



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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 SCHOOLS DIVISION OFFICE OF ABRA
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November 24, 2022

DIVISION MEMORANDUM
 No. 338, s. 2022

COMPOSITION OF THE SCHOOLS DIVISION GRIEVANCE COMMITTEE

To: Assistant Schools Division Superintendent
 Chiefs, SGOD and CID
 Section/Unit Heads
 Education Program Supervisors
 Public Schools District Supervisors
 Secondary and Elementary School Heads and Teachers
 All others concerned

1. Pursuant to item VII (3)(c) of DepEd Order No. 35, s. 2004 entitled 'Revision of the Grievance Machinery of the Department of Education', this Office constitutes the Schools Division Grievance Committee to systematically address work-related issues causing discontentment and dissatisfaction of employees in the Division.

2. Below is the composition of the Schools Division Grievance Committee:

- a. CHAIRMAN** SAMUEL T. EGSAEN, JR.
Assistant Schools Division Superintendent

- b. MEMBERS**
 - Chief of the Division / PSDS of the District where the grievance originated or his/her designated Representative
 - President of the Schools Division Teachers'/Employees' organization or his/her designated Representative
 - Attorney III

- c. SECRETARIAT** JANET B. PASCUA
Administrative Officer V – Personnel
(or her Representative)



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3. The Schools Division Grievance Committee herein constituted shall also have appellate jurisdiction over grievances that were not resolved by the District Grievance Committee.

4. Immediate and wide dissemination of this Memorandum to all concerned is desired.


BENILDA M. DAYTACA, EdD., CESO V
Schools Division Superintendent



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