



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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 DEPED-ABRA TIME

Office of the Schools Division Superintendent

October 14, 2021

Division Memorandum
 No. 347 s. 2021

ELECTION OF HOMEROOM PTA, BOARD OF DIRECTORS, FEDERATED MUNICIPAL PTA AND DIVISION FEDERATED PTA OFFICERS

TO: Chief Education Supervisors, CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 District/School PTA Coordinators
 SDO Concerned Personnel

1. Deped Order No. 54, s. 2009 explicitly discuss the importance of Parent Teacher Association in every school. It also provides timeline and processes on the conduct of election in every level.
2. The Office reminds the different schools of the division to conduct election of PTA as stipulated in Deped order No. 54, s. 2009.
 - a. School Level – within fifteen (15) days from the start of the school year the homeroom adviser and the Parents/Guardian shall organize the homeroom PTA with the approval of the school head.
 - b. The elected presidents of the homeroom PTAs and their respected homeroom advisers shall elect the Board of Directors within thirty (30) days from the start of the school year. The Board of directors shall immediately elect from among themselves the executive officers of the PTA on the same day of their election of the board.
 - c. For representation in local school board and other purposes, the schools' PTAs within a municipality or province shall federate and select from among the elected presidents their respective officers. The president-elect shall sit as representative of the federation to the said local school board.
 - d. Election of municipal federated PTA will be scheduled by the PTA district coordinators of the different districts while the election of Division Federated PTA officers will be on November 11, 2021 at 8:00 o'clock in the morning at Bangued West Central School
3. Meals and snacks of participants during the conduct of PTA Federated Division election shall be shouldered by the Division



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MCOE, while the transportation of teachers shall be charged against School MCOE while the PTA officers will charge their travelling expenses against existing PTA funds subject to the usual accounting and auditing rules and regulations.

4. Observance of minimum health protocols shall be observed strictly at all the times during the said activity.
5. Immediate dissemination of this memorandum to all concerned is high enjoined.

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