	29,225	29,550	29,878	30,210	30,547	13
14	30,799	31,143	31,491	31,844	32,200	32,561	32,927	33,297	14
15	33,575	33,953	34,336	34,724	35,116	35,513	35,915	36,323	15
16	36,628	37,044	37,465	37,891	38,323	38,760	39,203	39,650	16
17	39,986	40,444	40,907	41,376	41,851	42,332	42,818	43,311	17
18	43,681	44,184	44,694	45,209	45,732	46,261	46,796	47,338	18
19	48,313	49,052	49,803	50,566	51,342	52,130	52,932	53,746	19
20	54,251	55,085	55,934	56,796	57,673	58,564	59,469	60,389	20
21	60,901	61,844	62,803	63,777	64,768	65,774	66,797	67,837	21



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: abra@deped.gov.ph



ISO 9001:2015 Certified  
 Quality Management System  
 CRN 50500994 QM15

Accelerating and Bolstering Responsive Education that Nurtures Inspired and Outstanding LEARNERS... #ServinoYOUwithaHeart



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

22	68,415	69,481	70,565	71,666	72,785	73,923	75,079	76,253	22
23	76,907	78,111	79,336	80,583	81,899	83,235	84,594	85,975	23
24	86,742	88,158	89,597	91,059	92,545	94,057	95,592	97,152	24
25	98,886	100,500	102,140	103,808	105,502	107,224	108,974	110,753	25
26	111,742	113,565	115,419	117,303	119,217	121,163	123,140	125,150	26



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
Telephone No.: (074)614-6918  
Website: <http://www.depedabrar.com>  
e-mail: [abra@deped.gov.ph](mailto:abra@deped.gov.ph)



ISO 9001:2015 Certified  
Quality Management System  
CRN 50500994 QM15

Accelerating and Bolstering Responsive Education that Nurtures Inspired and Outstanding LEARNERS. #ServingYOUwithHeart



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

Annex "B-1"

FOR REGULAR POSITIONS

Date: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_:

Pursuant to National Budget Circular No.584 dated January 06, 2021, implementing Republic Act No. 11466 dated January 08, 2020, your salary is hereby adjusted effective January 01, 2021, as follows:

1. Adjusted monthly basic salary effective January 01, 2021, under new Salary Schedule; SG\_\_\_\_, Step \_\_\_\_\_ P\_\_\_\_\_
2. Actual monthly basic salary as of December 31, 2020; SG\_\_\_\_, Step \_\_\_\_\_ \_\_\_\_\_
3. Monthly salary adjustment effective January 01, 2021 (1-2) P\_\_\_\_\_

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

**GLORIA B. BUYA-AO**  
 Schools Division Superintendent

Position Title: \_\_\_\_\_  
 Salary Grade: \_\_\_\_\_  
 Item No./Unique Item No., FY \_\_\_\_\_ Personnel Services Itemization  
 and/or Plantilla of Personnel: \_\_\_\_\_

Copy Furnished: GSIS



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: abra@deped.gov.ph



ISO 9001:2015 Certified  
 Quality Management System  
 CRN 50500994 QM15

Accelerating and Bolstering Responsive Education that Nurtures Inspired and Outstanding LEARNERS... #ServinoYOUwithaHeart



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

Annex "B-2"

FOR CONTRACTUAL/CASUAL POSITIONS

Date: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_:

Pursuant to National Budget Circular No.584 dated January 06, 2021, implementing Republic Act No. 11466 dated January 08, 2020, your salary is hereby adjusted effective January 01, 2021, as follows:

1. Monthly basic salary/daily wage rate,  
 under new Salary Schedule; SG \_\_\_\_\_ P \_\_\_\_\_
2. Actual monthly basic salary/daily wage rate  
 as of December 31, 2020;  
 SG \_\_\_\_\_ P \_\_\_\_\_
3. Monthly salary adjustment/daily wage adjustment  
 effective January 01, 2021 (1-2) P \_\_\_\_\_

It is understood that this salary/wage adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

**GLORIA B. BUYA-AO**  
 Schools Division Superintendent

Position Title: \_\_\_\_\_  
 Salary Grade: \_\_\_\_\_

Copy Furnished: GSIS



Address: Actividad-Economia St., Zone 2, Bangued, Abra  
 Telephone No.: (074)614-6918  
 Website: <http://www.depedabra.com>  
 e-mail: abra@deped.gov.ph



ISO 9001:2015 Certified  
 Quality Management System  
 CRN 50500994 QM15