



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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DIVISION MEMORANDUM
 No. 307, series of 2021

SEPTEMBER 16, 2021

CREATION AND UPDATING OF SCHOOL ACCOUNT IN THE LEGAL SERVICES INFORMATION SYSTEM (LSIS v. 3.0)

To: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Public School District Supervisors and Education Program Supervisors
 Public School Heads, Child Protection Coordinator, and Child Protection Committee
 All Others Concerned

1. One of the Key Result Areas of the Division Office in its Office Performance Commitment and Review is Strategic Management and Operations weighing twenty-five percent (25%). As to date, the Division Office has not yet reached the 100% rating. In this regard, all public schools are hereby directed to create, register, and update the school's account in the Legal Services Information System (lsis.depedcar.ph).
2. The lists of schools that have not yet created an account or with no updates are in this link: <https://bit.ly/LSISListSchools>.
3. School Heads, Child Protection Coordinators, and Child Protection Committees may refer from the LSIS v. 3.0 User Manual as their guide in using the said system. The manual is available and may be downloaded through this link: <https://bit.ly/LSISv3UserManual>.
4. To provide further support to LSIS users, LSIS Online Technical Assistance and Help Desk may be availed by filling out the online form through <https://bit.ly/LSISOnlineAssistance>.
5. The cooperation of schools on this matter is highly appreciated.
6. Immediate and widest dissemination of and compliance to this Memorandum is desired.


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OSDS/LSU/jmt



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