



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

RECEIVED
 123 02 2022
 DEPED-ABRA
 1-4

January 28, 2022

DIVISION MEMORANDUM

No. 022, s. 2022

COMPOSITION OF THE RECONSTITUTED SCHOOL-BASED MANAGEMENT (SBM) TASK FORCE

- To: Assistant Schools Division Superintendent
 CES – CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Senior Education Program Specialists
 SDO SBM Focal Person
 Concerned Unit Heads and SDO Concerned Personnel
 All Elementary School Heads
 All Secondary School Heads

1. In compliance to RM 023 s. 2022 re: Composition of Regional School-Based (SBM) Task Force and Submission of Division SBM Task Force for the Year 2022, this office hereby reconstitute the SBM Task Force:

Position/Role	Person/s Involved	Roles, Functions, Terms of Reference
Management Team	<p>Benilda M. Daytaca EdD, CESO VI OIC – SDS Chairperson</p> <p>Samuel T. Egsaen Jr. EdD OIC- ASDS Co-chairperson</p>	<p>1. Manages the over-all SBM validation</p> <p>2. Approves SBM Level of Practice of recommended schools</p> <p>3. Provides support in the conduct of SBM validation of schools</p> <p>4. Provides Technical Assistance to the SBM Core Team in the performance of their roles and functions</p>



Address: *Actividad-Economia St., Zone 2, Bangued, Abra*
 Telephone No.: (074)614-6918
 Website: <http://www.depedabra.com>
 e-mail: abra@deped.gov.ph




ISO 9001:2015 Certified
 Quality Management System
 CRN 50500994 QM15



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

SBM Core Team	Lemuel B. Dickson CES-SGOD Hedwig M. Belmes CES-CID Elmer Batondo Budget Officer III Lorna B. Llaneza SEPS – SMME Ronilo Garcia EPS - SGOD All Education Program Supervisors All Public School District Supervisors	<ol style="list-style-type: none"> 1. Plans for details, recommends procedures or guidelines in the validation 2. Conducts ocular visits to schools 3. Coordinates and collaborates with SBM Task Force members 4. Facilitates the smooth conduct of the validation process 5. Participates in the validation of schools 6. Provides technical assistance to schools 7. Prepares validation report and recommends schools for SBM Level II recognition
Secretariat	Rynwalter A. Paa	<ol style="list-style-type: none"> 1. Keeps all records/data and documents regarding SBM validation 2. Prepares and manages the release of certifications of validated and approved schools 3. Propose innovations for knowledge sharing among schools

2. The task force shall perform the duties/roles assigned with the highest degree of integrity as public servants and should work collaboratively for the delivery of quality education.
 3. The core team shall validate schools through online / limited face to face observing health protocols. Schools validated as SBM level 2 will be certified by Schools Division Superintendent endorsed by SBM Core team upon submission of recommendation and accomplished validation tool.
 4. For schools qualified for SBM Level 3, upon submission of recommendation and accomplished validation tool by the SBM Core Team, will be indorsed for recognition and further validation by the Regional SBM Task Force then for certification by the Regional Office.
3. Immediate dissemination of and strict compliance to this memorandum is directed.


BENILDA N. DAYTACA EdD, CESO VI
 OIC-Schools Division Superintendent



Address: Actividad-Economia St., Zone 2, Bangued, Abra
 Telephone No.: (074)614-6918
 Website: <http://www.depedabra.com>
 e-mail: abra@deped.gov.ph



ISO 9001:2015 Certified
 Quality Management System
 CRN 50500894 QM15