



Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF ABRA

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DIVISION MEMORANDUM

No. 140 s.2021

**TWO-WAY RADIO OPERATION AND MANAGEMENT AS A BLENDED DISTANCE
LEARNING DELIVERY MODALITY**

To: Asst. Schools Division Superintendent
Division Chiefs, EPS, PSDS
Public Elementary and Secondary School Heads
All Persons Concerned

1. As a response to the disruption of classes brought about by the COVID-19 pandemic, DepEd launched the use of Blended Learning Delivery modalities as stipulated in DepEd Order 12, s. 2020 "Adoption of the Basic Education Learning Continuity Plan for School Year 2020-2021 in Light of the COVID 19 Public Health Emergency". The Schools Division of Abra has made use of two-way radio as one of the options to reach learners to enable them to continue their education despite the pandemic. In this regard, SDO Abra will conduct the orientation on the operation and management of two-way radio to be utilized in the delivery of instruction from May 3- June 11, 2021.
2. This activity aims to:
 - a. Provide Technical Assistance to schools in the operation and management of the two-way radio
 - b. Monitor and identify schools utilizing two-way radio in the delivery of instruction
3. Herewith are the schedule of the distribution, provision of TA and orientation of two-way radio in enclosure No. 1, list of two-way radio operation and management team in enclosure No. 2, and Accomplish inventory of outsourced/procured two-way radio, No. of pupils/teacher/parents oriented, and programmed frequency and channel per year level 3. ICS form in enclosure No. 4 and Deed of Donation/Acceptance in enclosure no. 4.
4. Schools are held accountable on the safe-keeping and proper utilization of the two-way radio
5. Health protocols such as wearing of facemasks and social distancing shall be highly observed.
6. Travel and other incidental expenses are chargeable against local funds subject to usual accounting and auditing.
7. Immediate dissemination of this memorandum is earnestly desired.

BENILDA M. DAYTACA EdD, CESO VI
Assistant Schools Division Superintendent

OIC- Office of the Schools Division Superintendent

sgod/smn/dickson/asencio



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Enclosure No. 1, Division Memo No. 140, s. 2021
 SCHEDULE OF DISTRIBUTION, MONITORING AND PROVISION OF TA ON THE OPERATION
 AND MANAGEMENT OF TWO- WAY RADIO

Date	Schools	Person In- charge
May 3, 2021	Gayaman ES, Tamac ES, Agumanay ES, Tillilo ES	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 4, 2021	Lulluno NHS, Lulluno ES, Tuquipa ES	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 5, 2021	Luzong ES/NHS, Botot ES, Barit ES	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 6, 2021	Tabangao ES, Pacpaca ES	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 7, 2021	Luba Central CS, Pega PS	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 10, 2021	Danac ES, Boliney ES	Ronilo P. Garcia, Celso B. Tacanay, Edlaine Castillo
May 11, 2021	An- Anaa ES, Sagap ES	Ronilo P. Garcia, Celso B. Tacanay, Edlaine Castillo
May 12, 2021	Dalit NHS, Bolbolo ES, Dintan ES	Ronilo P. Garcia, Celso B. Tacanay, Edlaine Castillo
May 13, 2021	Ducligan ES, Lingey ES	Ronilo P. Garcia, Celso B. Tacanay, Edlaine Castillo
May 14, 2021	Sallapadan Barrio, Naguillian ES	Ronilo P. Garcia, Celso B. Tacanay, Edlaine Castillo
May 17, 2021	Kili ES, Caocaoayan ES	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 18, 2021	Tiempo ES, Tiempo NHS	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 19, 2021	Wayangan ES, Supo ES/NHS	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 20- 21, 2021	Dilong ES, Dilong NHS	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
May 24-28, 2021	Tineg CS, Cogon PS, Laba PS, Bela ES	Florencio B. Rifareal Jr, Deo M. Ramos, Rhoda P. Asencio
June 1, 2021	Baay NHS, Bonglo ES	Marlou Borja, Engr. Fernando Semanero, Jan Nowel Pena
June 2, 2021	Cayapa ES, Cayapa NHS	Marlou Borja, Engr. Fernando Semanero, Jan Nowel Pena
June 3, 2021	Mabungtot ES, Malapaao ES	Marlou Borja, Engr. Fernando Semanero, Jan Nowel Pena
June 4, 2021	Catacdegan ES, Liagan ES	Marlou Borja, Engr. Fernando Semanero, Jan Nowel Pena
June 7, 2021	Lusuac ES	Marlou Borja, Engr. Fernando Semanero, Jan Nowel Pena

Note: Schedules are subject to change

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Enclosure No. 2, Division Memo No 140, s. 2021

TWO- WAY RADIO OPERATION AND MANAGEMENT TEAM

Over- all Chairman: BENILDA M. DAYTACA EdD, CESO VI OIC- Schools Division Superintendent	➤ Oversee the overall conduct of the two- way radio operation and management as a blended distance learning delivery modality		
Vice- chairman: SORAYA T. FACULO PhD Asst. Schools Division Superintendent	➤ Assist in providing technical assistance in the management of distance learning delivery modality		
Chairman on Technical Aspect: LEMUEL B. DICKSON EdD SGOD Chief	➤ Supervise the conduct of the outsourcing, distribution operation and management of the two- way radio as part of the School Based Management		
Chairman on Instructional Aspect: HEDWIG M. BELMES CID Chief	➤ Supervise the conduct of the instructional aspect of the two- way radio operation and management as a blended distance learning delivery modality.		
Technical Working Group	Team 1	Team 2	Team 3
Team Leaders: ➤ Orientation of two- way Radio ethics communication and operation ➤ Frequency programming ➤ Searching of available channel/ frequencies ➤ Conduct onsite- demonstration on the two- way radio functionality	Florencio B. Rifareal Jr.	Ronilo P. Garcia	Lemuel B. Dickson EdD
➤ Accomplish inventory of outsourced/ procured two- way radio, No. of pupils/teacher/ parents oriented, and programmed frequency and channel per year level ➤ Serve deed of donation/ acceptance of outsourced two- way radio and Inventory Custodian Slip (ICS)	Rhoda P. Asencio	Edlaine B. Castillo	Marlou B. Borja
➤ Setting and testing of Radio capability in the Learner's Household ➤ Assist in the Testing/ searching of available channels/ frequencies ➤ Assist on the onsite- demonstration of the two- way radio functionality	Deo M. Ramos	Celso B. Tacanay	Fernando Semanero
➤ Provide Technical Assistance/ instructional Supervision on the utilization of two-way radio on blended learning ➤ Onsite Monitoring on the conduct of Demonstration lesson using the two- way Radio	PSDS and EPS in the district		



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Enclosure No. 3, Division Memo No 140, s. 2021

Name of School: _____ Date: _____
 District: _____ School ID Number: _____
 Name of School Head: _____ Contact Number: _____

INVENTORY OF OUTSOURCED/ PROCURED TWO- WAY RADIO, PUPILS/ TEACHERS, PARENTS ORIENTED AND PROGRAMMED FREQUENCY AND CHANNEL PER YEAR LEVEL

Categories	Remarks
1. No. of Pupils/ Students	
2. No. of Teachers oriented	
3. No. of Non- teaching Personnel oriented	
4. No. of functional two- way radio units available	
5. No. of outsourced two- way radio	
6. No. of procured two- way radio	
7. No. of Parents oriented	
8. Programmed Frequency	
9. Channel used per grade level	
a. Kinder	
b. Grade 1	
c. Grade 2	
d. Grade 3	
e. Grade 4	
f. Grade 5	
g. Grade 6	
h. Grade 7	
i. Grade 8	
j. Grade 9	
k. Grade 10	
l. Grade 11	
m. Grade 12	

Comments/Suggestions/Other Observations:

(Note: Technical aspect & Distribution of donated two- way radios will be provided by the SGOD team while the curriculum aspect will be provided by the CID team)

Signature of School Head: _____ Date: _____

Monitored by: _____



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