



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

REGISTERED  
 SEP 09 2020  
 13:43

September 08, 2020

DIVISION MEMORANDUM  
 No. 165, s. 2020

**ORIENTATION AND COORDINATION MEETING OF DIVISION TECHNICAL WORKING GROUP (DTWG)  
 ON THE IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM (SBFP) FOR SCHOOL YEAR  
 2020-2021**

To: Assistant Schools Division Superintendent  
 Chief Supervisor-Curriculum Implementation Division  
 Chief Supervisor-School Governance Operation Division  
 Division Technical Working Group (DTWG)  
 All Other Concern

1. With reference to the Deped Order No. \_\_\_\_ s. 2020 on Supplemental Guidelines on Implementation of SBFP SY 2021-2020 in consideration of the changes brought about by the COVID-19 pandemic, the Department of Education through the Bureau of Learners Support Services-School Health Division (BLSS-SHD) continues to implement the said program in accordance with General Appropriations Act (GAA) for FY 2019 and in compliance with Republic Act No. 11037 "Masustansyang Pagkain para sa Batang Pilipino Act"
2. The Implementation of the SBFP shall be modified, putting utmost importance to the welfare safety and health of learners and personnel involved, while also ensuring the attainment of the program objectives. The program shall be implemented in line with the Basic Education Learning Continuity Plan (BE-LCP) and in strict compliance with the DepEd required health standards
3. Anent to this the Schools Division Office shall conduct orientation and coordination meeting to all the Division Technical working Group (DTWG) on the Operational Guidelines; Procurement Rules and Regulations; and Accounting and Liquidation Procedures on September 18, 2020 at the 3<sup>rd</sup> Floor Conference Hall, Division Office.
4. The said activity aims to:
  - a) orient the Operation Guidelines of SBFP Implementation for SY 2020-2021
  - b) clarify/discuss issues and concerns in the implementation of the program and insinuate solutions/recommendations
5. The Division Technical Working Group (DTWG) for the Implementation of SBFP for SY 2020-2021 as per DepEd Order N0. 39 s. 2017 are as follows:

**CHAIRPERSON AND MEMBERS:**

- 1- GLORIA B. BUYA-AO - Schools Division Superintendent - CHAIRPERSON
- 2- SORAYA P. PACULO, PH D - Assistant Schools Division Superintendent - Member
- 3- LEMUEL B. DICKSON - Education Chief Supervisor -SGOD - Member
- 4- HEDWIG M. BELMES - Education Chief Supervisor - CID - Member

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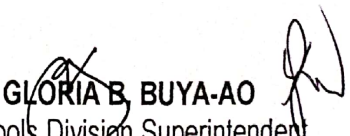


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MEMBERS:

- 1- APOLINAR L. TURQUEZA - Medical Officer
- 2- CELIA S. BOLANTE - Accountant II
- 3- ELMER V. BATONDO - Administrative Officer IV (Budget Officer)
- 4- MERLY B. BARGAS - Administrative Officer IV (Supply Officer)
- 5- JUN P. AGUYOS - Education Program Supervisor EPP/TLE
- 6- LORNA B. LLANEZA - SEPS-SMME
- 7- JAN NOWEL E. PEÑA - SEPS-SMN
- 8- CRISELDA B. PALOS - Nurse-In-Charge
- 9- HAZEL MAGNOLIA C. ROSAL - Nurse II
- 10- CLARISSA E. BELOY - Nurse II
- 11- KARREN MARIE B. PAGANAO - Nurse II
- 12- JANSSEN BASIL M. DAMIAN - Nurse II
- 13- DARREN C. CARIÑO - Nurse II
- 14- ESTRELITA A. SEARES -SBFP Division Focal Person

6. Roles and Responsibilities of Division Technical Working Group (DTWG) are as follows:
  - A. Forge partnerships with LGU's and/or NGOs/CSOs in areas where there are LGU's and/or NGOs/CSOs that are willing to partner for the SBFP.
  - B. Orient the District Supervisors, School Heads, Feeding Coordinators, and Monitoring and Evaluation Personnel in the School Governance and Operation Division (SGOD) on the program and its implementing guidelines
  - C. Submit to DepEd RO the list of recipient schools that will implement the program together with the lists of target beneficiaries.
  - D. Oversee the implementation of the program and facilitate the prompt liquidation of funds by the schools
  - E. Designate permanent Project Focal Persons to ensure that implementation of the SBFP is administered properly.
  - F. Ensure the timely release of funds to the schools
  - G. Ensure proper coordination and active engagement with LGU's and/or NGOs/CSOs and other groups undertaking the feeding program
  - H. Monitor the compliance of the schools with the guidelines, procurement process, financial management, health and nutritional assessment and other complementary activities
  - I. Consolidate reports with analysis and recommendations and submit to DepEd RO the Terminal Reports from the schools.
7. Transportation and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
8. Immediate dissemination of this memorandum is desired.

  
**GLORIA B. BUYA-AO**  
Schools Division Superintendent

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