



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

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September 1, 2021

**DIVISION MEMORANDUM**

No. 289 s. 2021

**DROP-OFF POINTS AND CREATION OF DISTRICT TECHNICAL WORKING  
GROUP FOR SBFP IMPLEMENTATION SY 2021-2022**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, CID and SGOD  
All Public Elementary School Heads  
All Others Concerned

1. Pursuant to DepEd Order No. 031 s. 2021 entitled **Operational Guidelines on the Implementation of the School-Based Feeding Program**, the Schools Division of Abra is mandated to implement the School Based Feeding Program to priority target beneficiaries from qualified elementary schools.
2. Considering the changes brought about by the pandemic as to how learning will be delivered for this school year, the SBFP implementation will be modified, putting utmost importance in the welfare, safety and health of learners and personnel involved and strictly observing the required health standards while ensuring the attainment of its objectives.
3. The procurement of the food items will now be undertaken in a combination of 2 approaches: at the SDO level and district level, in accordance with the provision of RA 9184 and its IRR through public bidding, as decided by the SDO SBFP TWG during its coordination meeting last August 17, 2021. For the district level procurement, decision related to procurement shall be a consensus among the school district to promote transparency.
4. District level of School-Based Feeding Program-Technical Working Group (SBFP-TWG) shall be created to constitute the following:  
Chairperson: Public Schools District Supervisor  
Co-Chairperson: Designated District Nurse  
Members: District Bookkeeper  
School Heads of SBFP Beneficiaries
5. The SBFP-TWG of the District shall functions in accordance with the guidelines set forth in DepEd Order No. 031 s. 2021. It shall convene regularly to settle

QM - Page 1 of 2



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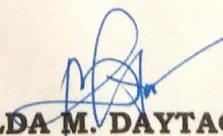
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concern of the program and shall also act as District SBFP Bids and Awards Committee and Inspectorate Team.

6. The Schools Division of Abra will start the implementation of SBFP – Regular Component for SY 2021-2022 on **October 1, 2021**, to **231** public elementary schools. The Nutritious Food Products will be delivered by the winning bidder through its authorized representatives to the identified school drop-off points.
7. District Offices/or Central Schools will be identified as the drop-off points of Nutritious Food Products. However, the delivery from drop-off points to household is a critical issue to be addressed, hence we are requesting the School Heads assisted by the assigned school nurses to cluster their beneficiaries as their residence/sitio to facilitate easier and faster delivery of the community to the beneficiaries.
8. The School Health Section of the SGOD and SBFP Division Technical Working Group as provided in Division Memorandum No. 250 s. 2021 shall be scheduled to assist the District TWG in conducting inspection of NFP every delivery as to its quantity and quality, including the date of manufacturing and expiration. They shall recommend whether to accept or not the NFP delivered if not in accordance with the technical specification provided.
9. Minimum health standards must be strictly observed before, during and after the distribution of Nutritious Food Products.
10. Enclosure No. 1 is the drop-off points of food & milk products and Division Technical Working Group areas of concern; and Enclosure No. 2 is the List of Schools and Total Requirements of food products per delivery.
11. For your information and compliance.

  
**BENILDA M. DAYTACA, EdD, CESO VI**  
OIC - Schools Division Superintendent

