



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF ABRA**

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Division Memorandum  
No. 107, s. 2022

**ORIENTATION WORKSHOP ON UPDATING OF GSIS MEMBERS' DATA AND THE RECONCILIATION OF REPORTED GSIS PREMIUM DEFICIENCIES**

To: **ASSISTANT SCHOOLS DIVISION SUPERINTENDENT  
IMPLEMENTING UNIT SECONDARY SCHOOL HEADS  
ADMINISTRATIVE OFFICER V - ADMIN.  
ADMINISTRATIVE ASSISTANT III IN-CHARGE OF RECONCILIATION  
ALL OTHERS CONCERNED**

1. The **Orientation-Workshop on Updating of GSIS Members' Data and the Reconciliation of Reported GSIS Premium Deficiencies** will be held on April 19 - 20, 2022 at 2<sup>nd</sup> Floor SDO-Abra Conference Hall.
2. The objectives of this activity are as follows:
  - a. prepare and upload in the GSIS Web MSP the ARAs need in order to solve the GSIS clarificatory items; and,
  - b. to have a venue for the Division and Implementing Units (IUs) involved in the reconciliation of alleged GSIS premium deficiencies for January 2011 to December 2021 to discuss and have a common understanding regarding the accomplishment of the template provided by the Central Office.
3. The participants of this activity are the following:

**SDO PARTICIPANTS - 10**

  1. SDS - BENILDA M. DAYTACA EdD, CESO V
  2. ASDS - SAMUEL T. EGSAEN JR., EdD
  3. AO V - JANET B. PASCUA
  4. ADAS III - PACITA T. MOLINA
  5. ADAS III - JESREN RONA B. BARBON
  6. ADAS III - JAM RALLY B. BALLESTA
  7. ADAS III - JANINE ERIKA B. BELISARIO
  8. ADAS III - GARNETTE MAYER P. TON
  9. SEPS-SMME - LORNA B. LLANEZA, EdD
  10. SEPS-HRD - EDEN T. ADRIATICO

**IMPLEMENTING UNIT PARTICIPANTS - 10**

ABRA HIGH SCHOOL

  1. ESTRELITA C. LUMDANG
  2. PERCINIA TALUBAN

CRISTINA B. GONZALES MEMORIAL NHS

  3. JOAN G. CIERVO
  4. CARMELA ROSALES

MATARAGAN NATIONAL AGRICULTURAL SCHOOL

  5. RODENIA REGMA DELA CRUZ



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- 6. SALVADOR YILLA  
NORTHERN ABRA SITE
- 7. JYCEEN JAYTER
- 8. HELEN VIANO  
RILAR DILDAI HS
- 9. ROLANDO TURQUETEZA
- 10. GODOFREDO AYUNON

- 4. Participants are expected to bring their laptops, extension cords, service records and needed documents for the preparation and uploading of the Agency Remittance Advices (ARAs) and for the accomplishment of the template.
- 5. Expenses relative to the conduct of this activity shall be charged against HRTD funds while travel expenses of IU participants shall be charged against local funds subject to the existing budgeting, procurement, accounting and auditing rules and regulations.
- 6. Stringent health and safety protocols should be observed at all times during the activity.
- 7. For information, guidance and compliance of all concerned.

  
**BENILDA M. BATTACA, EdD CESO V**  
 Schools Division Superintendent

Enc. /s/  
 Intendencia  
 JHP/Division Office ADMIR



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**SILNAG**



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