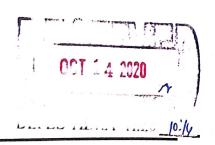


Republic of the Philippines

Department of Education

Cordillera Administrative Region SCHOOLS DIVISION OFFICE OF ABRA



October 13, 2020

DIVISION MEMORANDUM No. 220 , s. 2020

EXTENSION FOR SUBMISSION OF APPLICATION FOR NURSE I

Public Schools District Supervisors To: Public Elementary/ Secondary School Heads/Principals All Interested and Qualified Applicants

1. The Schools Division Office through the Human Resource Merit Promotion and Selection Board (HRMPSB) announces the extension for submission of applications of interested qualified applicants for Nurse 1.

	Salary Grade	Preferred Qualification Standards			Eligibility	Place of
Position		Education	Training	Experience		Assignment
• Nurse I - 1 item	15	• BSN	4 hours relevant training	1 yr. relevant experience	RA 1080 NLE	Supo and Elementary

- 2. All interested applicants regardless of gender, sexual orientation, civil status, religion, disability, ethnicity or political affiliation are required to submit application letter together with complete documents or letter of intent for those who wish to retain their points from the previous assessment on or before October 19, 2020 at the DepEd Schools Division Office- Abra through the HRMO and to be received at the records section window 2. All applicants received beyond October 19, 2020 will not be accepted.
- The following required documents should be placed in three (3) separate folders (1 original copy and 2 photo copies) which should be properly arranged and labeled following the sequence as hereunder presented as follows:

	DOCUMENTS/CRITERIA	MEANS OF VERIFICATION/REQUIRED DOCUMENTS		
а	Application Letter stating the position/s to be applied			
b	Updated Personal Data Sheet			
С	Performance Rating	Performance rating for the last 3 rating periods which should be at least <u>Very Satisfactory</u> (VS)		
d	Experience	Updated Service Record / Certificate of Employment		
e	Outstanding Accomplishments (Meritorious Accomplishments)	 Certificate of Recognition as Outstanding Employee Certificate of Recognition for any Innovations conducted Copy of Research and Development Projects 		

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Actividad-Economia St., Zone 2, Bangued, Abra Telephone No.: (074)614-6918

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	DOCUMENTS/CRITERIA	MEANS OF VERIFICATION/REQUIRED DOCUMENTS	
		 Certificate of Recognition as to Publication/Authorship Certificate of Recognition as Consultant/Resource Speaker in trainings/Seminars 	
f	Education	> Official Transcript of Records (OTR)	
g	Training	> Certificate of Participation to Training Activities, Scholarship Programs, Study Grants, etc.	
h	Others		

- 4. Interview and written examination of qualified applicants for the aforementioned vacant positions shall be announced at a later date in a separate memorandum.
- 5. For inquiries or clarifications, please feel free to contact Ms. Gemma B. Cabutaje, HRMO at 0965-516-9360 at DepEd Division Office.
- 6. Immediate dissemination of this memorandum is desired.

SORAYA T. FACULO

Assistant Schools Division Superintendent Chairman, HRMPSB

ABC/DM- Extension for submission of application for Principal I, Nurse I and Administrative Assistant III



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