



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

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DIVISION MEMORANDUM

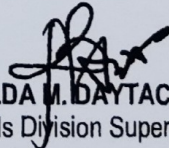
No. 241, s. 2022

August 31, 2022

**REITERATION OF THE POSTPONEMENT OF ALL ACTIVITIES AND ENGAGEMENTS THAT WILL REQUIRE TEACHERS AND SCHOOL HEADS TO LEAVE THEIR WORK STATIONS**

To: Asst. Schools Division Superintendent  
Division Chiefs  
Public Schools District Supervisors  
Education Program Supervisors  
All Secondary and Elementary School Heads  
Concerned Division Personnel

1. DepEd Order No. 034 s. 2022 dated July 11, 2022, entitled *School Calendar and Activities for the School year 2022-2023*, which provides that the School Year 2022-2023 shall formally start on Monday, August 22, 2022. Hence, all officials and employees are enjoined to devote their time and effort for the preparation of the smooth opening of classes.
2. Relevant to this, only activities related to enrolment and opening of classes shall be allowed. Therefore, the conduct of trainings, workshops, seminars and participation to meetings and other engagements that will affect the conduct of classes and that will require teachers and other employees who are essential and have specific roles in the opening of classes are suspended until September 17, 2022.
3. Division personnel who are tasked to monitor the opening of classes through the Oplan Balik Eskwela (OBE) shall ensure the compliance of all concerned to this memorandum. The OBE team shall be composed of one (1) Public School District Supervisor or Education Program Supervisor, one (1) school health section personnel and one (1) SGOD personnel who will act as secretariat. All monitors are to be guided with the school plan and the OBE monitoring tool.
4. All monitors are to register their names in the travel calendar and refrain from visiting the same school twice. It is also advised that no advance information shall be given to the school to be monitored to avoid disturbing the teachers and school personnel in their usual school activities.
5. Teachers, school heads and other employees are discouraged to leave their work stations and/or to disrupt classes to tend to the Division Monitoring Team and/or other school visitors. No teachers shall be required to contribute, cook and/or buy food for the division monitoring team.
4. Members of the Division Monitoring Team shall be entitled to travel reimbursement and per diem chargeable to local funds subject to the usual accounting and auditing procedures.
5. Immediate dissemination of and strict compliance to this memorandum is desired.

  
**BENILDA M. DAYTACA EdD, CESO V**  
Schools Division Superintendent



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