



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF ABRA

RELEASED
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September 8, 2022

Division Memorandum
No. 248, s. 2022

ORIENTATION AND WORKSHOP ON THE RECLASSIFICATION OF PPE TO SEMI-EXPENDABLE SUPPLIES, ONE TIME CLEANSING OF PPE AND WEB-BASED MONITORING SYSTEM OF SCHOOL

To: **ASDS
ACCOUNTANT III
AO V - BUDGET OFFICER
ADMINISTRATIVE ASSISTANTS FROM THE FINANCE SECTION
ADMINISTRATIVE ASSISTANT FROM THE BUDGET SECTION
FINANCE PERSONNEL OF THE IMPLEMENTING UNIT SCHOOLS
All SDO Concerned Personnel**

1. Relative to the conduct of the Orientation and Workshop on the Reclassification of PPE to Semi-Expandable Supplies, One Time Cleansing of PPE and Web-based Monitoring System of School on September 19-22, 2022, at a venue to be announced later as per issued Regional Memorandum No. 427, s. 2022 and Regional Memorandum No. 443, s. 2022. The following are the participants from the Division of Abra:

PARTICIPANTS from the REGIONAL OFFICE

- a. Cristina L. Paquit
- b. Fremalyn E. Paclos
- c. Sharmaine Gawidan
- d. Mary Cris Sotelo
- e. Daisy Eswat
- f. Oliver Balageo

PARTICIPANTS from the BUDGET SECTION

- a. AO V (Budget Officer) – Elmer V. Batondo

PARTICIPANTS from the FINANCE SECTION

- a. ACCOUNTANT III – Celia S. Bolante, CPA
- b. ADAS III – Norvhee Joy B. Gallardo
- c. ADAS III – Rizanne C. Collado
- d. ADAS III – Maybel Aiza P. Pacleba

PARTICIPANTS from the SUPPLY SECTION

- a. AO V (Supply Officer) – Merly B. Bargas
- b. AO III – Hazel B. Baroña



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PARTICIPANTS from the SCHOOL

- a. ADAS III - Licel Wisco
- b. ADAS III - Frances Arianne C. Munar
- c. ADAS III - Dezabelle C. Gasmen
- d. ADAS III - Mapet Rose Bargas
- e. ADAS III - Esther Tamayo
- f. ADAS III - Amador G. Baga, Jr.
- g. ADAS III - Joe Ann B. Bragas
- h. ADAS III - Jennifer B. Aloy
- i. ADAS III - May Flor T. Sanchez
- j. ADAS III - Julius B. Blaza

PARTICIPANTS FROM THE 5 IUs (ADAS III & AO-Supply)

- a. **Abra High School**
Estrelita C. Lumdang
Nelly Jane Timbreza
- b. **Cristina B. Gonzales Memorial NHS**
Joan G. Ciervo
Marcos N. Timbreza, Jr.
- c. **Mataragan National Agricultural School**
Rodenia Regma T. Dela Cruz
Eduardo M. Balucas, Jr.
- d. **Northern Abra NHS**
Joseph Oliver Javier
Merlita B. Bose
- e. **Pilar Rural HS**
Rolando Turqueza
Ezrah Francis Bobby P. Bersalona

TECHNICAL WORKING GROUP (TWG)

- a. ADAS III - Marlowe Gallardo (Chairman)
- b. ADAS III - Mary Monette Noelle A. Reyes (Co-chairman)
- c. ADAS II - Cheryl Jane L. Ongican (Member)

2. Participants are required to bring their laptops, extension cord and all other necessary documents as reference to the said activity.

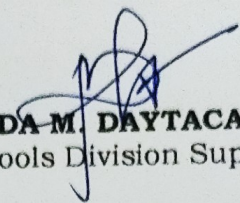
3. All participants are required to attend to this activity. Participants who won't be able to attend to this activity are required to submit a justification letter.





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4. Program of activities is attached as Enclosure 1 of this memorandum.
5. Wide dissemination and strict compliance with this memorandum are hereby requested.


BENILDA M. DAYTACA, EdD CESQ V
Schools Division Superintendent

Enc./s:
References:
CSB/EVB/MM-OSDS-Budget&Finance



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 Central Office - Administrative Region
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Enclosure: 1

TIME	TOPIC / ACTIVITY	LEARNING FACILITATOR/S
Reclassification of PPE to Semi-Expendable Supplies & One Time Cleansing of PPE		
DAY 0 - SEPTEMBER 19, 2022 - Arrival of Participants		
DAY 1 - SEPTEMBER 20, 2022		
08:00 am to 08:30 am	Registration of Participants	Technical Working Group (TWG)
08:31 am to 09:00 am	Singing of National Anthem	CHERRY JANE CASICAN - ADAS II
	Prayer	MARY MONETTE NOELLE REYES - ADAS II
	Acknowledgment of Participants	MARLOINE R. GALLARDO - ADAS II
09:01 am to 09:30 am	Opening Message	ADAS - SAMUEL T. EUGEN JR. EdD
09:31 am to 10:00 am	Orientation on COA Circular No. 2020-008	Regional Office Technical Assistance Team
10:01 am to 10:45 am	HEALTH BREAK	
10:46 am to 12:00 pm	Continuation Orientation on COA Circular No. 2020-008	Regional Office Technical Assistance Team
12:01 pm to 01:00 pm	LUNCH BREAK	
01:01 pm to 05:00 pm	WORKSHOP PROPER on the Reclassification of PPE to Semi-Expendable Supplies	
DAY 2 - SEPTEMBER 21, 2022		
WORKSHOP PROPER on the One Time Cleansing of PPE		
DAY 3 - SEPTEMBER 22, 2022		
TIME	TOPIC / ACTIVITY	LEARNING FACILITATOR/S
08:00 am to 10:30 am	Continuation WORKSHOP PROPER on the One Time Cleansing of PPE	
10:31 am to 10:45 am	HEALTH BREAK	
10:46 am to 11:00 am	Submission of Reports and Workshop Outputs	All Participants Regional Office Technical Assistance Team
11:01 am to 12:00 pm	Closing Remarks	All Participants
12:00 pm	CHECK-OUT TIME	
12:01 pm to 01:00 pm	LUNCH BREAK	



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SILNAG



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Web-Based Monitoring System of School

DAY 0 - SEPTEMBER 20, 2022 – Arrival of Participants

DAY 1 - SEPTEMBER 21, 2022

TIME	TOPIC / ACTIVITY	LEARNING FACILITATOR/S
08:00 am to 08:30 am	Registration of Participants	Technical Working Group (TWG)
08:31 am to 09:00 am	Singing of National Anthem	CHERYL JANE ONGICAN – ADAS II
	Prayer	MARY MONETTE NOELLE REYES – ADAS III
	Acknowledgement of Participants	MARLOWE R. GALLARDO – ADAS III
09:01 am to 09:30 am	Opening Message	ASDS – SAMUEL T. EGSAEN JR. EdD
09:31 am to 10:30 am	Orientation on Web-Based Monitoring System of School	Regional Office Technical Assistance Team
10:31 am to 10:45 am	HEALTH BREAK	
10:46 am to 12:00 pm	Continuation...	Regional Office Technical Assistance Team
	Orientation on Web-Based Monitoring System of School	
12:01 pm to 01:00 pm	LUNCH BREAK	
01:01 pm to 05:00 pm	HANDS-ON TRAINING on the Web-Based Monitoring System of School	

DAY 2 - SEPTEMBER 22, 2022

TIME	TOPIC / ACTIVITY	LEARNING FACILITATOR/S
08:00 am to 10:30 am	Continuation...	Regional Office Technical Assistance Team
	HANDS-ON TRAINING on the Web-Based Monitoring System of School	
10:31 am to 10:45 am	HEALTH BREAK	
10:46 am to 11:00 am	Submission of Workshop Outputs	All Participants Regional Office Technical Assistance Team
11:01 am to 12:00 pm	Closing Remarks	All Participants
12:00 pm	CHECK-OUT TIME	
12:01 pm to 01:00 pm	LUNCH BREAK	



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