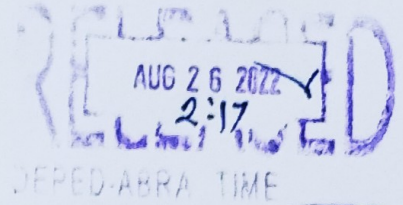




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**



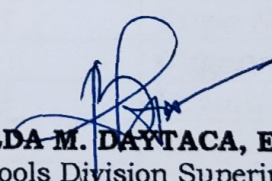
August 26, 2022

DIVISION MEMORANDUM NO. 238 S. 2022

**SEEKING OF CLEARANCES FOR THE PRE-IMPLEMENTATION OF THE PROPOSED  
RESHUFFLING/REASSIGNMENT OF PRINCIPALS AND SCHOOL HEADS OF  
THE SCHOOLS DIVISION OF ABRA**

TO : All Concerned High School  
Principals and School Heads  
DepEd, SDO-Abra District  
Records Office

1. Pursuant to **DepEd Order No. 7, s. of 1999** otherwise known as the "Policies on Selection/Appointment and Transfer/Reassignment of DECS Regional Officials, specifically stated under section 1.2 of said D.O. 7, s. 1999 which provides that "Selection and appointment to the positions of District Supervisors and Principals (Elementary and Secondary) **shall be the responsibility of the Schools Division Superintendent**, DECS Order No. 8 and 34 s. 1993 and the 1995 DECS Qualification Standard Manual and Other rules and regulations shall be used as the bases for such selection and appointment,".
2. Appointments of the District Supervisors and **Principals for both Elementary and secondary levels** shall be division-specific and not school specific. **This means that they may be transferred to any district or school within the division when the need arises.**
3. Transfer /Reassignments of District Supervisors and Principals shall be **done every five (5) years.**
4. As a pre-implementation of the said proposed reshuffling /reassignment program, all concerned and listed Secondary and Elementary School Heads on the enclosure are hereby directed to **start obtaining/seeking the necessary clearances from concerned DepEd, SDO, Abra Offices/Officials** immediately upon receipt hereof.
5. The Records Section is likewise advised to insure prompt and widest dissemination of this memorandum.
6. For immediate dissemination and compliance.

  
**BENILDA M. DAYTACA, EdD, CESO V**  
Schools Division Superintendent