



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

RELEASED  
 SEP 16 2021  
 DEPED ABRA  
 206

DIVISION MEMORANDUM  
 No. 306, series of 2021

SEPTEMBER 15, 2021

**RECONSTITUTION OF DIVISION ASSESSMENT INSPECTORATE TEAM (DAIT)**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors, CID and SGOD  
 Private Schools Superintendent  
 Private Schools Supervisor  
 Members of Division Assessment Inspectorate Team (DAIT)  
 All Private Schools Principals/Administrators  
 All Others Concerned

- In conformity with DepEd Order 88 s.2010 on submission, assessment and validation of documents and facilities of private schools requesting permit to operate, requesting for recognition, establishment of schools, requesting additional grade level, the Schools Division Office of Abra hereby reconstitutes the Division Assessment Inspectorate Team (DAIT) to ensure that applications are appropriately acted upon :

<b>Chairperson</b>	<b>SAMUEL T. EGSAEN, Jr., EdD</b> Public Schools District Supervisor OIC-Office of the Assistant Schools Division Superintendent
<b>Members</b>	<p><b>LORNA B. LLANEZA</b> Senior Education Program Specialist Div. Focal Person for Private Schools</p> <p><b>PEDRO B. TALINGDAN JR.</b> Education Program Supervisor-Filipino</p> <p><b>RONILO P. GARCIA</b> Education Program Supervisor- SGOD</p> <p><b>Atty. JANNLIZA TALOMA</b> Division Legal Officer III</p> <p><b>FERNANDO SEMANERO</b> Division Engineer III</p> <p><b>EPS II-SMME</b></p> <p><b>Note: PSDS in-charge of the concerned private school to join the team</b></p>



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2. Roles and Functions of DAIT

The Chairman:

- Convenes the DAIT for meetings and assessment of documents
- Ensures the completeness, appropriateness of documents before forwarded to the Office of the Schools Division Superintendent

The members:

- Assess the completeness vis-à-vis the checklist, appropriateness of data, authenticity of documents submitted.
- Notify the applicant/s for any deficiency/is after the assessment.
- Conduct Ocular inspection.
- Extend technical assistance to the applicant/s in the preparation of required documents.
- Recommend compliant applications to the Schools Division Superintendent for endorsement to the Regional Office.
- Ensure that all applications are appropriately acted upon following the timeline.

3. This Memorandum shall serve as official designation of the aforementioned and such designation shall commence from the date of signing of this Memorandum until rescinded, reconstituted, or reorganized.
4. Full cooperation of all concerned is desired to ensure the success of our undertakings.
5. Immediate dissemination of this memorandum is directed.

**BENILDA M. DAYTACA, EdD, CESO VI**  
 Assistant Schools Division Superintendent  
 OIC-Office of the Schools Division Superintendent

/ SGOD-smme/ DM-Reconstitution of DAIT.../

**REFERENCES**

- DepEd order no.88 s.2010, Revised Manual of Regulations for Private Schools in Basic Education.*  
*DepEd order no.11 s.2011, Amendments to the 2010 Revised Manual of Regulations for Private Schools in Basic Education*  
*Regional Order 002, s,2018Regional Guidelines on the Issuance of Government Permit to Operate. Establish or Open a new School and Open Grade Level/s in Existing Private Elementary and Secondary schools*



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