

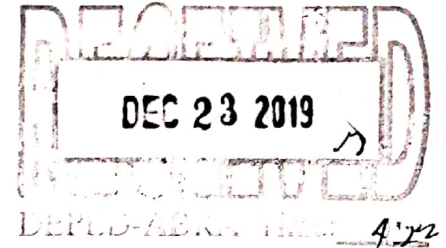


December 23, 2019

Division Memorandum  
 No. 442 s. 2019

**MEETING OF IDENTIFIED COACHES, ASSISTANT COACHES AND CHAPERONS FOR THE 2020 CARAA MEET**

TO: CID Chief Education Supervisor,  
 SGOD Chief Education Supervisor  
 Education Program Supervisors,  
 Public Schools District Supervisors  
 Elementary/Secondary School Heads  
 Concerned teachers (Public and Private schools)



1. In preparation to the forth coming 2020 Cordillera Administrative Region Athletic Association Meet which is tentatively scheduled on February 16 – 21, 2020 in Baguio City, the identified coaches, assistant coaches and chaperons will have a meeting on December 27, 2019 at SDO Conference Hall. The meeting will start at 8:30 in the morning.
2. This meeting aims to:
  - a) Turn over the folders of the selected athletes per sports disciplines to the identified coaches;
  - b) Orient the coaches, assistant coaches and chaperons on the preparation of the needed documents of athletes, coaches, assistant coaches and chaperons; and
  - c) Plan for the intensive training.
3. Participants to this meeting are the winning coaches, assistant coaches and chaperons and the meeting will be facilitated by Lemuel B. Dickson, SGOD, EPS SGOD, Ronilo P. Garcia, Celso T. Tacanay, Jacinto Bose and Mr. Neru Baculi. (List of Identified Coaches, Assistant Coaches and chaperons, please refer to the attached copy).
4. Travelling and other incidental expenses of participants to this meeting will be charged to school MOOE or any other local funds subject to the existing COA rules and regulations.
5. Teachers attending this meeting shall be given service credits.
6. Immediate dissemination and compliance to this memorandum is hereby requested.

**GLORIA B. BUYA-AO**  
 Division Schools Superintendent