



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

NOV 10 2020

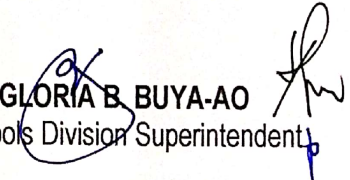
DIVISION MEMORANDUM
No. 256, s. 2020

November 09, 2020

**REITERATION OF THE SUBMISSION OF OFFICIAL REPORTS AND
MONITORING TOOLS FOR COVID-19 CASE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Public Secondary School Heads
Public Elementary School Heads
All School Health Personnel
All Others Concerned

1. Pursuant to an unnumbered memorandum released by the Bureau of Learner Support Services dated November 5, 2020, In preparation for the COVID-19 Monitoring System Updated, all Designated COVID-19 Focal Persons are enjoined to submit Official Reports and the Updated Monitoring tool for COVID-19 cases as stipulated in DTFC Memorandum No. 35s. 2020 entitled Updated Classification and the Mechanism on the Monitoring of Suspect, Probable and Confirmed Cases in DepED dated April 11, 2020. All collected data are used in policy development and program management.
2. A format for the list of COVID-19 School Focal Persons is attached and to be forwarded to the School Health Section on/or before November 20, 2020
3. A Format of the Official Report on Confirmed Cases and Deaths is attached to be passed to schoolhealthabra@gmail.com on the day of detection for reporting to the Regional and Central Offices.
4. For inquiries, please contact the School Health Section @ 09052130658.
5. Immediate dissemination of this memorandum is highly desired.


GLORIA B. BUYA-AO
Schools Division Superintendent

QM - Page 1 of 3



Address: Actividad-Economia St., Zone 2, Bangued, Abra
Telephone No.: (074) 614-6918
Website: <http://www.depedabra.com>
E-mail: abra@deped.gov.ph



ISO 9001:2015 Certified
Quality Management System
CRN 50500994 QM15



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

ENCLOSURE 1 TO DIVISION MEMORANDUM NO. _____
LIST OF COVID-19 FOCAL PERSONS

Region: Cordillera Administrative Region
 Division: Abra

AREA OF DESIGNATION	NAME OF FOCAL PERSON	POSITION	CONTACT DETAILS	
			DepEd E-mail	Mobile Number
Region	CORDILLERA ADMINISTRATIVE REGION			
DIVISION				
1. ABRA	JANSSEN BASIL M. DAMIAN	NURSE II	janssenbasil.damian@deped.gov.ph	09052130658
District				
1. Baay-Licuan				
School				
1. Agat ps				
2. Baay CS				
3. Baquero ES				



Address: Actividad-Economia St., Zone 2, Bangued, Abra
 Telephone No.: (074) 614-6918
 Website: <http://www.depedabra.com>
 E-mail: abra@deped.gov.ph



ISO 9001:2015 Certified
 Quality Management System
 CRN 50500994 QM15



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

Annex C- Format of the Official Report on Confirmed Cases and Deaths

OFFICIAL REPORT ON CONFIRMED CASE

Date of Reporting	
Complete Name	
CURRENT STATUS (Stable, Critical, Negative on Repeat Test, Deceased)	
Date of Death (If deceased)	
CURRENT LOCATION (Home, Hospital, Quarantine Facility)	
School/ SDO/ RO	
Designation	
Age	
Sex	
Place of Residence	
Detailed Travel History or Itinerary for the Past 14 days Since Onset of Symptoms	
Possible Exposure to Confirmed Case (if known)	
Types and Dates of Onset of Symptoms (Enumerate all symptoms and respective dates when symptoms started to manifest/ Chronological)	
Dates and Places of Consultation (Chronological)	
Dates and Places of Admission (Chronological)	
Date of Laboratory Test for COVID-19	
Date of Release of Result	
Result of Test	
Date(s) and Result(s) of Succeeding Tests (if available at time of reporting)	
Other updates (e.g., coordination with LGU for contact tracing, other actions taken)	
Name and contact information of patient or family member	

CONFIDENTIAL FILE

Prepared by: _____

Noted by: _____

Approved by: _____

COVID-19 FOCAL PERSON

SCHOOL HEAD

GLORIA B. BUYA-AO
 SCHOOLS DIVISION SUPERINTENDENT



Address: Actividad-Economia St., Zone 2, Bangued, Abra
 Telephone No.: (074) 614-6918
 Website: <http://www.depedabra.com>
 E-mail: abra@deped.gov.ph



ISO 9001:2015 Certified
 Quality Management System
 CRN 50500994 QM15