



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF ABRA**  
Bangued, Abra



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DIVISION MEMORANDUM

NO. 024 s. 2020

### MODE OF THE CONDUCT OF THE INTENSIVE TRAINING IN PREPARATION TO THE 2020 CARAA MEET

**TO:** Public Schools District Supervisors  
Elementary and Secondary School Heads  
Concerned personnel

1. The 2020 Cordillera Administrative Region Athletic Association Meet is scheduled on February 16 to 21, 2020 in Baguio City.
2. In preparation to the participation of SDO Abra to this athletic event, a strategized conduct of intensive training will be conducted.
3. Athletics and swimming both elementary and secondary will be confined at the Abra Sports complex starting January 27 to February 1, 2020. Athletes to the identified sports disciplines are required to bring with them their personal necessities such as toiletries, eating paraphernalia, and beddings.
4. The rest of the other sports disciplines are advised to conduct their training in their own school. The coach will coordinate with the school heads where the other member of their team came from. The school which have the greatest number of athletes in a particular sports discipline will be the host of the intensive training. Schools where the athletes came from help in the needs of their athlete.
5. The school heads of the Administrative aids (Janitors) of the following districts: Bangued East and West, San Juan, Lagangilang, are directed to let them report to the division office to help in the preparation of foods of the athletes and trainers.
6. The school heads of the following teachers are advised to permit them to report to the training venues for they will be serving as trainers:
  - a. Palmero Garcia – Abra High School
  - b. Joseph P. Garcia – Abra High School
  - c. Ruby May B. Bayubay – San Juan Central
  - d. Manuel Dupo – Danglas Central School
  - e. Margarita Sulian – Abra High School
7. There will be schedule of intensive training of all the athletes and coaches. A separate memo will follow.



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8. Service credits/compensatory overtime credits(COC) shall be granted to all teaching and non-teaching staffs, nursed and division personnel for Saturdays during the duration of the intensive training subject to existing DepED and CSC rules and regulations and CSC-DBM joint circular No.2 s. 2004, 2004, on non-monetary remuneration for overtime services.
9. Wide dissemination and immediate compliance to this memorandum is desired.

**GLORIA B. BUYA-AO**  
Schools Division Superintendent

For the:

**CHRISTOPHER C. BENIGNO**  
Assistant Schools Division Superintendent

**Accelerating and Bettering Responsive Education that Nurtures Inspired and Outstanding LEARNERS**

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