



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

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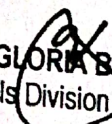
September 7, 2020

DIVISION MEMORANDUM  
No. 142 s. 2020

**REVIEW OF THE DIVISION BASIC EDUCATION DEVELOPMENT PLAN AND PREPARATION OF THE WORK AND FINANCIAL PLAN, DIVISION ANNUAL IMPLEMENTATION PLAN, AND ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2021**

To: Assistant Schools Division Superintendent  
Education Program Supervisors  
Education Program Specialists  
Unit/Section Heads  
All others concerned

1. In order to respond to the emerging and diverse needs of the learners in the province and make basic education relevant and truly liberating to every Abrenio learner, this Office necessitates the conduct of the review of the DBEDP and preparation of the Work and Financial Plan, Division Annual Implementation Plan, and Annual Procurement Plan for fiscal year 2021 on September 11, 2020 at the 3<sup>rd</sup> Floor Conference Hall, Division Office and on September 23-25, 2020 at a venue to be announced later.
2. The said activity specifically aims to:
  - a) Review the Division Basic Education Development Plan, and
  - b) Develop the Work and Financial Plan, Division Annual Implementation Plan and Annual Procurement Plan
3. Cognizant to this, participants (Enclosure A) are required to bring the accomplishment reports of the programs implemented during fiscal year 2020 to be presented and validated vis-à-vis the results of the Division Monitoring, Evaluation and Adjustment.
4. Transportation and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.

  
GLORIA B. BUYA-AO  
Schools Division Superintendent



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**SCHOOLS DIVISION OFFICE OF ABRA**

Enclosure A to Division Memorandum No. 162 s. 2020

LIST OF PARTICIPANTS

1. SDS Gloria B. Buya-ao
2. ASDS Soraya T. Faculo
3. Hedwig M. Belmes
4. Lemuel B. Dickson
5. Jaeriel R. Bersamina
6. Meldie M. Damian
7. Ronilo Garcia
8. Loma Llaneza
9. Eden Adriatico
10. Jan Nowel Pena
11. Edlaine Buenafe
12. Adelaida Bogayao
13. Henrieta Bringas
14. Bhenjo Agaloos
15. Jun Aguyos
16. Marlene Abaoag
17. Narciso Canaoay
18. Mijurodel Rifareal
19. Emmanuel Bugtong
20. Ronald T. Marquez
21. Pedro B. Tallngdan
22. Anlyn Atmosfera
23. Elmer Batondo
24. Celia Bolante
25. Merly Bargas
26. Janet Pascua
27. Gemma Cabutaje
28. Atty. Janneliza Taloma
29. Marlou Borja
30. Engr. Fernando Semanero
31. Riza Peralta
32. Rhoda Asencio
33. Dr. Apolinar Turqueza
34. Criselda Palos
35. Dr. Maricar Taberdo
36. Hazel Barila
37. Rolly RJ Barril
38. Mary Monnette Reyes
39. Noe Magayam
40. Driver



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Enclosure 2 to Division Memorandum No. 161.s.2020  
ACTIVITY MATRIX

September 11, 2020

- Revisiting the SDO-Abra Division Education Development Plan
- Presentation of the 2020 GAA, 2021 NEP and DO MOOE
- Reminders on Preparation of Plans
- Expenditure Matrix
- Preparation of 2021 Indicative Project Procurement Management Plan per division/unit
- Annual Procurement Plan

September 23-25, 2020

- Presentation of the SDO-Abra Division Education Development Plan
- Review of the targets set in the DBEDP
- Development of the 2021 Annual Implementation Plan per division/unit
- Preparation of Work and Financial Plan per division/unit
- Preparation of the 2021 Indicative Project procurement Management Plan per division/unit
- Adjustment of 2020 WFP and PPMP
- Ways Forward



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