



Republic of the Philippine  
**Department of Education**  
 Cordillera Administrative Region  
 SCHOOLS DIVISION OFFICE OF ABRA

RELEASED  
 SEP 29 2021  
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September 28, 2021

DIVISION MEMORANDUM  
 No. 021 s. 2021

**SUBMISSION OF APPLICATION FOR MASTER TEACHER POSITIONS OF  
 LAGAYAN DISTRICT AND HEAD TEACHER III OF TIEMPO NHS**

To: Public Schools District Supervisors Concerned  
 Public School Heads/Principals Concerned  
 All Interested and Qualified Applicants from Lagayan district  
 and Tiempo National High School

- The Schools Division Office through the Human Resource Merit Promotion and Selection Board (HRMPSB) announces the submission of applications of interested qualified applicants for the following positions.

Position	SG	Qualification standards			Eligibility	Place of Assignment
		Education	Training	Experience		
Master Teacher I	18	BEED or its equivalent	None-Required	3 years relevant experience	TR./PBET/LET/RA 1080	Lagayan District
Master Teacher II	19	BEED or its equivalent	None-Required	1 year as MT I	TR./PBET/LET/RA 1080	Lagayan District
Head Teacher III	16	BSED or its equivalent with 18 prof. educ. units	24 hrs. relevant training	HT for 2 yrs., TIC for 2 yrs. Tr. For 5 yrs.	TR./PBET/LET/RA 1080	Tiempo NHS

- All interested applicants regardless of gender, sexual orientation, civil status, religion, disability, ethnicity or political affiliation are required to submit application letter together with complete documents at DepEd Abra Schools Division Office through the HRMO and to be received at the records section window 2. All applications received beyond the deadline will not be accepted. Please be guided with the following timelines:

ACTIVITY	TIMELINE
1. Submission of application documents in the Division Office	Sept. 29 to Oct. 08, 2021
2. Conduct of Initial Assessment	October 18, 2021
3. Open Ranking	October 20, 2021
4. Finalization of Comparative Assessment Form	October 21, 2021
5. Signing of the CAF by the HRMPSB	October 21, 2021
6. Submission of CAF for Approval	October 21, 2021
7. Approval of final CAF and posting	October 22, 2021
8. Retrieval of application documents	Oct. 25-29, 2021



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3. The required documents to be submitted should be placed in three (3) separate folders (1 original copy and 2 photocopies) which should be properly arranged and labeled based on the Regional Memorandum 178 s. 2020.
4. For inquiries or clarifications, please feel free to contact Ms. Gemma B. Cabutaje, HRMO at 0965-516-9360.
5. Immediate dissemination of this memorandum is desired.

**BENILDA M. DAYTACA EdD, CESO VI**  
Assistant Schools Division Superintendent  
OIC-Office of the Schools Division Superintendent

OSDS/personnel/GBC



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