



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OFFICE OF ABRA

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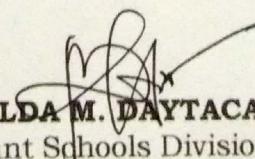
August 10, 2021

DIVISION MEMORANDUM
 No. 262, s. 2021

1st CALL FOR SUBMISSION OF RESEARCH PROPOSALS

To: Assistant Schools Division Superintendent
 Chief Education Supervisor (CID and SGOD)
 Education Programs Supervisors
 Public Schools District Supervisor
 Senior Education Program Specialist
 All Elementary and Secondary School Heads
 All Others Concerned

1. Relative to DepEd Order No. 16, s. 2017 entitled "Research Management Guidelines" and its amendment stipulated in DepEd Order No. 26, s. 2021, this Office calls for the **online submission of research proposals** for the School Year 2021-2022 on or before September 10, 2021.
2. Research proposals shall be submitted through the email address **abraresearch@gmail.com** as a **SINGLE** document (MS Word) with file name **SURNAME, FIRSTNAME, MIDDLENAME** (ex. DELACRUZ, JUANCHO, MATI) that includes the following:
 - a. Research Proposal Application Form and Endorsement of Immediate Supervisor (with signature)
 - b. Declaration of Anti-Plagiarism and Declaration of Absence of Conflict of Interest (with signature)
 - c. Manuscript of the Research Proposal (Enclosure 1)
3. All proponents who submitted their research proposals **on or before the deadline** will be notified for the result of the initial screening through electronic mail. The notification will also include information on the succeeding process of evaluation (Enclosure 2).
4. For more inquiries, please contact the Schools Division Research Committee secretariat through the email address **abraresearch@gmail.com**.
5. Immediate dissemination of and strict compliance with this Memorandum is directed.


BENILDA M. DAYTACA EdD, CESO VI
 Assistant Schools Division Superintendent
 OIC-Office of the Schools Division Superintendent

SGOD/PRS/Jae/DM-CallforSubmission



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REQUIREMENTS FOR RESEARCH PAPERS

- Research papers must be of **arial font** and **size of 11pt.**
- It must also be typed **double-spaced** on a standard **A4** paper with **1 inch margin** on all sides
- Title Page-includes the title of the study, name/s of proponent, position, school/office, Schools Division Office
- Pagnation should be at the **upper right corner**

Basic Research Proposal	Action Research Proposal
Title Page Table of Contents Introduction and Rationale Literature Review Research Questions Scope and Limitations Research Methodology <ul style="list-style-type: none"> • Research Design • Population/Sampling • Data Collection • Plan for Data Analysis • Ethical Issues Timetable/Gantt Chart Cost Estimates (with name and signature) Plan for Dissemination and Advocacy References Appendices (letters, data gathering tools, parent's waivers, assent form, etc.)	Title Page Table of Contents Context and Rationale Action Research Questions Proposed Innovation, Intervention and Strategy Action Research Methods <ul style="list-style-type: none"> • Research Design • Participants and/or Other Sources of Information • Data Gathering Methods • Data Analysis Plan • Ethical Issues Action Research work Plan and Timeline Cost Estimates (with name and signature) Plan for Dissemination and Utilization References Appendices (letters, data gathering tools, parent's waiver, assent form, etc.)

RESEARCH MANAGEMENT CYCLE FLOW CHART

