



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

DIVISION MEMORANDUM
NO. 161, s. 2020

SEPTEMBER 2, 2020

To : All School Heads(Elementary & Secondary)
Administrative Assistant III of Non-Implementing Schools (Elementary & Secondary)
Administrative Assistant II of Non-Implementing Schools(Elementary & Secondary)
Administrative Assistant III in the Accounting Unit
Public Schools Division Supervisors

From : **GLORIA B. BUYA-AO**
Schools Division Superintendent

Subject : **Orientation of School Heads, ADAS III and ADAS II on DepEd Order No. 29, s. 2019 "Procedural Guidelines on the Management of Cash Advances for School Maintenance and Other Operating Expenses and Program Funds of Non-Implementing Units Pursuant to COA, DBM and DepEd Joint Circular no. 2019-1"**

Date : **September 9 to September 30, 2020**

1. Pursuant to DepEd Order No. 29, s. 2019, this office announces the conduct of Orientation of School Heads, ADAS III and ADAS II on DepEd Order No. 29, s. 2019 "Procedural Guidelines on the Management of Cash Advances for School Maintenance and Other Operating Expenses and Program Funds of Non-Implementing Units Pursuant to COA, DBM and DepEd Joint Circular no. 2019-1" to non-implementing units on the following dates:

- Batch 1 – September 9, 2020 – BANGUED EAST & BANGUED WEST DISTRICT
- Batch 2 – September 10, 2020 – PIDIGAN, LANGIDEN & SAN QUINTIN DISTRICT
- Batch 3 – September 11, 2020 –BUCAY & MANABO DISTRICT
- Batch 4 – September 15, 2020 – DOLORES & TAYUM DISTRICT
- Batch 5 – September 16, 2020 – LA PAZ & DANGLAS DISTRICT
- Batch 6 – September 17, 2020 – LAGANGILANG & BAAY-LICUAN DISTRICT
- Batch 7 – September 18, 2020 – SAN JUAN & TINEG DISTRICT
- Batch 8 – September 23, 2020 –SAN ISIDRO, VILLAVICIOSA & PILAR DISTRICT
- Batch 9 – September 24, 2020 – LUBA & TUBO DISTRICT
- Batch 10 – September 25, 2020 – BUCLOC, DAGUIOMAN, BOLINEY & SAL-LAPADAN DISTRICT
- Batch 11 – September 29, 2020 – PEÑARRUBIA, LAGAYAN, LACUB & MALIBCONG DISTRICT
- Batch 12 – September 30, 2020 – CLUSTERED SECONDARY SCHOOLS

2. The objective of the orientation is to equip the school heads and administrative assistants with knowledge about the guiding principles, implementing rules and regulations, methods and procedures on the said joint circular.



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LIST OF PARTICIPANTS for the Orientation of School Heads, ADAS III and ADAS II on DepEd Order No. 29, s. 2019
"Procedural Guidelines on the Management of Cash Advances for School Maintenance and Other Operating Expenses and Program Funds of Non-Implementing Units Pursuant to COA, DBM and DepEd Joint Circular no. 2019-1"

Batch 1 September 9, 2020 – BANGUED EAST & BANGUED WEST DISTRICT

1	Irenea A. Viado
2	Segundina B. Pizarro
3	Melba B. Linggayo
4	May B. Arconado
5	Valeria A. Bayle
6	Margarita C. Balla
7	Catalino C. Bisquera
8	Wendelino T. Arias
9	Bernadette B. Moyrong
10	Nenita P. Sabino
11	Rolando B. Belmes
12	ARIANE T. BENAUIRO
13	BONIGEL A. BERNAL
14	FRANKLIN L. PIAS
15	Fernandina B. Lagundino
16	Elsa P. Bliss
17	Imelda B. Dosono
18	Merlita F. Bringas
19	Rosell B. Pollis
20	Emyrose M. Cariño
21	Virginia B. Baruela
22	Shirley W. Galera
23	ANGEL E. PADRE
24	FROYLAN B. ADAME
25	GLORIA B. BUYA-AO - Schools Division Superintendent
26	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
27	CELIA S. BOLANTE, CPA - Accountant III
28	FATIMA AVA A. BATONDO - AO IV
29	ANGELICA P. BERMUDEZ - ADAS III
30	MARIA FE B. ALCOS - ADAS III
31	NORVHEE JOY B. GALLARDO - ADAS III
32	OROSIA ARNOLDA LIWLIWA R. SALAZAR - ADAS III
33	ROLLY JOY RJ C. BARRIL - ADAS III
34	PSDS MARY ANNE GRACE B. AGOOT

Batch 2 September 10, 2020 – PIDIGAN, LANGIDEN & SAN QUINTIN DISTRICT

1	Pilita C. Apolinar
2	Ursalina P. Panelo
3	Amelita B. Paculdar
4	Manuela B. Garcia
5	MARLOW A. BRAGAS
6	ROMEO M. PARINAS
7	ROYCE ANNE G. SIBAL
8	Delfin B. Blando
9	Dina T. San Miguel
10	Josemar M. Madnaga
11	KARYLL MAE C. BIGORNIA
12	ERWIN M. BERGONIA
13	Hilda M. Palecpec
14	Marissa V. Bayle
15	Honorata M. Perlas
16	EDDIE BOY G. APOLINAR
17	KAREN MIROFE A. CARINO
18	Simplicio B. Beñas
19	Lino V. Queza
20	Emerita J. Pacsa
21	Herman M. Barcena
22	JULIUS B. BLAZA
23	ERIC G. AQUINO
24	GLORIA B. BUYA-AO - Schools Division Superintendent
25	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
26	CELIA S. BOLANTE - Accountant III
27	MARIA FE B. ALCOS - ADAS III
28	NORVHEE JOY B. GALLARDO - ADAS III
29	ROLLY JOY RJ C. BARRIL - ADAS III
30	PSDS ERMELY C. PANED

Please note that **ALL School-Based ADAS III and ADAS II PER BATCH** are in-charged of the morning and afternoon preliminaries and orientation facilitator(emcee).

LIST OF PARTICIPANTS for the Orientation of School Heads, ADAS III and ADAS II on DepEd Order No. 29, s. 2019
"Procedural Guidelines on the Management of Cash Advances for School Maintenance and Other Operating Expenses and Program Funds of Non-Implementing Units
Pursuant to COA, DBM and DepEd Joint Circular no. 2019-1"

Batch 3 September 11, 2020 –BUCA Y & MANABO DISTRICT

1	Annabelle T. Guidang
2	Ailyn B. Taberdo
3	Amelia B. Tubaña
4	Mario P. Garcia
5	Rosa Maria G. Bides
6	Gabriel B. Velasco
7	Catherine A. Peig
8	Mary Hazel B. Ballena
9	Jovy T. Bugaoisan
10	Bernardino B. Lazo, Jr.
11	JENNIFER B. ALOY
12	SALVADOR FRANCISCO B. BRINGAS
13	WILMA M. VIADO
14	LENIDA A. TABERDO
15	Loreto A. Peñalosa, Jr.
16	Cristina B. Padayao
17	Rudyrick S. Cayto
18	Rebelita Q. Bejarin
19	Cleto T. Batondo
20	Caridad C. Teneza
21	JUSTINE RICA S. RACSA
22	JULIE ANGELICA B. ULIBAS
23	Memory O. Batondo
24	MARISSA G. BOBILES
25	GLORIA B. BUYA-AO - Schools Division Superintendent
26	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
27	FATIMA AVA A. BATONDO - AO IV
28	ANGELICA P. BERMUDEZ - ADAS III
29	OROSIA ARNOLDA LIWLIWA R. SALAZAR - ADAS III
30	PSDS GUILLERMO L. ORTEGA, JR.

Batch 4 September 15, 2020 – DOLORES & TAYUM DISTRICT

1	May Edina B. Timbreza
2	Alejandria B. Fernandez
3	Pepito T. Biccay
4	Dahlia L. Silvania
5	Marlene A. Tesoro
6	Prescila B. Tesoro
7	Conchita T. Zapata
8	BEA ALI STAIR G. REYES
9	DANILO T. BUENAFE, JR.
10	MAY IZON P. CABUNOC
11	Stanley P. Millare
12	Teresa B. Arias
13	Frederico Antonio B. Dumlao
14	Silverio T. Cariño
15	Christine B. Gandeza
16	Fiordeliza T. Onio
17	Eugenio P. Millare
18	IMELDA T. BUENA
19	GICEL B. TACANAY
20	Crisostomo T. Balneg, Sr.
21	ELAINE G. MERCADO
22	MARK MOISES TA-A
23	GLORIA B. BUYA-AO - Schools Division Superintendent
24	CELIA S. BOLANTE - Accountant III
25	NORVHEE JOY B. GALLARDO - ADAS III
26	MARIA FE B. ALCOS - ADAS III
27	ROLLY JOY R.J. C. BARRIL - ADAS III
28	PSDS JULIO B. LAZARO

se note that **ALL School-Based ADAS III and ADAS II PER BATCH** are in-charged of the morning and afternoon preliminaries and orientation facilitator(emcee).

LIST OF PARTICIPANTS for the Orientation of School Heads, ADAS III and ADAS II on DepEd Order No. 29, s. 2019
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Batch 5 September 16, 2020 – LA PAZ & DANGLAS DISTRICT

1	Rolando S. Blanes
2	Lorna C. Belena
3	Nora V. Bugasto
4	Cayetano B. Barcena
5	Jacinto S. Bose
6	Archie C. Pre
7	Marcelo A. Ton
8	Jomar P. Brub
9	Andres E. Cay-an
10	Emelda S. Beñas
11	Pedro M. Villastiqui
12	DERIC V. CANETE
13	FLORO D. CASTRO
14	LORNA H. BERONILLA
15	DENNIS T. DUPO
16	Alfredo B. Lanas
17	Hector B. Escala
18	Oily Joy R. Sullian
19	Agnes M. Dolaoen
20	Rose P. Casigay
21	Perilita G. Bersamin
22	MACAMTAR G. DALANGIN
23	CRESENCIA B. TUMBAGA
24	JOE ANN B. BRAGAS
25	GLORIA B. BUYA-AO - Schools Division Superintendent
26	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
27	FATIMA AVA A. BATONDO - AO IV
28	ANGELICA P. BERMUDEZ - ADAS III
29	OROSIA ARNOLDA LIWLIWA R. SALAZAR - ADAS III
30	PSDS FRANCISCO A. CASTILLO

Batch 6 September 17, 2020 – LAGANGILANG & BAA-Y-LICUAN DISTRICT

1	Jayfee G. Calubing
2	Rubellita C. Almodobar
3	Edsel Benedicto Q. Manangbao
4	Orlando G. Baisa
5	Anicia M. Bersalona
6	Noralyn C. Padilla
7	Lailani P. Camello
8	Rico T. Tubadeza, Jr.
9	Rolando M. Torres
10	Paulina Corazon T. Gandeza
11	CECILLE B. FILARCA
12	CLARITA L. VISTE
13	PALMARIE VICTORIA P. VERZOLA
14	Ma Lourdes O. Blanca
15	Christine D. Pobleto
16	Rafael E. Tejero
17	Jovelyn P. Ambre
18	Leonarda G. Turalba
19	WINI JELLY M. MACARAE G
20	ROEL JHUN B. TANGBAOAN
21	MARINEL C. TIMBREZA
22	GLORIA B. BUYA-AO - Schools Division Superintendent
23	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
24	CELIA S. BOLANTE - Accountant III
25	NORVHEE JOY B. GALLARDO - ADAS III
26	MARIA FE B. ALCOS - ADAS III
27	ROLLY JOY RJ C. BARRIL - ADAS III
28	PSDS ANALYN F. ATMOSFERA

Please note that **ALL School-Based ADAS III and ADAS II PER BATCH** are in-charged of the morning and afternoon preliminaries and orientation facilitator(emcee).

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Batch 7 September 18, 2020 – SAN JUAN & TINEG DISTRICT

1	Windelma P. Alcantara
2	Leonila A. Sagisi
3	Zenaida Yolanda B. Billedo
4	Natividad D. Gandeza
5	Brenda Grace B. Soriano
6	Artemio L. Lazo
7	Nathaniel T. Dickson
8	BETTY Z. CABANA OAN
9	MAY FLOR T. SANCHEZ
10	OICA C. LAURETA
11	Lelis B. Ferras, Jr.
12	John C. Palangi
13	Mary Grace L. Apalin
14	Menchie T. Sagudang
15	Rosano M. Quizada
16	Petronila S. Fidelino
17	Jovel B. Pacapac
18	Frederick L. Panabang
19	BRENDA B. CIERVO
20	MARLOWE R. GALLARDO
21	ALONA S. BERMILLO
22	MARY JANE T. MAILED
23	ALEX B. FERRAS
24	HECTOR S. LOPEZ
25	GEREX B. PABILLANO
26	JAYSON G. BOLANTE
27	GLORIA B. BUYA-AO - Schools Division Superintendent
28	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
29	FATIMA AVA A. BATONDO - AO IV
30	ANGELICA P. BERMUDEZ - ADAS III
31	OROSIA ARNOLDA LIWLIWA R. SALAZAR - ADAS III

Batch 8 September 23, 2020 – SAN ISIDRO, VILLAVICIOSA & PILAR DISTRICT

1	Arturo G. Ferrer
2	Corazon C. Gandeza
3	Freddie B. Suaso
4	Juanita S. Garcia
5	ZORAIDA V. SHARIEF
6	ETHEL JANE V. MALANA
7	Nestor C. Pacsa
8	Naryn B. Eduarte
9	Maricel B. Carsola
10	Grace C. Tadeo
11	JAY JAY T. BUENAFE
12	JUSTICE JOYCE V. BRILLANTES
13	Angeline C. Maguensay
14	Rodolfo G. Castro
15	Grace L. Dizon
16	Rolando D. Antonio
17	Adoracion C. Beroña
18	Jerazon R. Siquiang
19	Grace L. Dizon
20	Petronilo C. Asuncion
21	Rosewel G. Labutong
22	MARIONETTE F. JOVELO
23	MAURICE A. DELA ROSA
24	LEONIDA C. ABELLA
25	GLORIA B. BUYA-AO - Schools Division Superintendent
26	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
27	CELIA S. BOLANTE - Accountant III
28	NORVHEE JOY B. GALLARDO - ADAS III
29	ROLLY JOY RJC. BARRIL - ADAS III
30	PSDS LEONARDO T. BALNEG

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Batch 9 September 24, 2020 -- LUBA & TUBO DISTRICT

1	Ricky D. Manuel
2	Dominic D. Lang-ayan
3	Florencia A. Ingo
4	Marilyn B. Candong
5	Jose P. Garcia
6	Emilia T. Garcia
7	Cynthia T. Del Rosario
8	Natividad M. Lumaang
9	JENALYN D. DAVIS
10	ROXANNE DIANA A. BISCARRA
11	RONALD G. INGO
12	DERNA C. GAYED
13	George D. Daagdag
14	Norma T. Diaken
15	Agustin B. Lawagan
16	Elizabeth M. Manggalis
17	Loreta T. Ignacio
18	Alma T. Wagayen
19	FRANCES ARIANNE M. MUNAR
20	NEW ADAS 3 TUBO
21	SHERMAN D. CABANDAY
22	GLORIA B. BUYA-AO - Schools Division Superintendent
23	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
24	FATIMA AVA A. BATONDO - AO IV
25	ANGELICA P. BERMUDEZ - ADAS III
26	OROSIA ARNOLDA LIWLIWA R. SALAZAR - ADAS III
27	PSDS PERFECTO A. LATAOAN

Batch 10 September 25, 2020 --BUCLOC, DAGUJOMAN, BOLINEY & SAL-LAPADAN DISTRICT

1	Pablo Pol S. Mayugo
2	Samuel T. Miguingan
3	Melody P. Gumban
4	Mary Ann R. Valera
5	Daisy U. Dalmacio
6	HERSHEY M. VALENTINO
7	JULLAN B. TUMALIP
8	Urbana C. Valeros
9	Jovelyn L. Manuel
10	Ireneo A. Lalin
11	Daniilo L. Balling
12	DESERIE F. PADERES
13	CHRISTITA D. ZABALLERO
14	Benjie B. Gupaal
15	Kennedy C. Isiguen
16	Gamie P. Gayao
17	Leila O. Mapa
18	Anthony G. Batalao
19	Gina S. Martinez
20	Juliet T. Cruz
21	Rafael T. Calubing
22	DEZABELLE C. GASMEN
23	HIYASMEN A. MARD0
24	KATHERINE Q. TENEBRO
25	GLORIA B. BUYA-AO - Schools Division Superintendent
26	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
27	CELIA S. BOLANTE - Accountant III
28	NORVHEE JOY B. GALLARDO - ADAS III
29	ROLLY JOY RJ C. BARRIL - ADAS III
30	PSDS CATHERINE E. LANG-AYAN

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Batch 11 September 29, 2020 – PEÑARRUBIA, LAGAYAN, LACUB & MALIBCONG DISTRICT

1	Maria Lorena B. Biscaras
2	Reynaldo D. Sabian
3	Charito B. Soliven
4	Pepito O. Trinidad
5	Minerva Joy L. Addun
6	MAPET ROSE C. BARGAS
7	MARIET R. PATARAY
8	Felmar C. Molina
9	Simplicia G. Donato
10	Balmarie D. Bayle
11	Matilde S. Ci-o
12	ELIZABETH P. PASCUA
13	NEW ADAS 2 - LAGAYAN
14	Virginia B. Dreu
15	Grace B. Baldemor
16	Elmer M. Eguem
17	ROCKY JAMES M. MANZANO
18	GENEFER E. BANEZ
19	Amalia d. Panabang
20	Yolanda G. Lingayo
21	Teresita L. Bides
22	Cristina M. Ollanas
23	SHERTON WILLIAM L. BALMACEDA
24	JESSIECA S. BARCENA
25	GEMMA C. PISCO
26	GLORIA B. BUYA-AO - Schools Division Superintendent
27	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
28	FATIMA AVA A. BATONDO - AO IV
29	ANGELICA P. BERMUDEZ - ADAS III
30	OROSIA ARNOLDA LIWLIWA R. SALAZAR - ADAS III

Batch 12 September 30, 2020 – CLUSTERED SECONDARY SCHOOLS

1	Frensy B. Donato
2	Estefo A. Apollinar
3	David P. Linggayo, Jr.
4	ESTHER R. JAMAYO
5	RYAN T. BRIGOSO
6	Brenda L. Bosa
7	Hermilio M. Dacquel, Jr.
8	Cesaria T. Santos
9	JUMAR T. PRINCER
10	EDWIN B. BENABESE
11	Walter D. Navialta
12	Rufina B. Lazo
13	Norma T. Pineda
14	ADLAI ROBIN A. GONZALES
15	Eulalio B. Bosque
16	Maria Teresa Cabcaban
17	Fe Ann Mary A. Callena
18	JONA J. ACOSTA-BALLUBAR
19	MARICHU B. BELMES
20	Jun-Jun B. Cortel
21	Nero B. Baculi
22	Enrile B. Balais
23	Villamor W. Pablo
24	Emma C. Segundo
25	Charito B. Dicayan
26	PACITA T. MOLINA
27	JESLEY PAT M. BARBERO
28	GLORIA B. BUYA-AO - Schools Division Superintendent
29	SORAYA T. FACULO, PhD - Assistant Schools Division Superintendent
30	CELIA S. BOLANTE - Accountant III
31	NORVHEE JOY B. GALLARDO - ADAS III
32	ROLLY JOY R.J.C. BARRIL - ADAS III

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