



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF ABRA**

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Office of the Schools Division Superintendent

DIVISION MEMORANDUM  
 No. 046 s. 2021

February 9, 2021

**UPDATED MEMBERS OF SDO SCHOOL-BASED MANAGEMENT TASK FORCE**

**TO: Assistant School Division Superintendent**  
**Chiefs – CID and SGOD**  
**Education Program Supervisors**  
**Public School District Supervisors**  
**Senior Education Program Specialists**  
**Concerned SDO Personnel**

1. In view to the request of the Regional Field Assistance Division to submit SDO-SBM Task Force as reflected in RM 04s. 2021, and to strengthen the collaboration between the Schools Division and schools, the composition of SDO-ABRA SBM Task Force are as follows:

<b>Positions</b>	<b>Roles, Functions Terms of Reference</b>	<b>Person/s In-Charge</b>
Chairperson  Co-Chairpersons	- Manage the over-all SBM validation; recommends SBM Level 3 to central Office for Validation  - Assist the members in the proper implementation of the program	<b>ASDS Soraya T. Faculo</b>  <b>Hedwig M. Belmes</b> <b>Lemuel B. Dickson EdD</b>
Focal Person/SBM Coordinator	- Plans for details, recommends procedures or guidelines in the validation  -Coordinates and collaborates w/ the SBM Task Force members  -Leads in the validation process and facilitates the smooth conduct of the validation	<b>Lorna B. Llana EdD</b>
Co-Coordinator	Assists the coordinator during the validation process and collaboration w/ the SBM Task Force	<b>Ronilo P. Garcia EdD</b>
SBM Tasks Force Members	Assist in the conduct of validation process and provide appropriate technical assistance	<b>ALL EPSs, All PSDSs, SEPS, and Concerned SDO personnel ( Enclosure A is the list of SDO SBM Task Force members).</b>



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Record Keepers/Secretariat	-Keep all records and documentations during the SBM Validation -Record minutes during SBM conferences and meetings	Generoso Palope Kathlyn Galvan Riza Peralta Claire Viste
Consultants	-Assess the submitted SBM validation results for recommendations. -Analyse the SBM issues and concerns and propose possible adjustments or solutions	Atty. Janeliza Taloma SDS Gloria Buya-ao

- The team shall determine which schools need assistance or recognition of good practice and to be recommended for benchmarking. Furthermore, the team should also monitor the improvement and sustainability of SBM Level of Practice of schools for appropriate technical assistance, and validate the output and impact the activity which includes the Adopt-a –SBM School Program.
- Immediate dissemination of the Memorandum is highly appreciated.

**GLORIA B. BUYA-AO**  
 Schools Division Superintendent



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Enclosure A of DM \_\_\_\_\_ s. 2021

**SDO SBM Task Force**

1. Henrieta A. Bringas - EPS
2. Marlene C. Abaoag- EPS
3. Narciso Cannaoay - EPS
4. Adelaida A. Bogayao - EPS
5. Ronald T. Marquez - EPS
6. Mejurodel B. Rifareal - EPS
7. Bhenjo B. Agaloos - EPS
8. Jun. P. Aguyos - EPS
9. Emmanuel B. Bugtong- EPS
10. Pedro B. Talingdan Jr. - EPS
11. Perfecto Lataoan - PSDS
12. Francisco Castillo - PSDS
13. Julio Lazaro - PSDS
14. Guillermo Ortega - PSDS
15. Leonardo Balneg - PSDS
16. Ermely Paned - PSDS
17. Mary Ann Grace Agoot- PSDS
18. Analayn Atmosfera - PSDS
19. Catherine Lang-ayan - PSDS
20. Ronilo P. Garcia - EPS - SGOD
21. Jaeriel Bersamina - SEPS
22. Jan Nowel, Pena- SEPS
23. Eden T. Adriatico - SEPS
24. Rhoda P. Asencio - EPS II
25. Deo Ramos - EPS II
26. Darren Carino - Nurse II - SHS
27. Meldie Damian - Planning Officer III
28. Fernando Semanero- Engineer III
29. Celia Bolante/Elmer Batondo - Accountant III/Finance Officer
30. Noe Magayam - EPS II - ALS
31. Dante Barbero - EPS II



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