



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

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Office of the Schools Division Superintendent

April 12, 2022

DIVISION MEMORANDUM  
No. 110 s. 2022

**CONDUCT OF PERFORMANCE REVIEW AND COACHING FOR DIVISION CHIEFS AND SECTION HEADS**

To: ASDS Samuel T. Egsaen Jr.  
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Ronilo P. Garcia  
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Meldie M. Damian  
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Eden T. Adriatico  
Martou B. Borja  
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Jestoni B. Balneg  
Engr. Jolly Dacuyan  
Deo M. Ramos  
Agneda Princer

1. Pursuant to DO 2, s. 2015, Implementation of the Results-Based Performance Management (RPMS) in the Department of Education, regular performance review and coaching shall be conducted to assist personnel in the effective and efficient delivery of the Key Result Areas of the divisions/sections.
2. Anent the preceding item, a coaching session with the identified personnel shall be conducted on April 13, 2022, 8:00 am to 12:00 pm at the SDO Conference Hall, 3<sup>rd</sup> Floor. The objectives of the coaching session are the following:
  - a. To track accomplishments vis-à-vis OPCRF/IPCRF of the division chiefs and section heads;
  - b. To ensure the alignment of the division OPCRFs and section heads IPCRFs to the SDO OPCRF;
  - c. To review the status of implementation/compliance to the division and section key result areas and deliverables and develop interventions/catch-up plans as necessary;
3. The division chiefs/representative, Accountant III, AO V for Budget and Finance, AO V for administrative services and Information Technology Officer shall present their OPCRF/IPCRF and their accomplishments for the first quarter.



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4. The participants shall strictly adhere to the health protocols in attending the activity.
5. For immediate dissemination and compliance.

  
**BENILDA M. DAYTACA, EdD, CESO V**  
Schools Division Superintendent

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SGOD/HRDS/ETA/PERFORMANCE COACHING AND REVIEW



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