

Republic of the Philippine

Department of Education

Conditions Administrative Region SCHOOLS DIVISION OFFICE OF ABRA



October 20, 2021

DIVISION MEMORANDUM No. NJ 8 2021

SUBMISSION OF APPLICATION FOR SENIOR HIGH SCHOOL TEACHING POSITIONS FOR SY 2021-2022

To: Human Resource Merit Promotion and Selection Board (HRMPSB)
Division Selection Committee (Senior High)
Education Program Supervisors/Action Officers
Public Schools District Supervisors
Secondary School Heads/Principals
All Interested and Qualified Applicants
All Others Concerned

- The Schools Division Office through the Human Resource Merit Promotion and Selection Board (HRMPSB) announces the submission of applications of interested qualified applicants for Senior High School Teaching Positions.
- 2. All interested applicants regardless of gender, sexual orientation, civil status, religion, disability, ethnicity or political affiliation are required to submit application letter together with complete documents at DepEd Abra Schools Division Office through the HRMO and to be received at the records section window 2. All applications received beyond the deadline will not be accepted. Please be guided with the following timelines:

ACTIVITY	RESPONSIBLE	TIMELINE	
Submission of application documents (Exclusive of Saturdays, Sundays and Holidays)	documents (Exclusive of Applicants Saturdays, Sundays and		
Review of submitted documents	Division Selection Committee	NOVEMBER 8-10, 2021	
3. Conduct of Interview, Demonstration Teaching and Specialized Training and Skills	Division Selection Committee	NOVEMBER 11-12, 2021	
Posting of tentative RQA Results and receiving of queries Division Selection Committee; HRMPSB and Secretariat		NOVEMBER 15-25, 2021	



Address:

Actividad-Economia St., Zone 2, Banqued, Abra

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ACTIVITY	RESPONSIBLE	TIMELINE	
Finalization and signing of the RQAs by the DSC	Division Selection Committee	NOVEMBER 29, 2021	
6. Submission of RQAs for Approval	ASDS	NOVEMBER 29, 2021	
7. Approval of final RQAs and posting	SDS HRMO	NOVEMBER 29, 2021	
8. Retrieval of application documents	HRMO	NOVEMBER 29, 2021 to DEC. 03, 2021	

3, The following required documents should be placed in two (2) separate folders (1 original copy and 1 photocopy) which should be properly arranged and labeled following the sequence as hereunder presented as follows:

NO	CRITERIA	ACADEMIC & CORE SUBJECTS	TVL	REFERENCE DOCUMENTS
A	Education	20	15	Official Transcript of Records and Certification indicating the General Weighted Average (GWA)(this is a must) signed by the school registrar
В	Teaching/Industry/Workplace Experience	15	20	Service Records or Certificate of Employment
С	Specialized Training and Skills	10	20	National Certificate or any certificate of specialized training and skills related to the position applied for
D	Interview	15	15	Results of Interview
E	English Communication Skills	10	5	EPT results
F	Portfolio/Outstanding Accomplishments	10	10	Published works; Recognized innovations and Accomplishments in Research and Development Prizes, Award, Recognitions, and Letters of Commendations (Theses or academic cores; exemplary performance; and work and/or academic projects
G	Demonstration Teaching	20	15	Results of Demonstration Teaching
rot/	AL POINTS	100	100	

To facilitate the process in evaluation and assessment of documents, the 4. color of folders per track are as follows:

HUMSS - RED

STEM - BLUE

ABM - YELLOW

TVL - GREEN



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- For inquiries or clarifications, please feel free to contact Ms. Gemma B. 13. Cabutaje, HRMO at 0965-516-9360.
- 63. For immediate dissemination and guidance of all concerned.

BENILDA M. DAYTACA Edd, CESO VI

Assistant Schools Division Superintendent OIC-Office of the Schools Division Superintender

OSDS/personnel/GBC/lsc



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