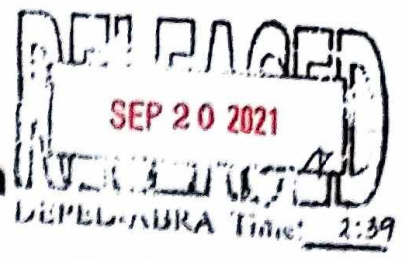




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA



August 23, 2021

Division Memorandum
 No. 310 s. 2021

To: All Division Office Personnel
 All Public and Elementary School Heads
 All Others Concerned

From: **BENILDA M. DAYTACA, EdD, CESO VI**
 Asst. Schools Division Superintendent
 OIC – Office of the Schools Division Superintendent

Subject: Guidelines on *TAN – OK* (Tangible Awards Notable for Outstanding Key Result) AWARDS and INCENTIVES FOR EMPLOYEES OF THE DEPARTMENT OF EDUCATION – SCHOOLS DIVISION OF ABRA

1. Pursuant to DepEd Order No. 9, s. 2002 or Establishing the Program on Awards and Incentives for Service Excellence (PRAISE) in the Department of Education, Schools Division Office of Abra issues the Guidelines for *TAN – OK* (Tangible Awards Notable for Outstanding Key Result) AWARDS and INCENTIVES FOR EMPLOYEES OF THE DEPARTMENT OF EDUCATION – SCHOOLS DIVISION OF ABRA
2. This policy shall cover SDO Awards for the following: Schools Division Office Employees, Public and Private Schools and School Personnel. Searches in all categories shall be open to all employees regardless of age, gender or sexual orientation, religious affiliation, ability or disability, and ethnicity or cultural background.
3. *TAN-OK PRAISE* aims to promote quality performance and commitment to public service among its employees and support innovative and sustainable practices in education.
4. Immediate and wide dissemination of this Guidelines is desired.

