



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OFFICE OF ABRA

RELEASED
MAY 17 2022 ✓
DEPED-ABRA TIME 9:00

May 10, 2022

DIVISION MEMORANDUM

Number 144 s, 2022

ACCOMPLISHMENT OF SUPPLIERS SCORECARD ON THE DELIVERY OF SCIENCE AND MATHEMATICS EQUIPMENT PACKAGES

To: ELEMENTARY AND INTEGRATED SCHOOL HEADS
PSDS and DISTRICT IN-CHARGE

1. In view of the letter from DepEd Contract Management Division, the recipient schools are advised to accomplish the supplier's scorecard in relation to the delivery of Science and Mathematics equipment packages which was completed on January 2022.
2. Below are the recipient schools:
 - a. Lapaz IS, Lapaz
 - b. Peñarubia IS, Peñarubia
 - c. Layugan IS, Bucay
 - d. An Ana-ao IS, Tayum
 - e. Maguycpyp IS, Sallapadan
 - f. Tuquib IS, Villavisciosa
 - g. Lumaba IS, Villavisciosa
 - h. Ba-i IS, Lagayan
 - i. Licuan IS, Licuan- Baay
 - j. Naglibacan IS, Tineg
 - k. Manicbel PS, Sallapadan
 - l. Yuyeng PS, Pidigan
 - m. Talaytay PS, San Quintin
3. The school property custodian will accomplish the scorecard and submit through the CMD official email address at proccms.cmd@deped.gov.ph . In the event that the school have not yet received the equipment package, please notify the SDO through the science or mathematics supervisor or inform the DepEd CMD using the given email address.
4. Immediate compliance to this request is desired.

BENILDA M. DAYTACA EdD, CESO V
Schools Division Superintendent

Enclosed: Letter to the SDS, scorecard and item particulars.
BPA-CID-IM



Address: Actividad-Economia St., Zone 2 (Consiliman), Bangued, Abra
Telephone Nos.: (074) 614-6918
Email Address: abra@deped.gov.ph
Website: <http://www.depedabra.com>



"Sustain Integrity, Lead, and Nurture Abrenios for Greater accomplishment."



DepEd Abra <abra@deped.gov.ph>

Mass Production and Supply of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3

Contract Management Division Procurement Management Service
 <procms.cmd@deped.gov.ph>
 To: DepEd Abra <abra@deped.gov.ph>

Fri, Apr 8, 2022 at 9:29
 AM

BENTILDA A. DAYTACA
 Schools Division Superintendent
 Schools Division Office of Abra
 This Department

Dear Supt. Daytaca:

Cheers to you in the Division!

The DepEd Central Office, through the Bureau of Learning Resources (BLR) Cebu, entered into contracts for the project "**Mass Production and Supply of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3.**"

Based on the date of receipt of the suppliers' Notice to Proceed, the deliveries will be completed on **January 23, 2022.**

In this connection, this Office would like to request your kind assistance in informing the recipient schools (enclosed) and disseminating the attached **Suppliers Scorecard** by school, to be accomplished by the School Property Custodian in each school. Schools may submit their accomplished **Suppliers Scorecard** through CMD's official email address at procms.cmd@deped.gov.ph or via facsimile at (02) 8635-3762.

Compliance to this request will help prevent deliveries of learning resources with sub-standard quality and short or ghost delivery. Moreover, the submission and feedback will become part of our official records and reports to resolve issues and concerns on distribution of learning resources.

Thank you very much for your continuous support and cooperation.

Very truly yours,

Ferdie Merjilla

**CONTRACT MANAGEMENT DIVISION**

Room M-509, 5/F Mabini Building, DepEd Complex
 Meralco Avenue, Pasig City, 1600 Philippines
 ☎ (632) 8635-3762 ✉ procms.cmd@gmail.com

Please acknowledge upon receipt. Thank you!

This communication may contain confidential or privileged information, and is intended solely for the individual or entity to whom it is originally addressed. Any disclosure, copying, dissemination, or any action taken in reliance to it by others, other than the intended recipient, is strictly prohibited. The opinions, conclusions, and statements expressed in this message are those of the sender and may not necessarily reflect the views of the Department of Education.

2 attachments

- Supplier's Scorecard_SME Project-Gr 1 to 3.xlsx**
35K
- RedDot SME 2021 Allocation List G1 to G3 (CAR).xlsx**
1599K



Supplier's Scorecard A-1

This Supplier Scorecard was developed to assess the supplier/contractor's performance of its contract based on the categories below. This scorecard is intended for use by the recipient's receiving personnel for item/s procured by the Central Office. Confidentiality shall be highly observed.

Please tick the appropriate box for your corresponding rating for each detail. Should the detail is not applicable in your case, please indicate "N/A" on the "Remarks" column. Your remarks are most welcome as they will greatly help us assess specific concerns for possible action or resolution. Please send this back to Contract Management Division of DepEd Procurement Management Service through email address: procms.cmd@deped.gov.ph or through fax number: (+632)8635-3763. Thank you in advance!

CONTRACT DETAILS			
Project Name	Mass Production and Supply of Science and Mathematics Equipment Packages to Public Elementary Schools for Grades 1 to 3		
Contract Number	2021-BLRA(001to006)-BV-CB-009-C125	Contract Completion Period	January 23, 2022
Supplier	Insulin Imaging Philippines, Inc. IV Creative Labs Berlin GmbH Corp.	Delivery Point	SDO
Carrier's Name	Transpac Cargo Logistics, Inc. (Third-party logistics)		

Parameters	Details	0	1	2	3	Remarks
Technical Specifications (40%)	Quantity of items compliant to the contracted technical specifications <i>Weight: 70%</i>					
	Quantity of items compliant to the packing/packaging requirements <i>Weight: 30%</i>					
Delivery (40%)	Quantity of delivered item/s is/are complete (for items procured as a set, all items per set must be delivered for it to be considered complete), and free from defects/damage <i>Weight: 20%</i>					
	Quantity Delivered door-to-door per allocation to the allocated recipient <i>Weight: 20%</i>					
	Delivered Quantity per allocation (whether beyond the Contract completion period or not) <i>Weight: 15%</i>					
	Delivered Quantity per allocation within the Contract Completion Period indicated in the DIF <i>Weight: 15%</i>					
	Advance notification to authorized receiving personnel <i>Weight: 15%</i>					
	Timely delivery (within office hours) that provided enough time for unloading, counting & checking of deliveries <i>Weight: 10%</i>					
	Enough manpower to facilitate delivery, off-loading of item/s, and necessary installation, if any <i>Weight: 5%</i>					
Documentation (20%)	Percentage of completeness of necessary Inspection and Acceptance Report (IAR) <i>Weight: 35%</i>					
	Percentage of completeness of necessary Delivery Receipt (DR) <i>Weight: 35%</i>					
	Percentage of completeness of necessary Property Transfer Report (PTR) <i>Weight: 30%</i>					
3 = 100%/excellent 2 = 75 to 99%/good 1 = 50 to 74%/Fair 0 = less than 50%/Poor N/A = not applicable						

This Scorecard is the sole property of Contract Management Division (CMD) of Procurement Management Service. All information herein are confidential. Unauthorized reproduction of this scorecard is prohibited unless permitted by the CMD.



Contract Management Division
DepEd Procurement Management Service

Control No.:

OTHER COMMENTS/ SUGGESTIONS

To be accomplished by the Rater

Rated by	
Designation	
E-mail address	
Mobile Number/s	
Date accomplished	
Signature	

To be accomplished by CMD Personnel Only

Parameter	Rate	Score	Ratings
Technical Specifications (40%)	TS 1	70%	
	TS 2	30%	
<i>Sub-total >>></i>			
Delivery (40%)	Del 1	20%	
	Del 2	20%	
	Del 3	15%	
	Del 4	15%	
	Del 5	15%	
	Del 6	10%	
	Del 7	5%	
<i>Sub-total >>></i>			
Documentation (20%)	Doc 1	35%	
	Doc 2	35%	
	Doc 3	30%	
<i>Sub-total >>></i>			
Overall Rating			

Mass Production and Supply of Science and Mathematics Equipment Packages to Public Elementary Schools (Grades 1 to 3)

Item Number	ITEM PARTICULARS	QUANTITY	UNIT
I. MASS PRODUCTION ITEM			
A. BLR-DEVELOPED SCIENCE AND MATHEMATICS EQUIPMENT			
1	Bl. R. developed Blackboard Compass	1	pc
2	Bl. R. developed Blackboard Protractor	1	pc
3	Bl. R. developed Protractor Set	5	set
4	Bl. R. developed Number Blocks	5	set
B. BLR-DEVELOPED STORAGE CABINETS			
5	Bl. R. developed Storage Cabinet	1	pc
II. MARKET ITEM			
LOT 1			
1	Anemometer with Wind Vane, Cup type	2	unit
2	Anemometer, Simple	1	set
3	Balance, Double-pan, 500-gram	5	pcs
4	Measuring Kit (Volume)	1	set
5	Meterstick, plastic	20	pcs
6	Protractor (for student)	40	pcs
7	Rule, Plastic, 12 inches or 30 cm	40	pcs
8	Scale, Spring, Hanging type	1	pcs
9	Scale, Weighing, analog, 10 kg capacity	1	pcs
10	Scale, Weighing, bathroom-type	1	pcs
11	Tape Measure, 1.5 meters	20	pcs
12	Thermometer, Laboratory type, Alcohol, -20°C to 110°C	5	pc
LOT 2			
13	Hexagonal Weigh Dishes Set, 50mL, 500 pcs/pack	1	packs
14	Wash Bottle, plastic, 250 ml	6	pcs
15	Template shapes	5	pcs
16	Beaker, borosilicate, 250 ml	5	pc
17	Burner, Alcohol glass, 150 ml Capacity	5	pc
18	Dish, Evaporating, 75 ml	5	pc
19	Flask, Erlenmeyer, borosilicate, narrow-mouth, 250 ml	10	pc
20	Funnel, borosilicate, fluted	5	pc
21	Spatula, spoon, porcelain and glazed	5	pc
22	Stirring Rod, ϕ 6 mm x 250 mm long	5	pc
23	Test tube brush	5	pc
24	Test Tube, borosilicate, ϕ 16 mm x 150 mm long	50	pc
25	Vial, screw-neck, 25 ml (with screw-type plastic cap)	25	pc
26	Vial, screw-neck, 50 ml (with screw-type plastic cap)	25	pc
27	Watch Glass, ϕ 90 mm	5	pc
LOT 3			
28	Base Ten Blocks	1	set
29	Beads, ϕ 16mm	1	set
30	Circle Area Demonstrator	1	pcs

Mass Production and Supply of Science and Mathematics Equipment Packages to Public Elementary Schools (Grades 1 to 3)

Item	ITEM	QUANTITY	UNIT
31	Compass, Drawing, student type	40	pcs
32	Cuisenaire Rods, 250 pcs/set	1	set
33	Elapsed Time (Clock) Set	1	pcs
34	Geoboard, 11 x 11	10	pcs
35	Geoboard, 5 x 5	10	pcs
36	Geostrips	5	set
37	Linking Cubes	5	set
38	Pattern Blocks, 250 pcs/set	2	set
39	Plastic Two-colored Counters, 1-inch diameter, 200 pcs/set	5	set
40	Probability Kit	1	set
41	Pentominoes	5	set
42	Tangrams	1	set
LOT 4			
43	Model, Human Ear	1	unit
44	Model, Human Eye, 6 parts	1	unit
45	Model, Human Nose (Nasal-Throat Anatomy)	1	unit
46	Model, Skin Block	1	unit
47	Model, Vertebrates	1	set
48	Model, Basic 3D Geometrical Solids	1	set
LOT 5			
49	Toy Car, non-friction, non-battery	5	pc
50	Aneroid Barometer Set (Demonstration Type)	5	unit
51	Aneroid Barometer, wall-mount	1	unit
52	Hand Lens, 5x magnification	5	pcs
53	Gloves, Hand, super nitrile	5	pair
54	Safety Goggles, polycarbonate	5	pair
55	Flashlight with incandescent bulb	1	pc
56	Digital Clock, tabletop	1	pcs
57	Stopwatch, digital	5	pcs
58	Electricity and Magnetism Kit: Dry Cell Holder (size D)	20	pc
59	Electricity and Magnetism Kit: Dry Cell, size D	20	pc
60	Pair of Bar Magnets	2	pair
61	Electricity and Magnetism Kit: Switch, Knife type, Single Pole Single Throw	5	pc
62	Electricity and Magnetism Kit: Miniature Light Bulb	15	pc
63	Electricity and Magnetism Kit: Miniature Light Bulb Holder	15	assy
64	Electricity and Magnetism Kit: Connector (# 18 copper, AWG stranded): Black, 350mm long with alligator clip on one end and banana plug on the other end	15	pc
65	Electricity and Magnetism Kit: Connector (# 18 copper, AWG stranded): Red, 350mm long with alligator clip on one end and banana plug on the other end	15	pc

Region	Division	School ID	School name	Packages Needed (Grades 1 to 3)
CAR	Abra	500743	La Paz Integrated School	1
CAR	Abra	500590	Peñarrubia Integrated School	1
CAR	Tabuk City	500531	Dilag Integrated School	1
CAR	Abra	501342	Layagan Integrated School	1
CAR	Abra	500518	Anamaao Integrated School	1
CAR	Ifugao	500682	ALUPAPAN INTEGRATED SCHOOL	1
CAR	Abra	501343	Maguyepyep Integrated School	1
CAR	Benguet	501203	Datakan Integrated School	1
CAR	Abra	501104	Tuquib Integrated School	1
CAR	Abra	501105	LUMABA INTEGRATED SCHOOL	1
CAR	Abra	501341	Ba-i Integrated School	1
CAR	Benguet	501301	Cayapas Integrated School	1
CAR	Abra	501115	LICUAN INTEGRATED SCHOOL	1
CAR	Apayao	501344	Butao Integrated School	1
CAR	Mt. Province	136246	Payeo Elementary School	1
CAR	Abra	501106	NAGLIBACAN INTEGRATED SCHOOL	1
CAR	Ifugao	220028	DENGAO ES	1
CAR	Benguet	219519	Bakian Guiniawan PS	1
CAR	Benguet	219534	Masalin Primary School	1
CAR	Abra	109752	MANICBEL PRIMARY SCHOOL	1
CAR	Ifugao	220007	Maga Primary School	1
CAR	Kalinga	136069	Bulbol ES	1
CAR	Abra	109598	YUYENG PRIMARY SCHOOL	1
CAR	Abra	130933	Talaytay Primary School	1
CAR	Ifugao	135847	Am-iyong PS	1