



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF ABRA

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May 10, 2022

DIVISION MEMORANDUM

No. 134 s. 2022

ENCODING OF SCHOOL BUILDING INVENTORY SY 2020-2021 DATA IN NSBI DATABASE

To: Chief SGOD
School Heads, Property Custodians, Education Facilities, BEIS Coordinators BY Cluster
SGOD Personnel, Engineer II, Supply Officer II
Elementary and Secondary School Heads
SDO Personnel Concern

1. The Department of Education (DepEd) recognizes the importance of maintaining an accurate and comprehensive inventory of school buildings, classrooms, furniture and other facilities for use in planning, budgeting, resource allocation and decision-making.
2. The Encoding of School Building Inventory data is deemed necessary to ensure the complete and accurate data from schools and 100% school performance to avoid the closure of the system and able to meet the deadline set by the Central Office (May 31, 2022).
3. In this regard, a technical assistance by batch will be conducted for the encoding of SBI data in the NSBI database to be participated by school heads or BEIS encoders, Division Engineer, Supply Officer II, PRS staff on May 18-20, 2022 at the 3rd floor Division Conference Hall. Participants are requested to bring laptops, extension cord and wifi. (Attached hereto is the schedule per batch) .
4. For information and strict compliance.


BENILDA M. DAYTACA, EdD, CESO V
Schools Division Superintendent

sgod/mmd

Ref: Memorandum -OUCOS-PS-2022



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DAILY SCHEDULE

Day 1 – May 18, 2022

District (Elem and Secondary)	Number of Schools
Boliney	9
Langiden	6
Pidigan	13
Pilar	17
San Juan	13
Tayum	8
Tineg	15
Tubo	18
Villaviciosa	7
TOTAL	106

Day 2 – May 19, 2022

District (Elem and Secondary)	Number of Schools
Bucloc	4
Daguioman	4
La Paz	15
Lacub	8
Licuan-Baay	14
Luba	17
Malibcong	11
Manabo	11
Peñarrubia	7
Sallapadan	15
TOTAL	106

Day 3 – May 20, 2022

District (Elem and Secondary)	Number of Schools
Bangued	26
Bucay	20
Danglas	6
Dolores	11
Lagangilang	17
Lagayan	9
San Isidro	8
San Quintin	8
TOTAL	105