

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email apccas.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: <u>DepEd- SDO Abra</u>	Agency Code/UACS: _____	Contact Person: <u>MERLY B. BARGAS</u>
Region: <u>CAR</u>	Organization Type: <u>NGA</u>	Position: <u>AO IV</u>
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 mL	bottle	120	0	0	120	5,742.00	124	0	0	124	5,933.40	1500	0	0	1500	71,775.00	200	0	0	200	9,570.00	1944	47.85	93,020.40
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	44	0	0	44	14,544.20	24	0	0	24	7,933.20	50	0	0	50	16,527.50	118	330.35	39,004.90
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36	0.00
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4.47	0.00
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	80	0	0	80	1,776.00	110	0	0	110	2,442.00	100	0	0	100	2,220.00	100	0	0	100	2,220.00	390	22.30	8,658.00
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	80	0	0	80	1,776.00	110	0	0	110	2,442.00	100	0	0	100	2,220.00	100	0	0	100	2,220.00	390	22.30	8,658.00
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.20	0.00
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	161.20	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-PR-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
12	26111702-RT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	20	0	0	20	409.80	20	0	0	20	409.80	20	0	0	20	409.80	20	0	0	20	409.80	80	20.49	1,639.20
13	26111702-RT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	20	0	0	20	366.80	20	0	0	20	366.80	20	0	0	20	366.80	20	0	0	20	366.80	80	18.34	1,467.20
14	26111702-RT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00
CLEANING EQUIPMENT AND SUPPLIES																										

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 July 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT			
15 47131812-4F-A01	AIR FRESHENER, Aerosol type, 150g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00			
16 47131804-8R-001	BROOM, Soft (Walls Tampo)	piece	10	0	0	10	1,362.40	10	0	0	10	1,362.40	10	0	0	10	1,362.40	10	0	0	10	1,362.40	40	136.24	5,449.60		
17 47131804-8R-701	BROOM, Stick (Walls Ting-ling)	piece	10	0	0	10	227.80	10	0	0	10	227.80	10	0	0	10	227.80	10	0	0	10	227.80	40	22.78	911.20		
18 47131829-TB-001	CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	bottle	24	0	0	24	998.40	24	0	0	24	998.40	24	0	0	24	998.40	24	0	0	24	998.40	96	41.60	3,993.60		
19 47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00		
20 47131811-DE-802	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	0.00		
21 47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	10	0	0	10	940.80	10	0	0	10	940.80	20	0	0	20	1,081.60	10	0	0	10	940.80	50	94.08	2,704.00		
22 47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	30	0	0	30	4,196.70	30	0	0	30	4,196.70	30	0	0	30	4,196.70	30	0	0	30	4,196.70	120	139.89	16,786.80		
23 47131801-DU-P01	DUST PAN, rigid non-breakable plastic	piece	10	0	0	10	276.40	10	0	0	10	276.40	10	0	0	10	276.40	10	0	0	10	276.40	40	27.64	1,105.60		
24 47131802-PW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00		
25 47131830-PC-A01	FURNITURE CLEANER, Aerosol type, 300ml	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00		
26 73101612-HS-L01	LIQUID HAND SOAP, 500ml	bottle	150	0	0	150	6,442.50	150	0	0	150	6,442.50	150	0	0	150	6,442.50	150	0	0	150	6,442.50	600	42.95	25,770.00		
27 47121804-HP-801	NOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00		
28 47131613-HP-H02	NOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00		
29 47131619-HP-801	NOPHEAD, made of nylon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00		
30 47131801-HG-001	RAGS, all cotton, 1 lbf per bundle	bundle	1	0	0	1	53.14	1	0	0	1	53.14	1	0	0	1	53.14	1	0	0	1	53.14	4	53.14	212.56		
31 47131802-SC-801	SCOURING PAD, 5 pieces per pack	pack	5	0	0	5	289.65	5	0	0	5	289.65	5	0	0	5	289.65	5	0	0	5	289.65	20	97.93	1,158.60		
32 47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	20	0	0	20	2,880.80	20	0	0	20	2,880.80	20	0	0	20	2,880.80	20	0	0	20	2,880.80	80	144.04	11,523.20		
33 47121702-WB-P01	WASTEBASKET, rigid plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.91	0.00		
COLOR COMPOUNDS AND DISPERSIONS																											
34 12171703-SI-P01	INK, for stamp pad, 50ml	bottle	2	0	0	2	57.82	0	0	0	0	0.00	2	0	0	2	57.82	0	0	0	0	0.00	4	28.91	115.64		
CONSUMER ELECTRONICS																											
35 52161535-DV-801	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	1	0	0	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16		
FACE MASK																											
36 42131713-SP-H06	FACE MASK, 3 ply, 80% (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.30	0.00		
FILMS																											
37 13111203-AC-P01	ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	968.88	0.00		
38 13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00		
39 13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00		
FIRE FIGHTING EQUIPMENT																											
40 46191601-FE-801	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00		
41 46191601-FE-801	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00		
FLAG OR ACCESSORIES																											
42 55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00		
FURNITURE AND FURNISHINGS																											
43 56101504-CH-801	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00		
44 56101504-CH-801	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00		
48 56101519-TM-801	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		
49 56101519-TM-802	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT			
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,222.00	0.00		
48	40101604-EF-Q01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	1,109.66	0.00		
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	856.86	0.00		
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	768.56	0.00		
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	24,793.60	0.00		
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	42,380.40	0.00		
53	43201827-HD-M02	EXTERNAL HARD DRIVE, 1TB	unit	0	0	0	0	0.00	26	0	0	26	72,602.40	0	0	0	0	0.00	0	0	0	0.00	26	2,792.40	72,602.40		
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	42,380.00	0.00		
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	46,800.00	0.00		
56	43211708-HC-001	MOUSE, OPTICAL, USB connection type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	148.76	0.00		
57	43212102-PR-002	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	38,100.97	0.00		
58	43212102-PR-001	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,189.92	0.00		
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,636.89	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																											
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	75.61	0.00		
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																											
62	31201610-GL-301	GLUE, all-purpose, 200 grams	jar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	70.72	0.00		
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	10	10	0	20	451.00	10	10	0	20	451.00	20	0	0	0	20	451.00	20	0	0	20	451.00	80	22.56	1,804.00
64	31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	23.76	0.00		
65	31201503-TA-H01	TAPE, electrical	roll	5	0	0	5	97.25	5	0	0	5	97.25	5	0	0	5	97.25	5	0	0	5	97.25	20	18.45	389.00	
66	31201503-TA-H01	TAPE, masking, 24mm	roll	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	5	309.40	5	0	0	5	309.40	20	61.88	1,237.60	
67	31201503-TA-H02	TAPE, masking, 48 mm	roll	5	0	0	5	605.80	5	0	0	5	605.80	5	0	0	5	605.80	5	0	0	5	605.80	20	121.16	2,423.20	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	5	0	0	5	111.80	5	0	0	5	111.80	5	0	0	5	111.80	5	0	0	5	111.80	20	22.36	447.20	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	20	0	0	20	223.60	20	0	0	20	223.60	20	0	0	20	223.60	20	0	0	20	223.60	80	11.18	894.40	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	5	0	0	5	112.85	5	0	0	5	112.85	5	0	0	5	112.85	5	0	0	5	112.85	20	22.57	451.40	
71	31151507-TW-P01	TWINE, plastic	roll	5	0	0	5	333.10	5	0	0	5	333.10	5	0	0	5	333.10	5	0	0	5	333.10	20	66.62	1,332.40	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	16.64	0.00		
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	5	0	0	5	74.10	5	0	0	5	74.10	5	0	0	5	74.10	5	0	0	5	74.10	20	14.82	296.40	
74	44101602-PB-H01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	2	0	0	2	10,069.44	0	0	0	0	0.00	0	0	0	0.00	2	9,534.72	10,069.44		
75	44101807-CA-C01	CALCULATOR, Compact	unit	0	0	0	0	0.00	10	0	0	10	2,662.40	10	0	0	10	2,662.40	10	0	0	10	2,662.40	40	266.24	7,967.20	
76	44121710-CH-H01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	32.97	0.00		
77	44122105-BF-C01	CLIP, backfold, 19mm	box	11	0	0	11	95.92	11	0	0	11	95.92	11	0	0	11	95.92	11	0	0	11	95.92	44	8.72	383.68	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	10	0	0	10	147.50	10	0	0	10	147.50	10	0	0	10	147.50	10	0	0	10	147.50	40	14.75	590.00	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	11	0	0	11	281.16	11	0	0	11	281.16	11	0	0	11	281.16	11	0	0	11	281.16	44	25.56	1,124.64	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT		
80	44122105-BF-C04	CLIP, backfold, 50mm	box	10	0	0	10	960.40	10	0	0	10	960.40	10	0	0	10	960.40	10	0	0	10	960.40	40	38.42	2,241.60
81	44121801-CT-002	CORRECTION TAPE, 8 meters	piece	100	0	0	100	1,153.00	100	0	0	100	1,153.00	100	0	0	100	1,153.00	100	0	0	100	1,153.00	400	11.53	4,612.00
82	44121612-CJ-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	15	0	0	15	901.45	15	0	0	15	901.45	15	0	0	15	901.45	15	0	0	15	901.45	60	33.43	2,005.80
83	44111515-DF-001	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.20	0.00
84	44122011-DF-P01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	68.64	0.00
85	44103002-DS-H01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	453.96	0.00
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	764.40	0.00
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	980.72	0.00
88	44121506-EN-H01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	738.40	0.00
89	44121506-EN-H02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.40	0.00
90	44121506-EN-H02	ENVELOPE, Mailing, 500 pieces per box	box	1	0	0	1	432.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	432.52	432.52
91	44121504-EN-H02	ENVELOPE, Mailing, with window, 500 pieces per box	box	1	0	0	1	488.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	488.80	488.80
92	44111912-ER-001	ERASER, felt, for blackboard/whiteboard	piece	1	0	0	1	11.41	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	11.41	11.41
93	44101714-FX-H01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,642.00	0.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.64	0.00
95	44111515-FO-001	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
96	44122018-FT-001	FILE TAB/INDEX DIVIDER, Bristol board, A4	set	10	0	0	10	111.30	10	0	0	10	111.30	10	0	0	10	111.30	10	0	0	10	111.30	40	11.13	445.20
97	44122018-FT-002	FILE TAB/INDEX DIVIDER, Bristol board, legal	set	10	0	0	10	142.30	10	0	0	10	142.30	10	0	0	10	142.30	10	0	0	10	142.30	40	14.23	569.20
98	44122011-FO-P01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	270.40	0.00
99	44122011-FO-P02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	286.52	0.00
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.94	0.00
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	1	0	0	1	952.64	1	0	0	1	952.64	1	0	0	1	952.64	1	0	0	1	952.64	4	952.64	3,810.56
103	44122011-FO-T03	FOLDER with tabs, A4, 100 pieces per pack	pack	10	0	0	10	2,891.20	10	0	0	10	2,891.20	10	0	0	10	2,891.20	10	0	0	10	2,891.20	40	289.12	11,564.80
104	44122011-FO-T04	FOLDER with tabs, legal, 100 pieces per pack	pack	10	0	0	10	3,332.60	10	0	0	10	3,332.60	10	0	0	10	3,332.60	10	0	0	10	3,332.60	40	333.26	13,330.40
105	44122008-IT-701	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
106	44111515-MF-002	MAGAZINE FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.80	0.00
107	44121716-MA-P01	MARKER, Fluorescent, 3 colors per set	set	15	0	0	15	549.90	15	0	0	15	549.90	15	0	0	15	549.90	15	0	0	15	549.90	60	36.66	2,199.60
108	44121708-MP-001	MARKER, Permanent, Black	piece	24	0	0	24	179.28	24	0	0	24	179.28	24	0	0	24	179.28	24	0	0	24	179.28	96	7.47	717.12
109	44121708-MP-002	MARKER, Permanent, Blue	piece	10	0	0	10	74.70	10	0	0	10	74.70	10	0	0	10	74.70	10	0	0	10	74.70	40	7.47	298.80
110	44121708-MP-003	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7.47	0.00
111	44121708-MW-001	MARKER, Whiteboard, Black	piece	24	0	0	24	231.60	20	0	0	20	193.00	24	0	0	24	231.60	20	0	0	20	193.00	88	9.65	848.20
112	44121708-MW-002	MARKER, Whiteboard, Blue	piece	24	0	0	24	231.60	20	0	0	20	193.00	24	0	0	24	231.60	20	0	0	20	193.00	88	9.65	848.20
113	44121708-MW-003	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.65	0.00
114	44122104-PC-001	PAPER CLIP, vinyl/plastic coated, 33mm	box	10	0	0	10	88.20	10	0	0	10	88.20	10	0	0	10	88.20	10	0	0	10	88.20	40	8.82	352.80
115	44122104-PC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	box	10	0	0	10	137.80	10	0	0	10	137.80	10	0	0	10	137.80	10	0	0	10	137.80	40	13.78	551.20
116	44101601-PT-001	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	2	0	0	2	41.58	2	0	0	2	41.58	2	0	0	2	41.58	2	0	0	2	41.58	8	20.79	166.32
118	44121610-PS-001	PENCIL SHARPENER, manual, single cutter head	piece	5	2	0	7	1,490.09	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	212.87	1,490.09

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
129 44121802-RJ-P01	PUNCHER, paper, heavy duty	piece	6	0	0	6	904.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	150.80	904.80
130 44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
131 44122101-RJ-B01	RUBBER BAND No. 18, 350g	box	5	0	0	5	676.00	5	0	0	5	676.00	5	0	0	5	676.00	5	0	0	5	676.00	20	135.20	2,704.00
132 44121905-SP-P01	STAMP PAD, felt	piece	10	0	0	10	399.20	10	0	0	10	399.20	10	0	0	10	399.20	10	0	0	10	399.20	40	39.92	1,596.80
133 44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	20	0	0	20	667.40	20	0	0	20	667.40	20	0	0	20	667.40	20	0	0	20	667.40	80	33.37	2,698.80
134 44121615-ST-S01	STAPLER, standard type	piece	20	0	0	20	2,912.00	20	0	0	20	2,912.00	20	0	0	20	2,912.00	20	0	0	20	2,912.00	80	146.60	11,648.00
135 44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	888.16	0.00
136 44121613-SR-P01	STAPLE REMOVER, pin type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.87	0.00
137 44121605-TD-T01	TAPE DISPENSER, table top	piece	5	0	0	5	364.00	0	0	0	0	0.00	5	0	0	5	364.00	0	0	0	0	0.00	10	72.80	728.00
PAPER MATERIALS AND PRODUCTS																									
138 14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	83.72	0.00
139 14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.95	0.00
140 14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88	0.00
141 14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80	0.00
142 14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48	0.00
143 14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40	0.00
144 14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,308.00	0.00
145 14111609-LI-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	1	0	0	1	794.96	1	0	0	1	794.96	1	0	0	1	794.96	1	0	0	1	794.96	4	794.96	3,179.84
146 14111514-HP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	30	0	0	30	1,853.00	30	0	0	30	1,853.00	30	0	0	30	1,853.00	30	0	0	30	1,853.00	200	37.06	7,412.00
147 14111514-HP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	30	0	0	30	2,964.00	30	0	0	30	2,964.00	30	0	0	30	2,964.00	30	0	0	30	2,964.00	200	99.28	11,856.00
148 14111514-HP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	30	0	0	30	2,600.00	30	0	0	30	2,600.00	30	0	0	30	2,600.00	30	0	0	30	2,600.00	200	52.00	10,400.00
149 14111514-HP-S01	NOTEBOOK, stenographer	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.04	0.00
140 14111507-PP-A01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	200	0	0	200	33,130.00	200	0	0	200	33,130.00	200	0	0	200	33,130.00	400	0	0	400	66,260.00	1000	165.65	165,650.00
141 14111507-PP-A02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	100	0	0	100	16,918.00	150	0	0	150	28,377.00	150	0	0	150	28,377.00	150	0	0	150	28,377.00	550	188.18	104,048.00
142 14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.24	0.00
143 14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91	0.00
144 14111531-PP-B01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	21.53	0.00
145 14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.05	0.00
146 14111531-RE-B01	RECORD BOOK, 300 PAGES	book	10	0	0	10	624.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	62.40	624.00
147 14111531-RE-B02	RECORD BOOK, 500 PAGES	book	20	0	0	20	2,080.00	0	0	0	0	0.00	20	0	0	20	2,080.00	0	0	0	0	0.00	40	104.00	4,160.00
148 14111818-TH-P02	THERMAL PAPER, 216mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	55.64	0.00
149 14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	100	0	0	100	3,380.00	100	0	0	100	3,380.00	100	0	0	100	3,380.00	200	0	0	200	6,760.00	500	33.80	16,900.00
150 14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	20	0	0	20	2,589.60	10	0	0	10	863.20	10	0	0	10	863.20	30	0	0	50	4,316.00	100	86.32	8,632.00
PERFUMES OR COLOGNES OR FRAGRANCES																									
151 53131626-HS-B01	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.85	0.00
PESTICIDES OR PEST REPELLENTS																									
152 10191509-9H-A01	INSECTICIDE, 600ml	can	24	0	0	24	3,344.64	24	0	0	24	3,344.64	24	0	0	24	3,344.64	30	0	0	30	6,968.00	122	138.36	17,001.92
PRINTED PUBLICATIONS																									
153 55101524-BA-A01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	15	0	0	15	558.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	37.21	558.15

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 31 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																								
1	44103109-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,947.20	0.00
2	44103105-BR-804	INK CARTRIDGE, BROTHER LC578, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	910.00	0.00
3	44103105-BR-805	INK CARTRIDGE, BROTHER LC579YBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,601.60	0.00
4	44103105-CA-004	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,136.32	0.00
5	44103105-CA-002	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,178.32	0.00
6	44103105-CA-804	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	861.12	0.00
7	44103105-CA-802	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	802.32	0.00
8	44103105-EP-817	INK CARTRIDGE, EPSON CL37864100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	249.60	0.00
9	44103105-EP-017	INK CARTRIDGE, EPSON CL37864200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	249.60	0.00
10	44103105-EP-017	INK CARTRIDGE, EPSON CL37864300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	249.60	0.00
11	44103105-EP-017	INK CARTRIDGE, EPSON CL37864400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	249.60	0.00
12	44103105-HP-840	INK CARTRIDGE, HP CZ04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	852.80	0.00
13	44103105-HP-740	INK CARTRIDGE, HP CZ06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,048.32	0.00
14	44103105-HP-809	INK CARTRIDGE, HP C3351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	910.00	0.00
15	44103105-HP-710	INK CARTRIDGE, HP C3352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,053.52	0.00
16	44103105-HP-048	INK CARTRIDGE, HP C3397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00
17	44103105-HP-048	INK CARTRIDGE, HP C3398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00
18	44103105-HP-048	INK CARTRIDGE, HP C3399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00
19	44103105-HP-048	INK CARTRIDGE, HP C3400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00
20	44103105-HP-048	INK CARTRIDGE, HP C3401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,996.80	0.00
21	44103105-HP-048	INK CARTRIDGE, HP C3403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,016.00	0.00
22	44103105-HP-817	INK CARTRIDGE, HP C3404AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	880.80	0.00
23	44103105-HP-717	INK CARTRIDGE, HP C3409AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,047.28	0.00
24	44103105-HP-835	INK CARTRIDGE, HP C3867AA (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	418.12	0.00
25	44103105-HP-736	INK CARTRIDGE, HP C3888AA (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	418.12	0.00
26	44103105-HP-040	INK CARTRIDGE, HP C3972AA (HP9200), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00
27	44103105-HP-040	INK CARTRIDGE, HP C3973AA (HP9200), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00
28	44103105-HP-040	INK CARTRIDGE, HP C3974AA (HP9200), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	823.68	0.00
29	44103105-HP-840	INK CARTRIDGE, HP C3975AA (HP9200), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,541.28	0.00
30	44103105-HP-820	INK CARTRIDGE, HP C3561AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	865.28	0.00
31	44103105-HP-720	INK CARTRIDGE, HP C3562AA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,046.00	0.00
32	44103105-HP-849	INK CARTRIDGE, HP C3565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	938.00	0.00
33	44103105-HP-049	INK CARTRIDGE, HP C3566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00
34	44103105-HP-049	INK CARTRIDGE, HP C3567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00
35	44103105-HP-049	INK CARTRIDGE, HP C3568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	740.00	0.00
36	44103105-HP-043	INK CARTRIDGE, HP C3045AA (HP9500), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,970.80	0.00
37	44103105-HP-043	INK CARTRIDGE, HP C3046AA (HP9510), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,917.36	0.00
38	44103105-HP-043	INK CARTRIDGE, HP C3047AA (HP9510), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,917.36	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
39	44103105-HP-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,517.36	0.00
40	44103105-HP-B36	INK CARTRIDGE, HP CN992AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00
41	44103105-HP-T36	INK CARTRIDGE, HP CN993AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	419.12	0.00
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	404.56	0.00
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	404.56	0.00
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	312.00	0.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	256.88	0.00
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	424.32	0.00
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	424.32	0.00
50	44103105-HP-C30	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	982.80	0.00
51	44103105-HP-M30	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	982.80	0.00
52	44103105-HP-Y30	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	982.80	0.00
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,294.80	0.00
54	44103105-HP-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00
55	44103105-HP-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00
56	44103105-HP-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,339.52	0.00
57	44103105-HP-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,817.92	0.00
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	468.00	0.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	774.80	0.00
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON CL35015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.43	0.00
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON CL35015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	77.94	0.00
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON CL35015531 (5015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	818.48	0.00
65	44103109-BR-006	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	6,760.00	0.00
66	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,685.28	0.00
67	44103103-BR-804	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	1,892.80	0.00
68	44103103-BR-805	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	2,685.28	0.00
69	44103103-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,567.20	0.00
70	44103103-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,002.40	0.00
71	44103103-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	5,575.44	0.00
72	44103103-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	4,564.56	0.00
73	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00
74	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00
75	44103103-BR-803	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	7,716.80	0.00
76	44103103-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	13,399.36	0.00
77	44103103-HP-812	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.00	0	3,099.20	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 29 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
78	4103103+P-814	TONER CARTRIDGE, HP CE540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
79	4103103+P-818	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
80	4103103+P-821	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
81	4103103+P-822	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
82	4103103+P-823	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,390.40	0.00
83	4103103+P-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
84	4103103+P-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
85	4103103+P-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
86	4103103+P-824	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
87	4103103+P-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
88	4103103+P-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
89	4103103+P-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
90	4103103+P-825	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
91	4103103+P-826	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
92	4103103+P-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
93	4103103+P-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
94	4103103+P-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
95	4103103+P-827	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
96	4103103+P-C27	TONER CARTRIDGE, HP CE411A (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
97	4103103+P-Y27	TONER CARTRIDGE, HP CE412A (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
98	4103103+P-M27	TONER CARTRIDGE, HP CE413A (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
99	4103103+P-828	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,080.80	0.00
100	4103103+H-828	TONER CARTRIDGE, HP CE505X, Black, High cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,392.00	0.00
101	4103103+P-852	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
102	4103103+P-853	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
103	4103103+P-855	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.40	0.00
104	4103103+P-851	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,389.52	0.00
105	4103103+P-856	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
106	4103103+P-857	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
107	4103103+H-851	TONER CARTRIDGE, HP CF283XC (HP83XC), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,786.00	0.00
108	4103103+P-858	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
109	4103103+H-852	TONER CARTRIDGE, HP CF325XC (HP25XC), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
110	4103103+P-860	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
111	4103103+P-C30	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
112	4103103+P-Y30	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,682.00	0.00
113	4103103+P-M30	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
114	4103103+P-861	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
115	4103103+P-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
116	4103103+P-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,814.00	0.00
118	44103103-HP-M62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
122	44103103-HP-M63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
123	44103103-HP-M64	TONER CARTRIDGE, HP CF410C (HP410C), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,846.40	0.00
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
125	44103103-HP-C64	TONER CARTRIDGE, HP CF411C (HP410C), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,522.00	0.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
127	44103103-HP-Y64	TONER CARTRIDGE, HP CF412C (HP410C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,522.80	0.00
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
129	44103103-HP-M64	TONER CARTRIDGE, HP CF413C (HP410C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,522.80	0.00
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
132	44103103-SA-803	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,116.80	0.00
133	44103103-SA-806	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,484.00	0.00
134	44103103-SA-807	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44	0.00
135	44103103-SA-808	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,464.40	0.00
136	44103103-SA-809	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00	0.00
137	44103103-SA-814	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52	0.00
138	44103103-SA-821	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,304.40	0.00
139	44103103-SA-818	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,956.16	0.00
140	44103103-SA-820	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80	0.00
141	44103103-SA-812	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14	0.00
142	44103103-SA-805	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36	0.00
143	44103103-SA-810	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,056.40	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43232701-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 31 July 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
13 4323202-SPT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13 4323205-SPT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14 4323304-SPT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15 4323305-SPT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16 4323405-SPT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
	UPS, heavy duty, with serial number, minimum of 1 year warranty, minimum of 4 power outlets	unit	0	0	0	0	0.00	11	0	0	11	49,500.00	20	0	0	20	90,000.00	1	0	0	1	4,500.00	32	4,500.00	144,000.00	
	LCD Monitor, 24", heavy duty, with serial number, minimum of 1 year warranty	unit	2	0	0	2	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	6,000.00	12,000.00	
	Multifunctional Printer with integrated/built-in tank and ADF (Print: Colored)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	85,000.00	5	17,000.00	85,000.00	
	Steel shelf storage rack, 5 layers	set	2	0	0	2	8,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	2,500.00	5,000.00	
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
			0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
	Ring binder, 3"	rolls	5	0	0	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	500.00	15	50.00	750.00	
	Double sided tape, 3 inches	rolls	5	0	0	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	500.00	15	50.00	750.00	
	TAPE, transparent, 3 inches	rolls	5	0	0	5	500.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	5	600.00	11	100.00	1,100.00	
	Pancy Paper Postener (5 pcs in one pack), 70 mm	packs	110	0	0	110	4,400.00	60	0	0	60	2,400.00	110	0	0	110	4,400.00	120	0	0	120	4,800.00	400	40.00	16,000.00	
	Double sided tape, 1 inches	rolls	20	0	0	20	700.00	0	0	0	0	0.00	20	0	0	20	700.00	20	0	0	20	700.00	60	35.00	2,100.00	
	Colored paper	reams	4	0	0	4	0.00	0	0	0	0	0.00	4	0	0	4	0.00	4	0	0	4	0.00	12	0.00	0.00	
	Dishwashing liquid, 1 liter	bottles	16	0	0	16	950.00	0	0	0	0	0.00	16	0	0	16	950.00	16	0	0	16	950.00	48	60.00	2,880.00	
	Dishwashing sponges	pcs	20	0	0	20	200.00	0	0	0	0	0.00	20	0	0	20	200.00	20	0	0	20	200.00	60	10.00	600.00	
	Foot rugs	pcs	20	0	0	20	1,000.00	0	0	0	0	0.00	20	0	0	20	1,000.00	20	0	0	20	1,000.00	60	50.00	3,000.00	
	USB Connector (Y Connector)	pcs	2	0	0	2	998.98	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	298.98	598.98	
	USB Hub - minimum of 5 ports	pcs	2	0	0	2	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	300.00	600.00	
	Glue, 36 grams	tube/bottle	50	0	0	50	1,500.00	0	0	0	0	0.00	50	0	0	50	1,500.00	20	0	0	20	600.00	120	30.00	3,600.00	
	STAPLE WIRE, heavy duty, 23/6 or # 35	boxes	10	0	0	10	800.00	10	0	0	10	800.00	10	0	0	10	800.00	10	0	0	10	800.00	40	60.00	3,200.00	
	STAPLE WIRE, heavy duty, # 10	boxes	5	0	0	5	250.00	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	500.00	15	50.00	750.00	
	USB Extension Cord, 3 meters	rolls	2	0	0	2	800.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	400.00	800.00	
	Desk Tray, 3 layers	pcs	4	0	0	4	1,400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	350.00	1,400.00	
	Stapler, # 10	pcs	4	0	0	4	240.00	0	0	0	0	0.00	5	0	0	5	300.00	10	0	0	10	600.00	19	60.00	1,140.00	
	Stapler, # 35	pcs	16	0	0	16	4,000.00	0	0	0	0	0.00	5	0	0	5	1,250.00	20	0	0	20	5,000.00	41	250.00	10,250.00	
	Binder Spring, 1"	pcs	20	0	0	20	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	50.00	1,000.00	
	Binder Spring, 2"	pcs	20	0	0	20	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	60.00	1,200.00	
	USB, 64 GB	pcs	28	0	0	28	9,800.00	1	0	0	1	350.00	1	0	0	1	350.00	5	0	0	5	1,750.00	35	350.00	12,250.00	
	Extension wire, 4 gang, 5 meters	rolls	11	0	0	11	7,700.00	3	0	0	3	2,100.00	0	0	0	0	0.00	0	0	0	0	0.00	14	700.00	9,800.00	
	Sign Tabs (Please Sign Here), 5 in 1 COLOR (Arrow - Sign) 0.5" x 1.7" / 1.3 x 4.3cm 5 x 25 sheets Removable notches Arrow-Please Sign Here Fluorescent Paper	packs	50	0	0	50	2,500.00	50	0	0	50	2,500.00	50	0	0	50	2,500.00	100	0	0	100	5,000.00	250	50.00	12,500.00	
	Index tabs, 5 colors in one pack	packs	2	0	0	2	100.00	2	0	0	2	100.00	2	0	0	2	100.00	5	0	0	5	250.00	11	50.00	550.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Sign Tabs, (Please sign), Type: Plastic Film Black Sign Here + Neon Color Arrow Size: 48 x 20mm 20 Sheets / Pad 5 Pads / Set	packs	18	0	0	18	900.00	5	0	0	5	250.00	5	0	0	5	250.00	20	0	0	20	1,000.00	48	50.00	2,400.00
File box with cover, 11"x11"x16"	pcs	27	0	0	27	4,050.00	12	0	0	12	1,800.00	20	0	0	20	3,000.00	30	0	0	30	4,500.00	89	150.00	13,350.00
SIGN PEN, Green, liquid or gel, 0.5, same quality with Pilot sign pen	pcs	26	0	0	26	1,080.00	12	0	0	12	960.00	30	0	0	30	2,400.00	50	0	0	50	4,000.00	118	80.00	9,440.00
Ruler, 12 inches	pcs	24	0	0	24	480.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0	0	20	400.00	44	20.00	880.00
Certificate Paper, A4, 180-200 gsm, white, 100 pcs in one pack	packs	8	0	0	8	3,200.00	8	0	0	8	3,200.00	8	0	0	8	3,200.00	15	0	0	15	6,000.00	39	400.00	15,600.00
		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
Comb binding machine for long bond paper, manual, 24 holes	unit	2	0	0	2	29,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	14,500.00	29,000.00
Keyboard with mouse, USB, heavy duty	set	12	0	0	12	5,400.00	0	0	0	0	0.00	0	0	0	0	0.00	15	0	0	15	6,750.00	27	450.00	12,150.00
Clicker (wireless presenter remote control)	pcs	1	0	0	1	250.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	250.00	2	250.00	500.00
Mousepad, Size: 250x210x2mm, Thickness: 3mm	pcs	2	0	0	2	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	150.00	300.00
Permanent Marker, Black, Fine Tip	bases	2	5	0	7	1,400.00	5	0	0	5	1,000.00	15	0	0	15	3,000.00	5	0	0	5	1,000.00	32	200.00	6,400.00
Permanent Marker, Black, broad/Tip	bases	2	0	0	2	400.00	0	0	0	0	0.00	15	0	0	15	3,000.00	0	0	0	0	0.00	17	200.00	3,400.00
Toner 118	drum	6	0	0	6	18,750.00	7	0	0	7	21,875.00	5	0	0	5	15,625.00	5	0	0	5	15,625.00	23	3,125.00	71,875.00
Toner TN116	drum	2	0	0	2	6,876.00	1	0	0	1	3,438.00	2	0	0	2	6,876.00	1	0	0	1	3,438.00	6	3,438.00	20,628.00
Duplo Ink, DA14	pc	2	0	0	2	1,800.00	2	0	0	2	1,800.00	3	0	0	3	2,700.00	2	1	0	3	2,700.00	10	900.00	9,000.00
Duplo Master Roll, DRA 12	roll	1	0	0	1	4,300.00	1	0	0	1	4,300.00	2	0	0	2	8,600.00	1	1	0	2	8,600.00	6	4,300.00	25,800.00
RING BINDER, plastic, 8 mm, 10 pieces per bundle	bundle	4	0	0	4	1,200.00	4	0	0	4	1,200.00	4	0	0	4	1,200.00	4	0	0	4	1,200.00	16	300.00	4,800.00
RING BINDER, plastic, 16 mm, 10 pieces per bundle	bundle	4	0	0	4	1,400.00	4	0	0	4	1,400.00	4	0	0	4	1,400.00	4	0	0	4	1,400.00	16	350.00	5,600.00
Water Dispenser	unit	1	0	0	1	2,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,500.00	2,500.00
Wall Clock, digital	pc	2	0	0	2	600.00	0	0	0	0	0.00	5	0	0	5	1,500.00	0	0	0	0	0.00	7	300.00	2,100.00
Self-inking stamp (RECEIVED) with date and time	pc	10	0	0	10	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,000.00	10,000.00
Date stamp, self-inking	pc	8	0	0	8	4,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	500.00	4,000.00
File rack, 2 layers, (for incoming and outgoing files)	pc	11	0	0	11	5,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	500.00	5,500.00
Steel cabinet, 2 drawers	pc	1	0	0	1	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,000.00	7,000.00
Extension wire, 4 gang, 10 meters	pc	14	0	0	14	63,000.00	3	0	0	3	13,500.00	0	0	0	0	0.00	0	0	0	0	0.00	17	4,500.00	76,500.00
Ballpen, green	pc	5	0	0	5	90.00	5	0	0	5	90.00	10	0	0	10	180.00	5	0	0	5	90.00	25	10.00	250.00
File box, small size, 10"x14"x7", closed all ends	bases	0	0	0	0	0.00	54	0	0	54	8,100.00	0	0	0	0	0.00	0	0	0	0	0.00	54	150.00	8,100.00
Plastic Container box, 40 Liters	pcs	4	0	0	4	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	500.00	2,000.00
Sticker paper, matte, A4, 10 sheets per pack	packs	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	10	0	0	10	3,000.00	40	300.00	12,000.00
		0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
Received stamp	pc	3	0	0	3	1,385.67	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	461.89	1,385.67
Released stamp	pc	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	500.00	1,000.00
Certified Xerox Copy stamp	pc	1	0	0	1	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	500.00	500.00
File Organizer with handle, plastic, can fit 6.5" x13" files, special design with 2 color, with 12 dividers with name card holders and CD holder	pc	2	0	0	2	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	500.00	1,000.00
Horrizo board Paper, 230 gsm, A4, red, 100 sheets per ream	reams	3	0	0	3	1,050.00	3	0	0	3	1,050.00	3	0	0	3	1,050.00	3	0	0	3	1,050.00	12	350.00	4,200.00
PVC Binding Cover, 200 microns, A4, 100 pcs in one ream	reams	3	0	0	3	1,050.00	3	0	0	3	1,050.00	3	0	0	3	1,050.00	3	0	0	3	1,050.00	12	350.00	4,200.00
Plastic Cover for Books, Gauge #4	roll	1	0	0	1	830.00	0	0	0	0	0.00	1	0	0	1	830.00	1	0	0	1	830.00	3	830.00	2,490.00
Epson Refill Ink, ink code 003, Cyan	bottle	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0	30	10,500.00	120	350.00	42,000.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 amount	April	May	June	Q2	Q2 amount	July	Aug	Sept	Q3	Q3 amount	Oct	Nov	Dec	Q4	Q4 amount			
		Epson Refill Ink, Ink code 003, Magenta	bottle	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0			
Epson Refill Ink, Ink code 003, Yellow	bottle	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0	30	10,500.00	120	350.00	42,000.00
Epson Refill Ink, Ink code 003, Black	bottle	60	0	0	60	21,000.00	60	0	0	60	21,000.00	60	0	0	60	21,000.00	60	0	0	60	21,000.00	240	350.00	84,000.00
Epson Refill Ink, Ink code T664, Cyan	bottle	20	0	0	20	7,000.00	20	0	0	20	7,000.00	20	0	0	20	7,000.00	20	0	0	20	7,000.00	80	350.00	28,000.00
Epson Refill Ink, Ink code T664, Magenta	bottle	20	0	0	20	7,000.00	20	0	0	20	7,000.00	20	0	0	20	7,000.00	20	0	0	20	7,000.00	80	350.00	28,000.00
Epson Refill Ink, Ink code T664, Yellow	bottle	20	0	0	20	7,000.00	20	0	0	20	7,000.00	20	0	0	20	7,000.00	20	0	0	20	7,000.00	80	350.00	28,000.00
Epson Refill Ink, Ink code Black	bottle	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0	30	10,500.00	30	0	0	30	10,500.00	120	350.00	42,000.00
CANON INK REFILL, GI 790 (ink: black, cyan, magenta, yellow)	set	3	0	0	3	5,280.00	3	0	0	3	5,280.00	3	0	0	3	5,280.00	3	0	0	3	5,280.00	12	1,760.00	21,120.00
Brother Refill Ink, Ink code BT300, Black	bottle	60	0	0	60	21,000.00	60	0	0	60	21,000.00	60	0	0	60	21,000.00	60	0	0	60	21,000.00	240	350.00	84,000.00
Brother Refill Ink, Ink code BT300, Cyan	bottle	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	60	350.00	21,000.00
Brother Refill Ink, Ink code BT300, Magenta	bottle	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	60	350.00	21,000.00
Brother Refill Ink, Ink code BT300, Yellow	bottle	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	15	0	0	15	5,250.00	60	350.00	21,000.00
A. TOTAL																						P	1,971,000.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P	197,100.00	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P	-	
D. GRAND TOTAL (A + B+ C)																						P	2,168,100.00	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 MERLY B. BARGAS
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 CELJA BOLANTE / ELMER V. BATONDO
 Accountant / Budget Officer

Approved by:


 BENILDA DAYALA, EdD., CESO V
 Head of Office/Agency

Date Prepared: September 27, 2022