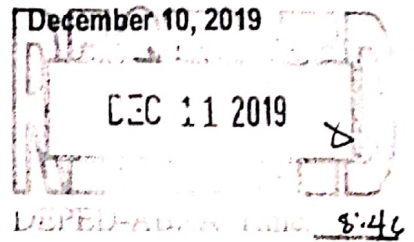




DIVISION MEMORANDUM
NO 433 s. 2019



**CONDUCT OF STAKEHOLDERS ENGAGEMENT CAPABILITY (PART2) AND WORKSHOP ON
THE ENHANCED TECHNICAL ASSISTANCE MECHANISM MANUAL OF OPERATION**

To: OIC Assistance Schools Division Superintendent
Chiefs – CID and SGOD
SBM Coordinator/SMME
Concerned Elementary & Secondary School Heads

1. In compliance to Regional Memorandum No.442 s. 2019 , re: Conduct of Stakeholders Engagement Capability and Workshop on the Enhanced Technical Assistance Mechanism Manual, the following are attending this activity on December 16-17, 2019 at RNEAP, Wangal, La Trinidad, Benguet.
 - a. SGOD Chief/EPS – SGOD
 - b. CID Chief/EPS – CID
 - c. SBM Coordinators/SMME
 - d. PSDS (2)
 - e. Elementary School Heads
 - Pilita C. Apolinar
 - Ursalina Panelo
 - Dahlia Sylvania
 - Precila Tesoro
 - f. Secondary School Heads
 - Anicia Bersalona
 - Nida Sulian
 - Emerita Pacsa
 - Emely Donato

2. The activity aims to:
 - Enhanced the knowledge and skills of SBM implementers in the active engagement of stakeholders towards the realization of an effective school.
 - Enhanced the Technical Assistance Mechanism Manual of Operation which includes the TA Process Framework.
 - Identifies the scope and process to be included in the manual.

3. Board and lodging of the participants shall be charged from the RO-MOOE while travel and other incidental expenses relative to the attendance of the workshop shall be charged from the local funds subject to accounting and auditing rules and regulations. First meal is dinner of