



January 20, 2020

DIVISION MEMORANDUM
No. 021 s. 2020

**SUBMISSION OF APPLICATION AND CONDUCT OF INTERVIEW AND WRITTEN EXAMINATION
FOR HEAD TEACHER I (PILAR DISTRICT)**

To: **Public Schools District Supervisors
Public Elementary School Heads/Principals
All Interested Applicants**

1. The Schools Division Office through the Human Resource Management Officer is now accepting applications for **HEAD TEACHER I** position of Pilar District.
2. Application letter shall be filed at the SDO regardless of Sexual Orientation, Gender Identity, Civil Status, Religion, Disability, Ethnicity or Political Affiliation.
3. Please look into **DepEd Order No. 42, s. 2007** for the required documents to be submitted and it should be placed in 3 folders properly tabbed and arranged following the required documents to satisfy the criteria for school head position.
4. Deadline of submission of application is on **January 23, 2020**. Interview and written examination of qualified applicants will be on **January 27, 2020** at SDO Conference Hall.
5. Immediate dissemination of this memorandum is desired.

CHRISTOPHER C. BENIGNO

*OIC-Assistant Schools Division Superintendent
Chairman, HRMPSB/ Placement Committee*