



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF ABRA

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January 13, 2023

Division Memorandum
 No. DK s, 2023

**MEETING OF THE DIVISION FEDERATED PTA OFFICERS AND MUNICIPAL
 PTA DISTRICT COORDINATORS**

To: **Assistant Schools Division Superintendent
 Chief Education Supervisors of CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary/Secondary School Heads
 Municipal District PTA Coordinators**

1. This is to announce that the Division Federated PTA officers and Municipal PTA District Coordinators will hold its first meeting for this year 2023 on January 25, 2023, to be held at SGOD covered ground. Registration will start at 9:00 in the morning.
2. The agenda to be discussed are as follows:
 - a. Presentation of the Division Federated PTA Action Plan and Project Proposal;
 - b. Planning and strategizing the implementation of the Action Plan and project proposal; and
 - c. Report on PTA accomplished projects per municipality.
3. A registration of 75.00 pesos shall be collected for every participant for the Snacks.
4. Travelling expenses and other incidental expenses of district PTA coordinators shall be charged to their respective school MOOE subject to the usual accounting and auditing rules and regulations while Federated Municipal Federated PTA President expenses shall be charged to any PTA funds available.
5. Observance of the minimum health protocols prescribed by the IATF will be Strictly implemented during the duration of the meeting.
6. For immediate dissemination and strict compliance.

BENILDA M. DAYTACA EDD CESO V
 Schools Division Superintendent

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