Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION

SCHOOLS DIVISION OFFICE OF ABRA

Office of the Schools Division Superintendent
DIVISION MEMORANDUM
No. 476 s.2020

SEPTEMBER 2, 2020

ONLINE ORIENTATION OF SCHOOL HEADS AND BRIGADA ESKWELA COORDINATORS ON THE IMPLEMENTING GUIDELINES OF BRIGADA ESKWELA IN THE NEW NORMAL

To: Asst. Schools Division Superintendent
Chief Education Supervisors, CID, SGOD
Public Schools District Supervisors
Education Program Supervisors
All Elementary and Secondary School Heads
Adopt- A- School Program Coordinators
Brigada Eskwela Coordinators
All Persons Concerned

1. In light of the current COVID 19 situation,

2. Since Brigada Eskwela focuses on the preparations and strengthening partnership engagement to ensure that learning continues even in the time of pandemic **school heads** should engage partners to ensure the availability and provision of supplies for distant learning

3. Deed of donations and deed of acceptance should be an attachment to the Form 5 and MOA will be crafted for donations worth 15k and above.

4. Brigada Eskwela coordinators should consolidate the donations received and will be submitted on or before Sept. 8, 2020 at the Records Section using the BE Form 5 attached in the enclosure for IN-KIND and CASH donations.

5. For queries, contact the Social Mobilization and Networking Section with CP no. 09771044932.

6. Immediate dissemination of this memorandum is earnestly desired.

GLORIA B. BUYA- AO
Schools Division Superintendent

Republic of the Philippines

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CORDILLERA ADMINISTRATIVE REGION

SCHOOLS DIVISION OFFICE OF ABRA

Name of School:_____

School ID:_____

District:_____

BRIGADA ESKWELA

RECORD OF IN- KIND DONATIONS RECEIVED (With Deed of Donation and Deed of Acceptance per Donor)

Donor	Donations			Estimated Cost	Receiving Personnel	Date Received	Recipients	Date of Turnover	Remarks
	Quantity	Item	Unit						

Prepared by:	_____ BE Coordinator/ ASP Coordinator Contact No. _____	Date:	Received and Documented	**RHODA P. ASENCIO** Division BE Coordinator
Noted:	_____ School Head Contact No._____	Date:	Approved	**GLORIA B. BUYA- AO** Schools Division Superintendent

BE Form 05

Republic of the Philippines

Department of Education

CORDILLERA ADMINISTRATIVE REGION

SCHOOLS DIVISION OFFICE OF ABRA

Name of School:_____

School ID:_____

District:_____

BRIGADA ESKWELA

RECORD OF CASH DONATIONS RECEIVED (With Deed of Donation and Deed of Acceptance per Donor)

Donor	Amount	Receiving Personnel	Date Received	Breakdown of Expenditures	Remarks

Prepared by:	_____ BE Coordinator/ ASP Coordinator Contact No. _____	Date:	Received and Documented	**RHODA P. ASENCIO** Division BE Coordinator
Noted:	_____ School Head Contact No._____	Date:	Approved	**GLORIA B. BUYA- AO** Schools Division Superintendent