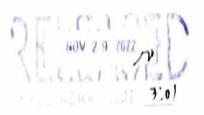


### Republic of the Philippines

## Department of Education

Cordillera Administrative Region SCHOOLS DIVISION OFFICE OF ABRA



November 24, 2022

DIVISION MEMORANDUM No. \_338\_\_, s. 2022

#### COMPOSITION OF THE SCHOOLS DIVISION GRIEVANCE COMMITTEE

To: Assistant Schools Division Superintendent

Chiefs, SGOD and CID Section/Unit Heads

Education Program Supervisors Public Schools District Supervisors

Secondary and Elementary School Heads and Teachers

All others concerned

- 1. Pursuant to item VII (3)(c) of DepEd Order No. 35, s. 2004 entitled 'Revision of the Grievance Machinery of the Department of Education", this Office constitutes the Schools Division Grievance Committee to systematically address work-related issues causing discontentment and dissatisfaction of employees in the Division.
- 2. Below is the composition of the Schools Division Grievance Committee:

a. CHAIRMAN

SAMUEL T. EGSAEN, JR.

Assistant Schools Division Superintendent

**b. MEMBERS** 

Chief of the Division / PSDS of the District

where the grievance originated or his/her

designated Representative

President of the Schools Division Teachers'/Employees' organization or his/her designated Representative

Attorney III

c. SECRETARIAT

JANET B. PASCUA

Administrative Officer V - Personnel

(or her Representative)



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- 3. The Schools Division Grievance Committee herein constituted shall also have appellate jurisdiction over grievances that were not resolved by the District Grievance Committee.
- 4. Immediate and wide dissemination of this Memorandum to all concerned is desired.

BENILDA M. DAYTACA, EdD., CESO V Schools Division Superintendent



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