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Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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Office of the Schools Division Superintendent

March 9, 2021

DIVISION MEMORANDUM

No. 113 s.2021

VIRTUAL DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING

To: Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
Section Heads of OSDS and SGOD
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Teachers

1. This Office announces the conduct of Division Virtual Management Committee (ManCom) meeting on **March 30, 2021, 8:00am-5:00pm via MS 365 Teams.**
2. The meeting link shall be sent to the electronic mails of the participants by the Division Information Technology Officer.
3. The participants to this virtual meeting are the following:
 - a. Assistant Schools Division Superintendent
 - b. Division Chiefs
 - c. Education Program Supervisors
 - d. Public Schools District Supervisors
 - e. Section Heads of OSDS and SGOD:

NAME	DIVISION/SECTION or UNIT
1. ASDS Soraya T. Faculo	OSDS
2. CID Chief Hedwig M. Belmes	CID
3. SGOD Chief Lemuel B. Dickson	SGOD
4. Ronilo P. Garcia	SGOD
5. Atty. Janneliza M. Taloma	OSDS - Legal Unit
6. Marlou Borja	OSDS - Information Technology Unit
7. Janet B. Pascua	OSDS - Administrative Services
8. Celia S. Bolante	OSDS - Accounting Section
9. Elmer V. Batondo	OSDS - Budget Section
10. Gemma B. Cabutaje	OSDS - Personnel Services
11. Wilma Pacapac	OSDS - Records Section
12. Merly Bargas	OSDS - Supply Section
13. Fatima Ava Batondo	OSDS- Cash Section
14. Eng. Fernando Semanero Jr.	SGOD - Physical Facilities



Address: Actividad-Economia St., Zone 2, Bangued, Abra
Telephone No.: (074)614-6918
Website: <http://www.depedabra.com>
e-mail: abra@deped.gov.ph



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15. Meldie M. Damian	SGOD – Planning Section
16. Jaeriel R. Bersamina	SGOD – Planning and Research Section
17. Jan Nowel E. Peña	SGOD – Social Mobilization and Networking Section
18. Lorna B. Llana	SGOD – School Management Monitoring and Evaluation Section
19. Eden T. Adriatico	SGOD – Human Resource Development Section
20. Dr. Apolinar Turqueza	Health and Nutrition Section

- f. Public Elementary and Secondary School Heads
- g. Public Elementary and Secondary School Teacher

4. The Education Program Supervisors (EPSs) and Public Schools District Supervisors (PSDSSs) shall attend the virtual meeting in the districts where they are assigned and with the respective school heads.

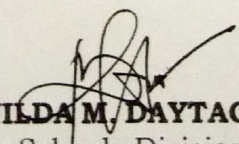
5. Stringent health protocols shall be observed during the conduct of the ManCom meeting.

5. The agenda are the following:

- a. SILNAG 2.0
- b. Awards process
- c. Innovation/Best Practice process
- d. Updating of PPEI
- e. Submission of DTR and other reports
- f. Legal matters
- g. Other information/updates from the CID, SGOD and OSDS
- h. Other matters

6. Expenses incurred relative to the participation to this meeting, shall be charged against local fund, subject to the usual accounting and auditing rules and regulations.

5. For immediate dissemination and compliance.


BENILDA M. DAYTACA, EdD, CESO VI
 Asst. Schools Division Superintendent
 OIC-Schools Division Superintendent



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