



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 SCHOOLS DIVISION OFFICE OF ABRA

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Office of the Schools Division Superintendent

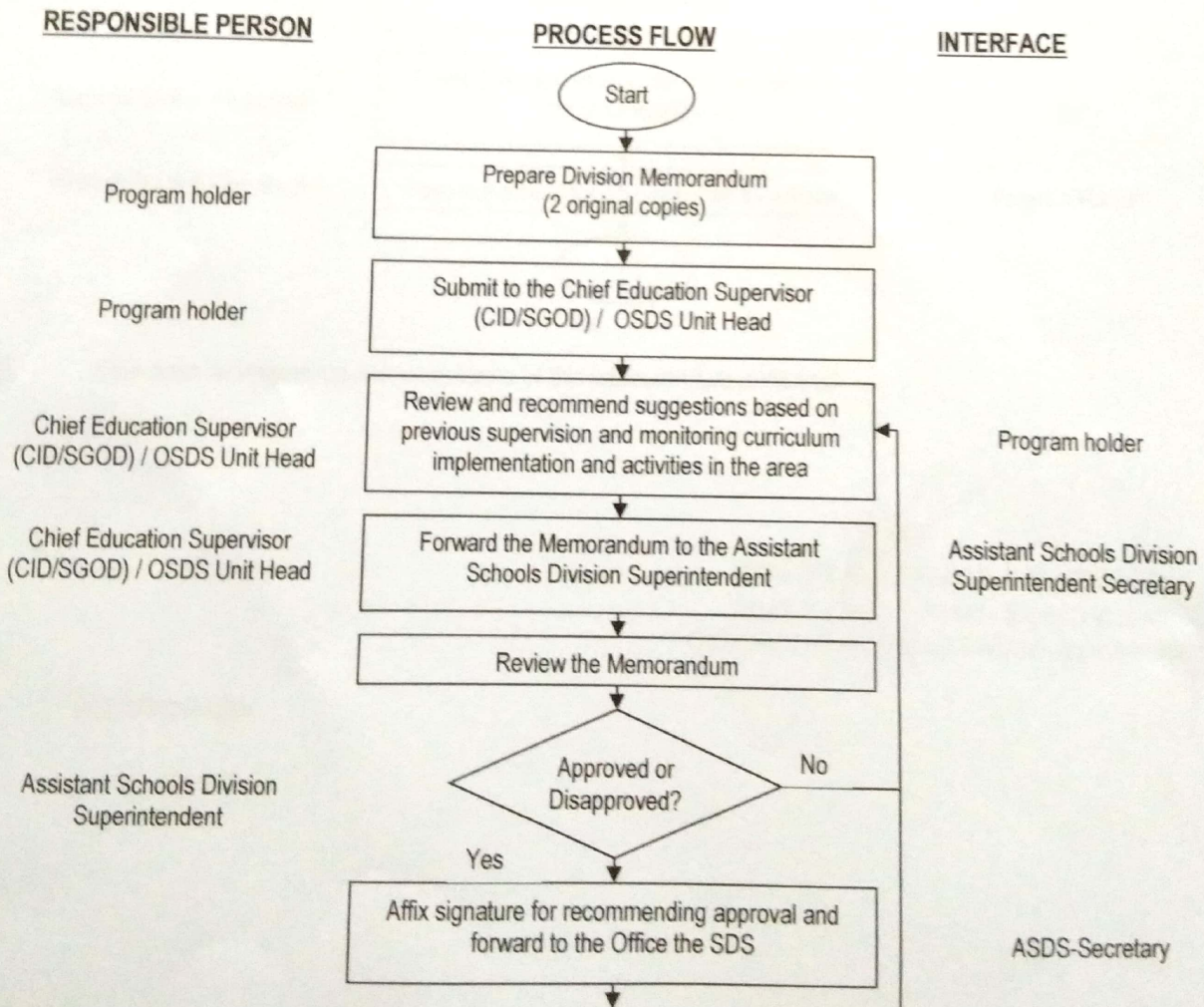
May 25, 2021

DIVISION MEMORANDUM
 No. 172-s, 2021

PROCESS FLOW FOR THE PREPARATION OF DIVISION MEMORANDUM

To: Asst. Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Division Office Personnel
 All Others Concerned

1. To ensure efficient operations and effective implementation of policies and education programs at the Schools Division Office, the following process in the preparation of Division Memorandum is hereby presented:



Address: Actividad-Economia St., Zone 2, Bangued, Abra
 Telephone No.: (074)614-6918
 Website: <http://www.depedabra.com>
 e-mail: abra@deped.gov.ph

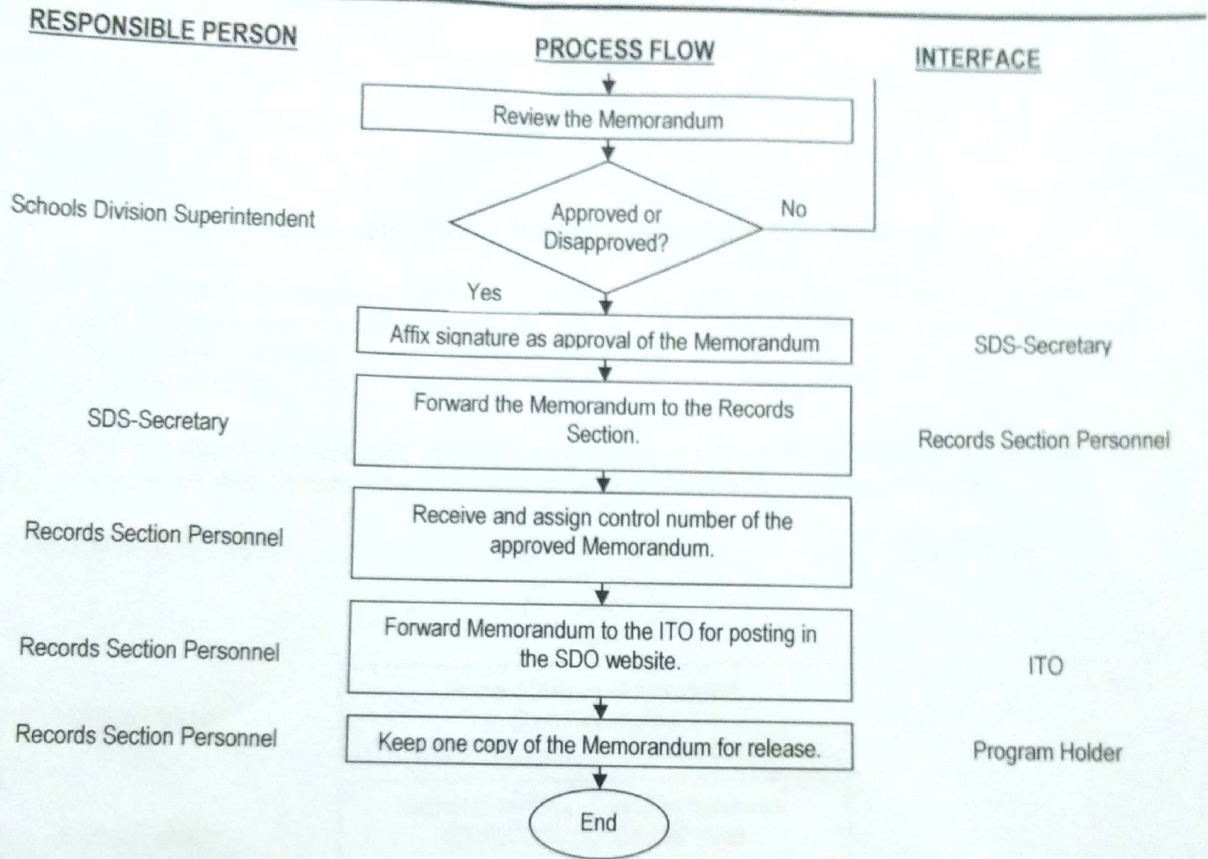


ISO 9001:2015 Certified
 Quality Management System
 CRN 50500994 QM15

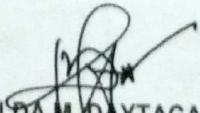


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2. Immediate dissemination and compliance of this memorandum is desired.


BENILDA M. DAYTACA, EdD, CESO VI
 Assistant School Division Superintendent
 OIC-Office of the Schools Division Superintendent

OSDS/admin/jbp



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