



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

Office of the Schools Division Superintendent

Division Memo 047s. 2023

**CONDUCT OF COMPETENCY OF SCHOOLS DIVISION PERSONNEL
 (SCHOOL GOVERNANCE AND OPERATION DIVISION) and SCHOOL
 HEADS ON THE REVISED RULES IN ADMINISTRATIVE CASES IN THE
 CIVIL SERVICE**

1. The Civil Service Commission (CSC) is the foremost human resource institution of the government. Thus the CSC has its own rules concerning pleadings and practice before it's any offices. Therefore, in order for the Schools Division of Abra (SDO-Abra) to be updated to the rules and procedures of CSC in handling administrative cases as part of due process under our present Constitution, the SDO-Abra will be conducting *Competency of Schools Division Personnel (SGOD) and School Heads on the Revised Rules in Administrative Cases in the Civil Service*.
2. List of participants is attached to this memo.
3. The activity will be conducted in Baguio City, Philippines on February 12-14, 2023.
4. The venue is to be announced at a later date.
5. Meals, accommodation, travel, and other incidental expenses shall be charged against the local funds for SGOD personnel, for the School Heads, however, other incidental expenses shall be charged against their school MOOE, subject to the usual accounting and auditing rules and regulations.
6. For immediate information and dissemination.

BENILDA M. DAYTACA, EdD, CESO V
 Schools Division Superintendent



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List of Participants School Heads

1. Pilita Apolinar	15. Emerita Pacsa
2. Jacinto S. Bose	16. Emely Donato
3. Sally Panelo	17. Pedro Villastiqui Jr
4. Archie Pre	18. Jun Jun Cortel
5. Selverio Carino	19. Eulalio Bosque
6. Fedelyn Tacis	20. Norma Pineda
7. Gabriel Velasco	21. Charito Soliven
8. Crisostomo Balneg	22. Emma Segundo
9. Valeria Bayle	23. Marissa Bayle
10. Orlando Baisa	24. Memory Batondo
11. Mary Hazel B. Ballena	25. Emyrose M. Carino
12. Emma Madriaga	26. Juliet Cruz
13. Minerva Joy Addun	
14. Amelita Paculdar	



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List of Participants Division Office

1. Benilda M. Daytaca, EdD Ceso V	Schools Division Superintendent
2. Ronald Marquez	SGOD Chief
3. Atty. Aileen Joy C. Fuentes	OIC Legal Officer III
4. Ronilo Garcia	EPS
5. Jestoni Balneg	Guidance
6. Darren Carino	Nurse II
7. Edlaine Castilo	PDO I
8. Eden Adriatico	SEPS HRD
9. Lorna Llana	SEPS SMME
10. Ryn Walter Paa	EPS II
11. Criselda Palos	Nurse II
12. Florencio Rifarreal	PDO II
13. Hazel Magnolia Rozal	Nurse II
14. Estrelita Seares	Nurse II
15. Tacanay Celso	PDO I
16. Maricar Taberdo	Dentist
17. Apolinar Turqueza	Medical Officer III
18. Clarissa E. Beloy	Nurse II
19. Karren Marie Paganao	Nurse II



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