



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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SEPTEMBER 27, 2021

DIVISION MEMORANDUM
NO. 316, s. 2021

**VIRTUAL ORIENTATION ON DEPED ORDER NO. 39, s. 2021
(GUIDELINES ON THE PROVISION OF SPECIAL HARDSHIP ALLOWANCE FOR PUBLIC SCHOOL TEACHERS)**

To : ASDS
Accountant III
AO V (Budget)
AO V (Admin.)
CID Chief
Planning Officer
Administrative Assistants from the Accounting Unit
All School Heads of Non-IU Schools (Elementary & Secondary)

1. Pursuant to Department of Budget and Management (DBM)-Department of Education (DepEd) Joint Circular No. 1, s. 2021, SDO Abra will be conducting a Virtual Orientation on DepEd Order No. 39, s. 2021 on **October 8, 2021 (08:00 am to 12:00 pm for BATCH 1) and (01:00 pm to 05:00 pm for BATCH 2).**
2. The objectives of this activity are as follows:
 - a) To orient all school heads on **DepEd Order No. 39, s. 2021 (Guidelines on the Provision of Special Hardship Allowance for Public School Teachers)**;
 - b) to update all school heads on the details of new guidelines such as the hardship index (HI), the schools identified as hardship posts, the budget allocation and release, the preparation of Special Hardship Allowance (SHA) Report and other procedural guidelines; and
 - c) to present to all school heads the list of hardship post schools identified by the Bureau of Human Resource and Organizational Development – School Effectiveness Division (BHROD-SED) in the Central Office.
3. The activity should be attended by one hundred seventy five (175) elementary school heads; thirty (30) secondary school heads; and ten (10) SDO personnel (SDS, ASDS, Accountant III, AO V – Admin Section, AO V – Budget Section, 1 representative from Curriculum Implementation Division (CID), 1 Planning Officer, 2 Sr. Bookkeepers from Accounting Section and 1 Sr. Bookkeeper from Personnel Section)

Please see attached list of participants per batch.

4. The meeting will be conducted on-line through Microsoft Teams with this link bit.ly/HardshipOrientation
5. Expenses in the conduct of this activity shall be charged from Schools Division MOOE Fund subject to usual budgeting, accounting and auditing rules and regulations. Snacks and lunch will be provided to all SDO personnel participants.

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Address: Actividad-Economia St., Zone 2, Bangued, Abra
Telephone No.: (074)614-6918
Website: <http://www.depedabra.com>
e-mail: abra@deped.gov.ph



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6. Health protocols and all precautionary measures of Covid-19 from the DOH and IATF will be strictly observed before, during and after the conduct of this activity. Social distancing, wearing of facemask, hand washing and disinfection should be done.

7. All participants are required to attend to this activity. Wide dissemination and strict compliance with this memorandum is hereby requested.



BENILDA M. DAYTACA EdD, CESO VI
Assistant Schools Division Superintendent
OIC - Office of the Schools Division Superintendent

OSDS / ACCTG. / CSB / DM - VIRTUAL ORIENTATION ON DEPED ORDER NO. 39, s. 2021



List of Participants for the Virtual Orientation on DepEd Order No. 39, s. 2021

BATCH 1 (October 8, 2021 - 08:00 am to 12:00 pm)

Bangued East District	Peñarrubia District	San Isidro District	Dolores District
Nenita P. Sabino	Reynaldo D. Sabian	Nestor C. Pacsa	Dahlia L. Silvania
Irenea A. Viado	Pepito Q. Trinidad	Maricel B. Carsola	Alejandria B. Fernandez
May B. Arconado	Minerva Joy L. Addun	Grace C. Tadeo	Conchita T. Zapata
Rolando B. Belmes	Charito B. Soliven	Narlynn B. Eduarte	May Edina B. Timbreza
Segundina B. Pizarro	Maria Lorena B. Bisares	Villaviciosa District	Marlene A. Tesoro
Wendelino T. Arias	Pidigan District	SINAMAR B. TAMO	Prescila B. Tesoro
Valeria A. Bayle	Amelita B. Paculdar	Juanita S. Garcia	Pepito T. Biccay
Bernadette B. Moyrong	Manuela B. Garcia	Arturo G. Ferrer	Tayum District
Catalino C. Bisquera	Pilita C. Apolinar	Lorna C. Castañeda	Eugenio P. Millare
Melba B. Linggayo	EMMA P. MADRIAGA	JOVELYN D. TACLAWAN	Flordeliza T. Orio
La Paz District	Ursalina P. Panelo	Corazon C. Gandeza	Stanley P. Millare
Archie C. Pre	Pilita C. Apolinar	San Juan District	Teresa B. Arias
Marcelo A. Ton	Ursalina P. Panelo	Windelma P. Alcantara	Frederico Antonio B. Dumlao
Rolando S. Blanes	Manuela B. Garcia	Artemio L. Lazo	Silverio T. Cariño
ESTEBAN LOPE N. TAMAYO	Langiden District	Zenaida Yolanda B. Billedo	Cristine B. Gandeza
Lorna C. Belena	Delfin B. Blando	Nathaniel T. Dickson	Secondary
Jacinto S. Bose	Josemar M. Madriaga	Natividad D. Gandeza	Pedro M. Villastiqui
Jomar P. Brub	Dina T. San Miguel	Leonila A. Sagisi	Memory O. Batondo
Andres E. Cay-an	San Quintin District	Brenda Grace B. Soriano	Perlita G. Bersamin
Nora V. Bugasto	Hilda M. Palecpec	Tineg District	Crisostomo T. Balneg, Sr.
Cayetano B. Barcena	Marissa V. Bayle	Petronila S. Fidelino	JAN NOWEL E. PEÑA
Danglas District	Honorata M. Perlas	John C. Palangi	Simplicio B. Beñas
Danilo L. Baliling	Pilar District	Jovel B. Pacapac	Maurcen Eva Barbosa
Olly Joy R. Sulian	Estelita C. Dait	Frederick L. Panabang	
Agnes M. Dolaoen	Rodolfo G. Castro	Lelis B. Ferras, Jr.	
Hector B. Escala	Grace L. Dizon	Mary Grace L. Apalin	
NATIVIDAD M. LUMAANG	Rolando D. Antonio	Menchie T. Sagudang	
Lagayan District	PETRONIOLO C. ASUNCION	Rosano M. Quizada	
Matilde C. Bosque	Angeline C. Maguensay		
Felimar C. Molina	Rosewel G. Labutong		
Simplicia G. Donato	Adoracion C. Beroña		
Balmarie D. Bayle			

List of Participants for the Virtual Orientation on DepEd Order No. 39, s. 2021

BATCH 2 (October 8, 2021 - 01:00 pm to 05:00 pm)

Bangued West District	Laganglang District	Tubo District	Secondary
Virginia B. Baruela	Jayfee G. Calubing	George D. Daagdag	Norma T. Pineda
Elsa P. Bliss	Orlando G. Baisa	Alma T. Wagayen	Hector S. Lopez
Imelda B. Dosono	Rubelita C. Almodobar	Agustin B. Lawagan	Marisol B. Reyes
Fernandina B. Lagundino	Noralyn C. Padilla	Efren G. Cayasen	Fe Ann Mary A. Callena
Merlita F. Bringas	Lailani P. Camello	Loreta T. Ignacio	Jun-Jun B. Cortel
Rosell B. Polis	Edsel Benedicto Q. Manangbao	Elizabeth M. Manggalis	Mary Jane T. Mailed
Shirley W. Galera	Rico T. Tubadeza, Jr.	Norma T. Diaken	Rufina B. Lazo
Emyrose M. Cariño	ANICIA M. BERSALONA	Sallapadan District	Brenda L. Bose
Bucay District	Paulina Corazon T. Gandeza	Rafael T. Calubing	Maria Teresa Cabcaban
Bernardino B. Lazo, Jr.	Rolando M. Torres	Benjie B. Gupaal	Villamor W. Pablo
Amelia B. Tubaña	Baay-Licuan District	KENNEDY C. ISIGUEN	Walter D. Navalta
EDRALYN B. ALVAREZ	ELLEN RUTH A. DOMINGO	Anthony G. Batalao	Enrile B. Balais
Catherine A. Peig	MARIA LOURDES O. BLANCA	Gina S. Martinez	Emerita J. Pacsa
Annabelle T. Guidang	Rafael E. Tejero	Gamie P. Gayao	Neru B. Baculi
Gabriel B. Velasco	Jovelyn P. Ambre	Juliet T. Cruz	Herman M. Barcena
Mary Hazel B. Ballena	Leonarda G. Turalba	Leila O. Mapa	Emma C. Segundo
Jovy T. Bugaoisan	Lacub District	Boliney District	Lino V. Queza
Ailyn B. Taberdo	Elmer M. Eguem	Pablo Pol S. Mayugo	Cesaria T. Santos
FEDELYN M. TACIS	Virginia B. Dreu	Samuel T. Miguingan	Charito B. Dioayan
MARCELA B. LAZARO	Grace B. Baldemor	Melody P. Gumban	Alex B. Ferras
Mario P. Garcia	Malibcong District	Mary Ann R. Valera	Esterio A. Apolinar
Rosa Maria G. Bides	Yolanda G. Lingayo	Daisy U. Dalmacio	Emely B. Donato
Manabo District	Amalia D. Panabang	Bucloc District	David P. Linggayo, Jr.
Rebelita Q. Bejarin	Cristina M. Ollanas	Jovelyn L. Manuel	Herminio M. Dacquel, Jr.
Loreto A. Peñalosa, Jr.	Teresita L. Bides	Urbana C. Valeros	Eulalio B. Bosque
Margarita C. Balla	Luba District	Ireneo A. Lalin	
Cleto T. Batondo	Florenda A. Ingo	Lingey ES	
MARIVIC S. CATRIZ	Malelyn B. Candong	Daguioman District	
Caridad C. Teneza	Cynthia T. Del Rosario	SOZIE PEARL T. BALAGSO	
	Ricky D. Manuel	Christine D. Poblete	
	Jose P. Garcia		
	Dominic D. Lang-ayan		
	Emilia T. Garcia		